

BURLINGTON TOWNSHIP BOARD OF EDUCATION
Burlington, New Jersey
February 28, 2018
PUBLIC SESSION AGENDA

Page 1

DATE: [February 28, 2018](#)
TIME: 7:00 PM
PLACE: Burlington Township High School - Hopkins Building

- I. Call to order by the President
- II. Statement of Conformance to the Open Public Meetings Act
- III. Flag Salute & Patriotic Reading - **Jocelyn Reuben**
Student Performance - ***Rent* by 2017-2018 BTHS Theater Department**
under the direction of Mr. Joe Farina
- IV. Roll Call
- V. Executive Session
- VI. Approval of minutes from the following meetings:
R.C.V. [January 24, 2018 Work Session](#)
[January 31, 2018 Executive Meeting](#)
[January 31, 2018 Public Board Meeting](#)
- VII. [Student Liaison Report](#)
- VIII. Student and Staff Recognitions
 - **Pride Students of the Month** - [see list](#)
 - **Youth Achievers Committee Science Winners**
- IX. Communications
- X. Presentations
- XI. RECESS - *Full copies of the agenda will be available after the recess*
- XII. Presentations

XIII. Committee Reports

Strategic Planning Committee - no report

Buildings & Grounds Committee - see reports [2/5/18](#) and [2/26/18](#)

Finance Committee - no report

Communications Committee - [see report](#)

Curriculum Committee - [see report](#)

Legislative Report - no report

Policy Committee - [see report](#)

Special Education Advisory Committee - [see report](#)

Scholarship Committee Report - no report

Township Liaison Report - no report

Emergency Preparedness Report - [see report](#)

Burlington Township Foundation Liaison - [see report](#)

XIV. Superintendent's Monthly Report -

A. [Personal Update](#)

B. [Superintendent's Monthly Report - February 2018](#)

XV. Open to the Public (Agenda Items Only)

Special note about Public Comment - this section of the meeting is reserved for constituents to address the Board of Education. This time is set aside under law to ensure the community has a chance to be heard. This portion of the meeting is not a question and answer. The Board will respectfully listen to the public but will not engage in discussion.

XVI. Superintendent Bell's report for Board Action -

PLEASE UNDERSTAND THAT THE BOARD OF EDUCATION MEETS IN WORK SESSION PRIOR TO TONIGHT'S MEETING AND DISCUSSES THE AGENDA ITEMS IN DETAIL DURING THAT MEETING.

A

PERSONNEL

- R.C.V. 1. Recommend approval of the following substitutes for the 2017/18 school year, pending meeting employment requirements, as listed:

SUBSTITUTES

Sub Teachers

Jodi-Lynn Flaherty

Sub Secretaries

none

Sub PAC

none

Sub Maintenance

none

Sub Nurses

none

Sub Bus Drivers

none

Sub Bus Aides

none

- R.C.V.** 2. Recommend accepting the following list of Emergent Hires, as listed:
- a. **none**
- R.C.V.** 3. Recommend accepting, with regret, the **retirement/resignation** of:
- a. Recommend approval to accept, with regret, the retirement/resignation of **Teana Adams**, Teacher Aide, at B. Bernice Young School, effective June 30, 2018. Mrs. Adams is also requesting payment of all accumulated sick, personal, and family illness days as per the negotiated contract. Mrs. Adams will have served the district for 25 years and 9 months.
- b. Recommend approval to accept, with regret, the retirement/resignation of **Lawrence Penny**, Principal, Burlington Township Middle School at Springside, effective August 31, 2018. Mr. Penny is also requesting payment of all accumulated vacation, sick, personal, and family illness days as per the negotiated contract. Mr. Penny will have served the district for 18 years.
- R.C.V.** 4. Recommend approval of the following **leaves of absence**:

