SRDAV/2022-23/396 **Date: July 01 ,2022**

SHAHEED RAJPAL DAV PUBLIC SCHOOL, DAYANAND VIHAR DELHI

DATE- 1 JULY, 2022

GUIDELINES FOR STUDENTS

Dear Students

Welcome again to Session 2022 after Summer Break!
"Once you have commitment, you need the DISCIPLINE and hard work to get you there."

As Students, you all need to follow certain guidelines that will help you to train yourself to be disciplined and become successful in all your endeavors.

● DRESS CODE

- Wear Proper, neat and well ironed School Uniform.
- Boys should be clean shaven with regular and proper haircut.
- For Girls hair should be combed properly and neatly tied with black band. Eyeliners, Kajal etc. are strictly prohibited.
- Jewellery of any kind for both Boys and Girls is not allowed. Nails should be properly trimmed.
- All Students must wear School Shoes- Brown Color Action Force 10.
- Students must wear House Scarf on every Wednesday. It is mandatory for every Student.

● PUNCTUALITY

- School timings are 7:40 AM to 1:50 PM.
- Reporting time for Students is 7:40 AM.
- School Gates will close at 7:50 AM sharp.
- If a student is consecutively coming late to School, then third time he / she will be sent back home along with parents.
- In case a student comes late to school, he / she will be exempted only in case of a medical emergency or a valid reason.

● CODE OF CONDUCT

- Students ought to take care of School and Class Infrastructure like Classroom walls, Tables, Chairs, Bulletin Boards etc.
- Switch off lights and fans when not in use.
- Do not waste water.

- Use Dustbins to dispose any kind of Garbage.
- Speak politely and be courteous with peer groups and Juniors.
- Show respect to Teachers and be polite with Helping Staff.
- Any kind of Electronic Gadgets like IPOD, MP3, MOBILE PHONES is strictly prohibited.
- In case a student is bringing Mobile Phone, he/ she has to submit it to Class Teacher or to their Respective Coordinator along with Application duly signed by Parents stating the reason for bringing.
- In case a Mobile Phone is found in possession of a student, then it will lead to confiscation of the phone and will be handed over to parents only after the Session ends.
- Vehicles are not permitted.
- **Use of abusive language, indulging in fights inside or outside school, screaming, shouting or misbehavior of any kind will lead to strict Disciplinary Action.**
- During the Intermediate Period (when a Period ends and Teacher moves out), Students will not move out of Class.
- Only with the Permission of the Teacher, students can move out of the Class either for Washroom or for Drinking water.
- Students are advised to bring Fruits for the Fruit break from 7:55 am to 8:00 am.

● FOLLOW COVID GUIDELINES

- Maintain Social Distancing wherever possible.
- Wear Mask at all times and sanitize your hands frequently.
- Students will not shake hands with each other.
- Avoid sharing Lunch box and water bottles.
- Any kind of Gathering of Students in Groups, either in Class or in Corridor is strictly prohibited.
- Students will sit on Seats allotted in Class and they will not exchange seats with their Peer groups.
- Students are advised to carry ample quantity of water so as to avoid moving out of Class frequently for refilling of Water bottle.

ALL THE BEST! YOUR COOPERATION IS SOLICITED FOR MAKING THE TEACHING LEARNING ENVIRONMENT PRODUCTIVE AND HARMONIOUS.

DISCIPLINE COMMITTEE