

Saddle River Board of Education
Regular Business Meeting Agenda -Wandell School Cafeteria
Wednesday, June 8, 2022, 7:30pm

A. Call to Order

B. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the vestibule of Wandell School, 97 E. Allendale Road, Saddle River, New Jersey.
- The mailing and/or hand delivery of said notice to the designated newspapers, The Record, The Ridgewood News, and The Town Journal.
- Filing with the Clerk of Saddle River Borough.

C. Roll Call

	Present	Absent
Mr. Peros	_____	_____
Ms. Elshami	_____	_____
Ms. Kaufman	_____	_____
Ms. Nissirios	_____	_____
Ms. Salazer	_____	_____

D. Flag Salute

E. Superintendent's Report

- Revised Safe Return to In-Person Instruction Plan, 6.8.22
- HIB Grade 2020-21

F. Vice Principal's Report

- Accelerated Reader Award

G. Business Administrator/ Board Secretary's Report

H. Board President's Report

I. Committee Report(s)

- | | |
|------------------------------------|---------------------|
| 1. Communications/Public Relations | 6. Technology |
| 2. Curriculum/Instruction | 7. Finance |
| 3. Facilities | 8. Human Resources |
| 4. Negotiations | 9. Transportation |
| 5. Policies | 10. Safety/Wellness |

J. Liaison Report(s)

- | | |
|--|------------------------------|
| 1. Mayor & Council | 4. Ramsey Board of Education |
| 2. NJ School Boards Association Representative | 5. PAWS |
| 3. Northern Highlands Board of Education | 6. Wandell School Foundation |

K. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two portions of the meeting reserved for comments from the public; the first at the beginning of the meeting for agenda items only and the second at the end of the meeting for other items.
- If you wish to address the board, please provide your name and address and please limit your comments to 3 minutes.
- Issues raised by the public may or may not be responded to by the board, but all comments will be considered. The board requests that all members of the public be mindful of the rights of other individuals when speaking. Due to confidentiality and legal rights afforded by the state of New Jersey, members of the public are asked to not speak negatively or in a derogatory manner about any employee of the board or any student.

L. Questions or Comments from the Public on Action Items Only**M. Minutes**

- **Approval of Minutes**

M-1: Approval of Minutes - Regular Business Meeting

Be it resolved, that the Board approve the minutes of the May 11, 2022 Regular Business Meeting.

Motion:

Roll Call Vote

Second:

EK:

YE:

Discussion:

EN:

ES:

JP:

N. Action Items

- **Administration**

A-21220601: Submission & Approval of the Revised Safe Return to In-Person Instruction Plan 2021-22

Be it resolved upon the recommendation of the Superintendent, the Saddle River Board of Education approves the submission of the Safe Return to In-Person Instruction and Continuity of Services to the NJDOE, pending NJDOE approval.

A-21220602: Review/Approval of the HIB Grade for 2020-21

Be it resolved upon the recommendation of the Superintendent, the Saddle River Board of Education revised and approved the HIB Grade from the 2020-21 school year, as mandated by NJDOE.

Motion:

Roll Call Vote

Second:

EK:

YE:

Discussion:

EN:

ES:

JP:

- **Human Resources**

HR-21220601: Staff Vacancies Between Meetings 2022-23

Be it resolved upon the recommendation of the Superintendent, the Saddle River Board of Education permits the Superintendent to fill staff vacancies between board meetings, which will then be retroactively approved at the next board meeting.

HR-21220602: Substitute Appointments 2021-22

Be it resolved upon the recommendation of the Superintendent, the Saddle River Board of Education approves the following personnel substitute position, pending criminal history/background checks.

- Nicole Venditti

HR-21220603: Substitute Appointments 2022-23

Be it resolved upon the recommendation of the Superintendent, the Saddle River Board of Education approves the following personnel substitute position, pending criminal history/background checks.

