



PEXSISEN PAC Meeting Minutes

Location: PEXSISEN Elementary

Date: February 3, 2026

Time: 6:30pm

Attendees: Admin: Karen DeCicco (Principal)

PAC Executive: Kara Guan (President), Jen Adams (Vice President), Heather Fulmore (Treasurer)

PAC Members: On line: Laura Motala (Hot Lunch Coordinator)

Agenda items:

- Call to order and territorial acknowledgment
- Welcome /Introductions
- Admin Update
- President's report
- Financial report
- Fundraising report
- SPEAC report
- Old/New Business
- Adjournment

Call to Order:

- 6:33pm
- Territorial acknowledgment
- Introductions
- Adoption of agenda: Motioned by Kara Guan. First by Jen Adams, seconded by Heather Fulmore-all in favour.
- Adoption of January 2026 minutes: Motioned by Heather Fulmore. First by Jen Adams, seconded by Kara Guan. All in favour.

Admin Update:

- Music teacher position has been posted as a permanent position.

- o Due to this unlikely to have a formal concert at this time as there will be little time for new incumbent to prepare.
 - o In-school concert tentatively early March with hopes to record for parents.
- March 10th and 11th Bollywood residency for all students.
- Informal reporting by teachers is coming. Dependent on teacher as some may do it in March and some in April. More details to come from your students teacher.
- April 16th and 17th is the Art Show along with the Celebration of Learning. More detail to come.
- Bookfair is happening the week of April 13th-17th. This is a short week.
- April 14th is the honouring assembly.
- Kindergarten enrollment has gone to a lottery system. Parents should be hearing shortly about acceptance into which school. Looking like there will be 3.5 kindergarten classes in September.
 - o Kindergarten orientation is in June
 - o May 14th current and incoming kindergarten families are invited to the school for an after school event.
- Playground Update:
 - New shed \$2750
 - New games
 - New tetherball
 - New structures? And hopefully new gaga ball floor (grant submitted)
 - Sandbox \$2500
 - Loose parts?

Executive Report:

- Jen and Heather were able to attend the Leadership Summit hosted by SPEAC. Learned a lot of valuable PAC information and heard how all PACs are struggling for volunteers and member engagement.

SPEAC

- SPEAC Constitution and Bylaws are being reviewed.
- District Updates:
 - o New Athletic Leadership Courses for grades 10-12 are being proposed.
 - o Continued focus on literacy, numeracy, career education, attendance and post secondary pathways.
 - o Improved communication, digital systems, financial controls and sustainability work toward 2030 CleanBC targets.
- Budget & Facilities:
 - o District forecast shows a surplus this year.
 - o Ongoing upgrades include inclusive washrooms, kitchen renovations, heat pump replacements and parking improvements.
 - o Deferred maintenance remains a significant long term challenge.
- PAC Input Requested: PACs are encouraged to start thinking about budget priorities to share during the upcoming budget discussions with the Board.

Financial Report:

- Opening balance:
 - o Operating Account \$14280.67
 - o Gaming Account \$9669.08
 - o Petty Cash \$700.18
- Legion: \$1000 toward the Playground currently sitting in OP account

Fundraising and Events Report:

- Glenwood Meats receipts: \$633 received! Great job and keep submitting receipts.
- Family Portrait on May 6th in the evening. All proceeds go to the school.
- Spring Fair proposed date is June 6, 2025.
- Family Day Pizza Day / Movie Night possibly coming.

HOTLUNCH:

- Grade 5 pizza day on holunches site, reminder to get orders submitted.

New Business:

- Need to start putting out news for AGM and try to get more parents on the PAC. Send out PAC position blurbs starting in March or April..

Adjournment:

- 7:47pm motion to adjourn by Kara Guan. First by Jen Adams, seconded by Heather Fulmore - all in favour.

Next Meeting:

- March 3, 2026 at 6:30pm