

CSD 13 SCHOOL BOARD

POLICY NUMBER: 11.09

(NEPN/NSBA Code: KCD)

Adopted: 5/4/82

Previous Revision: 6/3/03, 07/06/10

Revised: 12/6/22

ACCEPTANCE OF GIFTS

1. According to the provisions of 20-A M.R.S.A. §1705 and §4005, the Principal/Superintendent or School Board may accept and receive money or other property, outright or in trust, as a gift for any specified benevolent or educational purpose.
2. When the Principal/Superintendent or School Board receives written notice from a prospective donor or a representative of the donor of a proposed gift, outright or in trust, it shall submit the matter to the next regular meeting of the committee. Within 10 days after the scheduled meeting, the Superintendent on behalf of the School Board shall send written notice to the donor, either thanking the donor for the gift or notifying the donor that the gift cannot be accepted.
3. Acceptance of all gifts shall be based on the following criteria:
 - a. Usefulness of the gift to the school
 - b. Condition of the gift
 - c. Anticipated future costs related to the gift
 - d. Safety and liability issues relating to the gift
4. Gifts shall be accepted by:
 - a. The building principal, with the approval of the Superintendent, if valued at \$1000 or less.
 - a. School Board if valued at \$1001 or more.
5. If the gift is in trust, the School Board shall either deposit or invest trust funds according to Title 30-A, chapter 223, subchapter III-A.
6. The School Board is under no obligation to replace a gift if it is destroyed, lost, stolen, or becomes worn out. If installation is required, the gift shall be installed under the supervision of school unit personnel.
7. Exceptions to the above include gifts by student organizations and donations to fund-raising efforts of student organizations.
8. The Superintendent shall implement any administrative procedures necessary to carry out this policy.

Legal Reference: 20-A M.R.S.A. § 4005; §1705