

## SHAHEED RAJPAL DAV PUBLIC SCHOOL, DAYANAND VIHAR DELHI

DATE- 1 JULY, 2022

### GUIDELINES FOR STUDENTS

Dear Students

Welcome again to Session 2022 after Summer Break!

*“Once you have commitment, you need the DISCIPLINE and hard work to get you there.”*

As Students, you all need to follow certain guidelines that will help you to train yourself to be disciplined and become successful in all your endeavors.

#### ● **DRESS CODE**

- ☐ Wear Proper, neat and well ironed School Uniform.
- ☐ Boys should be clean shaven with regular and proper haircut.
- ☐ For Girls hair should be combed properly and neatly tied with black band. Eyeliners, Kajal etc. are strictly prohibited.
- ☐ Jewellery of any kind for both Boys and Girls is not allowed. Nails should be properly trimmed.
- ☐ All Students must wear School Shoes- Brown Color Action Force 10.
- ☐ Students must wear House Scarf on every Wednesday. It is mandatory for every Student.

#### ● **PUNCTUALITY**

- ☐ School timings are 7:40 AM to 1:50 PM.
- ☐ Reporting time for Students is 7:40 AM.
- ☐ School Gates will close at 7:50 AM sharp.
- ☐ If a student is consecutively coming late to School, then third time he / she will be sent back home along with parents.
- ☐ In case a student comes late to school, he / she will be exempted only in case of a medical emergency or a valid reason.

#### ● **CODE OF CONDUCT**

- ☐ Students ought to take care of School and Class Infrastructure like Classroom walls, Tables, Chairs, Bulletin Boards etc.
- ☐ Switch off lights and fans when not in use.
- ☐ Do not waste water.

- ☒ Use Dustbins to dispose any kind of Garbage.
- ☒ Speak politely and be courteous with peer groups and Juniors.
- ☒ Show respect to Teachers and be polite with Helping Staff.
- ☒ Any kind of Electronic Gadgets like IPOD, MP3, MOBILE PHONES is strictly prohibited.
- ☒ In case a student is bringing Mobile Phone, he/ she has to submit it to Class Teacher or to their Respective Coordinator along with Application duly signed by Parents stating the reason for bringing.
- ☒ In case a Mobile Phone is found in possession of a student, then it will lead to confiscation of the phone and will be handed over to parents only after the Session ends.
- ☒ Vehicles are not permitted.
- ☒ **Use of abusive language, indulging in fights inside or outside school, screaming, shouting or misbehavior of any kind will lead to strict Disciplinary Action.**
- ☒ During the Intermediate Period (when a Period ends and Teacher moves out), Students will not move out of Class.
- ☒ Only with the Permission of the Teacher, students can move out of the Class either for Washroom or for Drinking water.
- ☒ Students are advised to bring Fruits for the Fruit break from 7:55 am to 8:00 am.

## ● FOLLOW COVID GUIDELINES

- ☒ Maintain Social Distancing wherever possible.
- ☒ Wear Mask at all times and sanitize your hands frequently.
- ☒ Students will not shake hands with each other.
- ☒ Avoid sharing Lunch box and water bottles.
- ☒ Any kind of Gathering of Students in Groups, either in Class or in Corridor is strictly prohibited.
- ☒ Students will sit on Seats allotted in Class and they will not exchange seats with their Peer groups.
- ☒ Students are advised to carry ample quantity of water so as to avoid moving out of Class frequently for refilling of Water bottle.

**ALL THE BEST! YOUR COOPERATION IS SOLICITED FOR MAKING THE TEACHING LEARNING ENVIRONMENT PRODUCTIVE AND HARMONIOUS.**

**DISCIPLINE COMMITTEE**