- Nicole Venditti

Motion:
Roll Call Vote

EK:

Second:
YE:

EN:

Discussion:
ES:

JP:

- **Education**

E-21220601: Stronge Evaluation Model 2022-23

Be it resolved upon the recommendation of the Superintendent, the Saddle River Board of Education approves the Stronge Evaluation Model, for staff and administration for the next school year.

E-21220602: Approval of Professional Service Appointment & Contract 2021-22

Be it resolved upon the recommendation of the Superintendent, the Saddle River Board of Education approves the the following professional service appointment & contract from July 1, 2022 through June 30, 2023 for Special Education Student #A0079:

Vendor Type	Vendor	Estimated Cost
Nursing Services	White Glove Community Care, Brick, NJ	RN: \$65/ hr, LPN: \$55/hr
Educational Services	NJ Commission of the Blind& Visually Impaired, Newark, NJ	\$2,500/ year

Motion:
Roll Call Vote

EK:

Second:
YE:

EN:

Discussion:
ES:

JP:

- **Finance**

F-21220601: Finance & Operations

Be it resolved upon the recommendation of the Superintendent, the Saddle River Board of Education approves the following:

- Payment of Bills June 2022

F-21220602: Authorization for Board Secretary to Pay Bills Between Board Meetings 2022-23

Be it resolved upon the recommendation of the Superintendent, the Saddle River Board of Education authorizes the Board Secretary to pay bills in between meetings of the Board of Education from July 1, 2022 to June 30, 2023 and that these payments be approved at the next regularly scheduled Board Meeting.

F-21220603: Transfer of Current Surplus to Capital Reserve

WHEREAS, the Saddle River Board of Education has determined that the Capital Reserve account be funded in an amount up to the maximum allowed by law; NOW THEREFORE BE IT RESOLVED, by the Saddle River Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

F-21220604: Transfer of Current Surplus to Maintenance Reserve

WHEREAS, NJAC 6A:23A-14.3 and 6A:23A-14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and WHEREAS, the Saddle River Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Maintenance Reserve account at year end, and WHEREAS, the Saddle River Board of Education has determined that the Maintenance Reserve account be funded in an amount up to the maximum allowed by law; NOW THEREFORE BE IT RESOLVED, by the Saddle River Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

F-21220605: Transfer of Current Surplus to Tuition Reserve

WHEREAS, the Saddle River Board of Education wishes to establish a Tuition Reserve pursuant to N.J.S.A 18A:7F-41c(1) to finance unanticipated general fund expenditures, and WHEREAS, such emergency reserve accounts may be funded by Board Resolution at year end of any unanticipated revenue or unexpended line item appropriation; WHEREAS, the Saddle River Board of Education has determined that the Emergency Reserve account be funded in an amount up to the maximum allowed by law; NOW THEREFORE BE IT RESOLVED, by the Saddle River Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

F-21220606: Year End Bookkeeping Adjustments 2021-22

Be it resolved upon the recommendation of the Superintendent, the Saddle River Board of Education authorizes the Business Administrator to make all the necessary year-end bookkeeping adjustments to the books and records of the District in order for them to be in compliance with GAAP.

F-21220607: Annual Check Cancellation 2021-22

Be it resolved upon the recommendation of the Superintendent, the Saddle River Board of Education approves any outstanding checks from the fiscal year ending June 30, 2022, as presented to the Board.

F-21220608: Schedule of Tax Levy Payments 2022-23

Be it resolved upon the recommendation of the Superintendent, the Saddle River Board of Education, approves the schedule of tax levy payments affirmed by the Borough of Saddle River for the next school year.

F-21220609: Certification of Implementation for the Fiscal Year Ended June 30, 2021

Be it resolved upon the recommendation of the Superintendent, the Saddle River Board of Education approves the submission of the Certification of Implementation for the Fiscal Year ended June 30, 2021; this document certifies that the Board has implemented all 2021 audit recommendations.

F-21220610: Fixed Asset Evaluation 2022-23

Be it resolved upon the recommendation of the Superintendent, the Saddle River Board of Education approves the 2022-23 fixed asset appraisal to be performed by Industrial Appraisal Company for an estimated cost of \$1,500.