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- a. Recommend approval of a maternity/child-rearing leave of absence for employee #18984435, utilizing sick time, effective May 1, 2018 through the first day of the third marking period of the 2018/2019 school year.
- * b. Recommend approval of a medical leave of absence for employee #18868737, utilizing sick days, effective February 22, 2018 through March 30, 2018.
- R.C.V.** 5. Recommend approval of the following **positions**:
- * a. Recommend approval of **Paul Spaventa** to serve as Interim Administrator, effective February 26, 2018 through no later than March 16, 2018, at the rate of \$400.00 per diem, pending meeting employment requirements.
- R.C.V.** 6. Recommend approval of the following **transfers**:
- a. **none**
- R.C.V.** 7. Recommend approval for the following staff members to move on the salary guide, effective as listed, due to the completion of additional college credits, as listed:
- a. **none**
- R.C.V.** 8. Recommend approval of the following individuals for extra-curricular, co-curricular, coaching positions for the 2017-2018 school year, as listed:
- a. **none**
- R.C.V.** 9. Recommend approval of additional teaching time for the following staff members for the 2017-2018 school year, as listed:
- a. Recommend approval of the following additional staff members to be paid as NCLB Title I Tutors, at the rate of \$35/hr., for 2017-2018 school year, as listed:

Ciara Bouyer
Melissa Bucholski

Diane Dewey
Jessica Estep
Donna Gablein
Jill Gavio-Stillwagon
Ashley Greene
Amy Kerwick
Michelle Klinger
Andrea Leibowitz
Jennifer Leshner
Joann Maybury
Heather Murphy
Jennifer Pena-Jedwabny
Danielle Rose
Marisa Scheels
Jennifer Shaw
Savannah Smolskis
Gina Zimecki

R.C.V. 10. Recommend approval of summer days for the following staff members, as listed:

a. **none**

R.C.V. 11. Recommend approval of deduct days for the following staff members, as listed:

a. **none**

R.C.V. 12. Recommend approval of the following student teacher placement, pending meeting student teacher requirements, as listed:

* a. **Christine Himm**, a student at Grand Canyon University, to complete 12 hours of observation from March 15th - April 25th, Cooperating Teacher TBD.

* b. **Rebecca Goodman**, a student at Grand Canyon University, to complete 20 hours of observation from March 1st - April 8th, Cooperating Teacher TBD

B. STUDENTS

R.C.V. 1. Recommend approval of home instruction for the following students, as listed:

- * a. **Student 2576334270**; effective 2/1/18 to pending.
Student 5037976526; effective 1/31/18 to 2/8/18.
Student 4635732044; effective 2/13/18 to 2/28/18.
Student 2570792609; effective 2/13/18 to 2/28/18.
Student 2930559510; effective 1/24/18 to pending.

R.C.V. 2. Recommend approval of the special education or alternative placement, as listed:

- * a. **Student 8149389635** to attend BCS Alternative per IEP.
Student 8993049297 to Bonnie Brae per IEP.
Student 2482642396 to attend BCSSSD per IEP.
Student 1272366521 to attend Garfield Park Academy per IEP.

R.C.V. 3. Recommend approval for the following students, on a tuition basis, per Board of Education Policy #5111, Eligibility of Resident/Non-Resident Pupils, pending space availability:

- * a. Recommend approval for the following students be permitted to complete their school year, no tuition, for the 2017-2018 year.
Student 4007385114 at Burlington Township Middle School.

C. MISCELLANEOUS

R.C.V. 1. Request approval of the following reports as submitted to the Board Secretary for inclusion in the minutes pursuant to Board Policy:

- a. [District Facilities Report - January 2018](#)
b. [Field Trips - Submitted January 2018](#)
c. [Student Demographics - January 2018](#)
d. [Suspension Report - January 2018](#)

e. [Residency Flash Report - January 2018](#)

f. [Presenter Approval Forms - Submitted January 2018](#)

R.C.V. 2. Recommend approval of the following Job Descriptions, Policies and Regulations, as listed:

a. First Reading (*Revised First Reading where noted*)

