



Chapman Elementary SSC: Minutes

September 20, 2023
Room 25, 2:40 pm

Call to Order: *2:40 pm*

Welcome and introduction of new members: *Janelle, Megan, Ellen, Bianca, Anne, Karina, Cristi (arrived late due to extenuating circumstances on campus)*

Council Membership

Meeting Schedule: October 18th, November 29th, March 27th, April 17th

Slides: What is SSC?: *Council reviewed slides*

Bylaws:

1. Review current [bylaws](#) and [Greene Act](#)
 - a. [UCP procedures](#)
2. Elect officers

Cristi reviewed bylaws and Greene Act. The UCP procedure link did not work, so UCP will be reviewed at the next meeting. SSC members will consider officer positions and nominations will take place at the next meeting.

Approval of Minutes: [May 4, 2023](#) *Janelle made a motion to approve, Karina seconded, all in favor*

New Business:

1. Approve [bylaws](#) *Megan made a motion to approve, Karina seconded, and all in favor*
2. Review [Single Plan](#) *Cristi reviewed single plan location on website. The SPSA goals will be reviewed at the next meeting.*
3. Review student achievement data (slides) *Student achievement data will be reviewed at the next meeting.*

4. Review and approve School [Parent and Family Engagement Policy](#) and [Family-School Compact](#) (approval needed) *Cristi reviewed both documents with the council and distributed hard copies as well. The parents had already viewed the documents at Cat Chats last week. Karina made a motion to approve the Parent and Family Engagement Policy, Janelle seconded, and all in favor. Karina made a motion to approve the Family-School Compact, Ellen seconded the motion, and all in favor.*
5. Review School Safety Plan (approval needed) *Cristi reviewed hard copies of the safe school plan and shared input given by the safe school committee including, the updating of maps, staff names, and updates on the Mental Health section by the school counselor. Anne made a motion to approve the School Safety Plan, Megan seconded the motion, and all in favor.*
6. Review [LCAP](#) *This item to be discussed at the next meeting and Cristi will ask the DO about a flier with upcoming meeting dates.*

Non-Agenda Items: Public invite of items not listed

No public items presented. Cristi thanked everyone for their time.

Adjournment: *3:35 pm (Anne made a motion to adjourn the meeting, Megan seconded, and all in favor)*

Next meeting: October 18, 2023