Shoreline School District

McKINNEY-VENTO GENERAL GUIDELINES

The McKinney-Vento (MV) Homeless Assistance Act ensures the educational rights and protections for children and youth experiencing housing instability. The Shoreline School District McKinney-Vento Liaison (District Liaison) works with the school family advocates, counselors, and other school staff who provide services and support to individual students and families according to the MV Act. The District Liaison can answer questions or provide further resources to help school staff, students and families.

A McKinney-Vento Contact (MV Contact) for MV students in each building has been designated. In the elementary schools, the MV Contact is the family advocate, while in the secondary schools the Counseling Secretary has been designated as the MV Contact to coordinate services in that school.

The MV Contact will:

(1) Immediately notify the District Liaison, danielle.werner@ssd412.org, as soon as a student is identified as MV via the MV Online Intake Form.

(2) Notify the Registrar with the following:
- Student's full name, school, and grade
- MV Designation Start Date
- MV Category

(3) Notify District Food Services with the following:
- Student's full name, school, and grade
- Note that they qualify for free meals under the MV Act

(4) In elementary schools, the MV Contact will notify the following people in the building that the student is MV-qualified:
- Principal
- Classroom teacher
- Title 1/LAP teacher

(5) In secondary schools, the MV Contact will notify the following people in the building that a student is MV-qualified:
- Principal
- School Counselor

<u>Enrollment</u>
Parents or guardians of a MV-qualified student can keep their child in the school of origin or enroll in any public school that other students in the same attendance area are eligible to attend. The school of origin is usually preferable to maintain consistency and stability for the child. The student has the right to enroll in school immediately, even without having all the normally required documents. The school will then continue to obtain all records after the student is enrolled. The district will maintain and make available all records ordinarily kept by the school including immunization or medical records, academic records, birth certificates, guardianship records and evaluations for special education services or

programs regarding each MV-qualified student. MV-qualified students are not segregated or otherwise separated from their housed peers for any purpose.

Unaccompanied Youth
A student who is not in the physical custody of a parent or guardian may enroll himself/herself in school as an "unaccompanied youth" under the MV Act. Check with the District Liaison for more info.

Transportation
If an MV-qualified student needs transportation other than on the usual, established transportation route, indicate in the online intake form and notify the District Liaison. School Districts can provide or provide access to transportation to and from the school of origin for MV students, including those crossing School District boundaries. Once the District Liaison makes the initial contact with Transportation for set up, then the school, Transportation and family communicate with each other regarding details of the arrangement and any changes thereafter.

School Meals
The MV-qualified student is immediately eligible for free school meals and is not required to complete the application form. The MV Contact (or the school registrar if the MV Contact is not at work) notifies the District Food Services that the student qualifies for free school meals under the MV Act. The name of the student will be on the school's cafeteria list usually by the next school day and will continue for the rest of the school year regardless of any changes in the family status.

Registrar
The registrar will indicate in Skyward under Homeless with the date of homelessness and the correct code corresponding to the family's living situation. The end date changes based on the school calendar. The District Liaison will indicate what the correct end date is for the current school year.

School Supplies, Class Fees
Most schools have limited school supplies and backpacks to help low-income students. Class materials, field trip fees, caps and gown for Seniors, and some other fees can be waived for students or reimbursed by Title1 funds. Please ask the office manager to submit a MV Fee Reimbursement Request. Call the District Liaison about larger requests.

Educational Services
A MV-qualified student is automatically eligible for Title I services regardless of academic performance. Many MV students are academically behind. The student also has the right to receive services comparable to any other student including Head Start, Special Education, MLL, Highly Capable, etc. Math tutoring can be requested for Elementary students using the MV Tutor Support Request form.

Dispute
In case of any dispute by the family or student, please immediately notify the District Liaison regarding the District's Dispute Resolution Policy and requisite written forms. The student or the parent has the right to formally file a request to enter into a dispute resolution process including possible appeal to the Superintendent and eventually to OSPI. If there is any dispute in the enrollment or placement of a MV student, each district is required to enroll the student immediately and provide services while the dispute is being processed.

Reports

The District Liaison will be asking for information from each school on their MV-qualified students as required by the School District, ESD and/or OSPI.

Questions

Please view the MV Annual Training Powerpoint document for additional details about eligibility, enrollment and services for MV students; or call the District Liaison at x3387 if you have any questions. These are general guidelines that could be subject to different questions depending upon the circumstances.