- [Bylaw 0169.02 - Board Member Use of Social Networks](#)
- [Policy #5330.04 Administering an Opioid Antidote](#)
- [R 5561 Use of Physical Restraints](#)

b. Final Adoption:
none

c. Job Descriptions - First Reading:

- [D-2 Vice-Principal](#)

d. Job Descriptions - Second Reading:
none

e. Job Description - Reviewed:
none

f. Rescind Job Description:
none

R.C.V. 3. Recommend approval of overnight trips:

a. **none**

R.C.V. 4. Recommend acceptance of the monthly Harassment, Intimidation and Bullying Report of Incidents per Board of Education Policy #S5512.01 and the New Jersey Anti-Bullying Bill of Rights Act of 2011. (Report is considered privileged in nature.)

a. RESOLVED, upon the recommendation of the School Superintendent that the Board of Education affirm, modify or reject the following H.I.B. Incident Reports.

Case Numbers

78123

*

78252

98761

98754

- R.C.V.** 5. Recommend acceptance of [NJDOE Monitoring Report under ESSA and Education for Homeless Children based on monitoring in December 2017](#).
- a. Recommend approval of [Corrective Action Plan regarding Monitoring Report under ESSA and Education for Homeless Children](#).
6. Recommend approval of the evaluation rubrics for teaching staff members, educational specialists and administrators as per the Stronge framework and as designated in the MyLearningPlan platform.

D. BUSINESS

- R.C.V.** 1. Recommend approval for payment of the [February Bill List](#).
- R.C.V.** 2. Recommend approval of the following business reports:
- a. Treasurer's Report - [January 2018](#)
- b. Board Secretary's Report - [January 2018](#)
- c. Cafeteria Report - [January 2018](#)
- d. Transfer Report - [January 2018](#)
- R.C.V.** 3. Pursuant to NJAC 6:20-2.13 (e) we certify that as of January 31, 2018 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11 (a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

R.C.V. 4. Recommend acceptance of the following reports on Tuition:

- a. Tuition Contracts Billed - none
- b. Tuition Contracts Paid - [January 2018](#)

R.C.V. 5. Recommend approval of an agreement with The Arc of New Jersey to host *Planning for Adult Life* transitional educational classes at Burlington Township High School at no cost to the district.

* **R.C.V.** 6. Recommend the following regarding the Partial Roof Replacement Phase II project at the Burlington Township High School:

- a. Recommend rejecting bid from **Roof Management, Inc.** due to the deficiency (per legal counsel) of failure to name an electrical and/or HVAC subcontractor.
- b. Recommend rejecting bid from **Winchester Roofing Corp.** due to the deficiency (per legal counsel) of failure to submit Ownership Disclosure document.
- c. Recommend awarding contract to **Jottan, Inc.** as follows:

Base Bid	\$823,943.00
Alternate #1	\$92,661.00
Alternate #2	\$177,598.00
Alternate #3	\$63,586.00
Alternate #4	not accepted
Total	\$1,157,788.00

This project was approved by the voters at a special election held on December 8, 2015, when they authorized the financing of \$10,114,107 of school bonds. [Other bidders](#) | [Resolution](#)

* **R.C.V.** 7. Recommend the following regarding the Gym Floor and Bleacher Replacement project at the Burlington Township High School:

- a. Recommend rejecting bid from **Levy Construction Company, Inc.** due to the deficiency (per legal counsel) of failure to name an appropriately DPMC classified subcontractor.

- b. Recommend awarding contract to **North Eastern Hardwood Floors, Inc.** in the amount of \$386,895.00.

This project was approved by the voters at a special election held on December 8, 2015, when they authorized the financing of \$10,114,107 of school bonds. [Other bidders](#) | [Resolution](#)

- 8. Recommend approval of School Bus Emergency Evacuation Drill Reports from February 2018 for [Fountain Woods School and Burlington Township High School](#).

XVII. Open to the Public for Comments

XVIII. New Business

XIX. Executive Session

XX. Adjourn Meeting

Next Board of Education Business Meeting **March 28, 2018**