Introduction to Public Administration Sciences Learning Device Planning ```						
Module/Course Title **4062123007**		**Student Workload** **135.993 Workhours**	**Credits** **3 CU** **4.77 ECTS**	**Semester** 1st SEMESTER	**Frequency** ONCE YEAR	**Duration** **1 SEMESTER**
1	**Types of courses** Lectures Structured, Assignments, Independent Study		**Contact hours** 39.998	**Independent Study** 47.997	**Structured Study** 47.997	**Class size** **MAX 50 STUDENTS**
2	**Prerequisites for participation (if applicable)** -					
3	**Program Learning outcomes**					
	PLO 1 *Able to master the theoretical concepts of pulic policy and administration*					
	PLO 5 *Able to make decisions in solving problems based on the results of information and data analysis*					
	PLO 7 *Able to formulate alternative solutions to administrative problems in public sector organizations*					
	PLO 10 *Contribute to the improvement the quality of life in society and state*					
	CLO1 Able to master the theoretical concepts of public administration CLO5 Able to make decisions in solving problems based on information and data from public administration theory CLO7 Able to carry out the application of public administration science in organizations and society CLO10 Contribute to improving the quality of public administration services in society					
4	**Subject aims/Content** (learning objectives of the course/subject material) 1. Introduction and scope of public administration 2. Basic notions 3. Limits and Position of Public administration 4. The benefits of public administration are related to other sciences and the relationship between public administration and other sciences 5. History of the Growth of Public Administration 6. The Importance of Public Administration Studies and characteristics 7. Administration Elements 8. Classical bureaucracy, neo-classical bureaucracy, institutions, human relations and public choice 9. The principles of public administration according to:					

	10. George R. Terry, Henry Fayol, Harold Koontz and Cyril O'Donnel, Luther Gullick and Lyndall F. Urwick 11. Approaches to Public Administration 12. Theory in Public Administration 13. Bureaucracy 14. Efficiency, Effectiveness, Rationale, Accountability, Responsiveness, and Responsibility 15. The Concept of Citizenship, Civil Society and Good Governance, Ethics and Mal-administration, and Public Administration Reform
5	**Teaching methods** *Discovery Learning, Contextual Learning, Case Study Learning, Problem Based Learning, Group Discussions*
6	**Assessment methods** *Portfolio, paper test*
7	**This module/course is used in the following study program/s as well** -
8	**Responsibility for module/course** *Compulsory*
9	**Other information (References)** 1. Peters, B. Guy et al. 2012. *The Handbook of Public Administration*. SAGE 2. Henry, Nicholas. 2013. *Public Administration and Public Affairs*. Pearson 3. Anggara, Sangga. 2013. *Ilmu Administrasi Negara*. Bandung: CV. Pustaka Setia. 4. Harbani, Pasolong. 2014. *Teori Administrasi Publik*. Bandung: Alfabeta. 5. Thoha, Miftah. 2014. *Ilmu Administrasi Negara Publik Kontemporer*. Jakarta: Kencana Prenamedia Grup. 6. Keban, Jeremias T 2014. *Enam Dimensi Administrasi Publik : Konsep, Teori dan Isu*. Yogyakarta: Gava Media 7. Indradi, Sjamsiar S.. 2016. *Dasar-Dasar dan Teori Administrasi Publik*. Malang: Intrans Publishing.