F-21220611: Travel

Be it resolved upon the recommendation of the Superintendent, the Saddle River Board of Education approves the following staff/administration travel requirements (room rate accommodations, occupancy taxes/fees presently unknown associated therein and other costs in trips. Meals for overnight will be reimbursed in accordance with policy/law):

Who	What	Where	When	Estimated Registration Fee
Gina Cinotti	Stronge Recertification Training	Saddle River, NJ	June 29, 2022	Free for Host
Gina Cinotti	IEI Summer Symposium (Institute for Education Innovation)	Newport, RI	July 18-20, 2022	\$0
Victoria Hickey	Stronge Recertification Training	Saddle River, NJ	June 29, 2022	\$195
Leslie Boel	Stronge Recertification Training	Saddle River, NJ	June 29, 2022	\$195
Lisa Kilgallen	STEM Made Simple Sandbox	NJCU @ Fort Monmouth Oceanport, NJ	May 26, 2022	\$0
Roberta Kleinbard	Data Informed Instruction & Decisions- Progress Monitoring	Northern Valley Curriculum Center, Demarest, NJ	September 22, 2022	\$200
Roberta Kleinbard	Gifted & Talented Roundtable	Northern Valley Curriculum Center, Demarest, NJ	March 14, 2023	\$200
Jill Cooper	Demystifying Multisensory Reading Instruction	Northern Valley Curriculum Center, Demarest, NJ	January 5, 2023	\$200
Jill Cooper	Fluency: The Bridge Between Word Recognition & Comprehension	Northern Valley Curriculum Center, Demarest, NJ	February 2, 2023	\$200

F-21220612: Authorization for Submission & Allocation of ESEA Grant for the Fiscal Year 2023

Be it resolved upon the recommendation of the Superintendent, the Saddle River Board of Education approves the receipt of grant allocations and submission of the Elementary and Secondary Education Act (ESEA) - Every Student Succeeds Act (ESSA) Consolidated grant funding for Saddle River School District (Wandell School) and the nonpublic (Saddle River Day School), in the amount listed below, upon subsequent approval of the application, per the NJDOE mandate for the 2022-23 school year as follows:

Grant	Public (Wandell School)	Nonpublic (Saddle River Day School)	Totals
Title I - A	\$23,441	\$0	\$23,411
Title II - A	\$1,922.75	\$6,245.25	\$8,168
Title IV - A	\$2,354	\$7,646	\$10,000

F-21220613: ESEA Amendments for the Fiscal Year 2023

Be it resolved upon the recommendation of the Superintendent, the Saddle River Board of Education approves any amendments that are required for the 2022-23 school year for federal, state, and local grants, as per NJDOE mandate.

F-21220614: Refusal of the ESEA Title III Funding for the Fiscal Year 2023

Be it resolved upon the recommendation of the Superintendent, the Saddle River Board of Education approves the refusal of Elementary and Secondary Education Act (ESEA) - Every Student Succeeds Act (ESSA) Consolidated grant funding for Title III for Saddle River School District (Wandell School) and the nonpublic (Saddle River Day School), in the amount of \$2,674, which is less than the required amount of \$10,000 to claim the funds, as per NJDOE mandate.

F-21220615: Refusal of the ARP II Homeless Funding for the Fiscal Year 2022

Be it resolved upon the recommendation of the Superintendent, the Saddle River Board of Education approves the refusal of ARP II Homeless funding for Saddle River School School District, in the amount of \$620, due to the lack of qualifying students.

F-21220616: Donation Acceptance for 2022-23

Be it resolved upon the recommendation of the Superintendent, the Saddle River Board of Education accepts the following donation from the Wandell School Education Foundation for:

- 3D Printer Carts (two) = \$1,713.50

Motion:

Roll Call Vote

Second:

EK:

Discussion:

YE:

EN:

ES:

JP:

O. Old Business

P. New Business

Q. Questions or Comments from the Public on Other Items

R. Board Member Comments

S. Executive Session

Motion:

Second:

Vote:

Time:

T. Adjournment

Motion:

Second:

Vote:

Time: