



**Minutes of a Meeting of the Council
of the Archives and Records Association of New Zealand
held 03 November 2025**

Present:

President: Richard Foy

Secretary: Kathleen Stringer

Council: Rene Swan, Alison Day, Paul O'Donoghue, Brad Wija and Paddy Plunket. Irina Winsley (from 12.37)

1. **Karakia** (Richard)

2. **Apologies:** Michael Upton (leave of absence) , Tom Riley

That the apologies be accepted. Richard / Kathleen. AGREED.

3. **Confirmation of Minutes**

That the minutes of the meeting held 13 October 2025 be confirmed.

Richard / Rene AGREED.

4. **Matters Arising**

4.1 Next months webinar

Alison said that as she had been unable to find someone, this month's webinar was cancelled.

It was decided that Rene would put a call out in the *Alert* asking for either volunteers or suggestions of who could be contacted.

Paddy volunteered to present something next year on the Disposal of Public Records.

Richard suggested that a panel discussing AI would be topical.

Alison said that that was something she was dealing with, both as an educator and an academic. She had contacts who could discuss AI, but from an academic, not a records management perspective.

Rene thought that this perspective would be of interest to Record Managers

Paddy added that AI had repercussions in many areas, for example, the amount of energy required to construct models is having an impact on the environment and adds to climate change.

4.2 A.G.M.

Paul said that he has still to receive the financial reports. He is trying to uncover the hold up. He is becoming concerned as the cut off date for filing the new registration with the Incorporated Societies is looming and if we do not re-register in time, ARANZ will be deregistered.

Rene asked Brad if he could put all the documents on the website and she will provide a link in the *Alert*.

Brad said this was a simple process.

Rene asked Paul to draft a statement for this month's *Alert*, informing members that, despite delays, the A.G.M. will take place sometime this year. He will refer to the agenda items of the Constitution and Incorporated Societies re-registering.

4.3 Constitution

Paul asked everyone to look at the document on google drive and comment. He thanked Paddy for all the comments and input she has made. He would still appreciate a lawyer to have a final look over before it goes to the membership for comment.

4.4 Conference

Richard asked Rene to mention the Conference will be held in Wellington and that we are looking for volunteers. He will speak with Wellington members.

4.5 Generative AI Statement

Rene believed that many people in our fields would appreciate some statement or guidelines regarding this tool. Following on from Richards idea of a webinar, she suggested that we could see what questions people raised, or issues that would like help with. This could form the basis of our statement.

Alison said students are being trained in its use and publications often have statements regarding its use, for example, *Archifacts* states it can not be used. She added, however, that much is based on trust as people have to declare whether they have used it and to what extent.

Richard said that LIANZA had a few sessions on the topic at their recent conference.

Alison added that AI can also involve cultural appropriation, so there are many facets to this.

Richard offered to chair a panel discussion on this topic as a webinar and hoped that afterwards a forum or working group could be formed to further discuss it

4.6 History Heritage Associations: Assemble! Call

Richard said he was actively involved in discussions with groups to allow such groups to work closely together. He said when the sector is thriving and supported it is easy to be compartmentalised, however in times such as these, when the sector is threatened and under-resourced we need a single, strong voice. He was concerned by some division within the sectors, which does not help our combined cause. He hoped that eventually a federation of similar group would be formed.

4.7 Regulatory Systems Bill Select Committee

Richard thanked Paddy for doing the final polish of the submission created by Peter Miller and Mark Stoddart. He said that much of their submission will be used in the 5 minute presentation for the select committee.. Kathryn Patterson, Peter Miller and Richard will also be in attendance. He added that he will also speak with Peter Miller before the presentation which is on the 12th.

5. Correspondence

5.1 Inwards:

ICA - Only 2 Days Left to Submit: Comma Special Issue on "Archives and Theft"

ICA - Upcoming ICA Events

Elizabeth Pishief- President Historic Places - re History Heritage Associations Assemble!

Charlotte Greenhalgh - NZHA- re closer working with NZHA

Anne Gabrielsson re Digital POWRR workshop

Gemma Thomas re Digital POWRR workshop

Peter Miller - Regulatory Systems (Internal Affairs) Amendment Bill

ICA - #WDPD2025 Launches from the iPRES 2025 Conference in Just 3 Weeks!

Kirsten Wong - Connecting you up with Te Tarahiti o ngā kete pūtea o Aotearoa

ICA Newsletter 2025-5

ICA SAHR Newsletter, September 2025

5.2 Outwards:

Connecting you up wit

That the correspondence be accepted Richard / Brad AGREED.

Paddy inquired where the correspondence was stored. Kathleen explained that inwards correspondence pertaining to ARNZ directly, was stored in the meeting folders and then placed in the appropriate folder. Outward correspondence was the responsibility of the writer to inform the secretary (for the agenda) and place it in the appropriate folder.

6. Reports

6.1 President/Vice President

Richard was pleased to announce that three people availed themselves of our offer of assistance for the Digital POWRR workshop.

Rene reminded Richard to remind the people to provide her with a photograph of themselves and a small piece on the workshop from their perspective.

Richard mentioned his letter re Jennie Hinton. She asked him to connect her with an academic within the Chinese community. Her project is a very interesting one, whereby she tells 'hidden' history in an interactive storytelling platform, enabling people to share their stories.

6.2 Treasurer

Nothing to report (apart from in general business)

6.3 Membership

Current membership is 223.

6.4 *Alert Editor*

Rene said she will send a draft out next week. She requested people to provide her with pieces on any conferences they attend.

6.5. Systems Administration

nothing to report

6.6 Website/Social Media

nothing to report

6.7 Awards

nothing to report

6.8 *Archifacts*

Alison said a meeting was arranged for the team to discuss with Victoria OJS the mechanics of getting *Archifacts* online. This will take place on the 13th.

Irina added that she had received 50 copies of the publication and is sending them out to people when they become members.

6.9 Records Management.

No report

7. Other Business

Confirmation that the motion: *“That ARANZ Council hereby authorises repayment to the Treasurer, Paul O’Donoghue, of the sum of \$10,000 which was loaned to the Society to cover a funds shortfall. Further, that payment be made from the Society’s funds as soon as practicable, and that the Treasurer’s loan be recorded appropriately in the Society’s financial records.”* was passed unanimously via email

Richard thanked Paul profusely for managing this . However, he stressed that should such a situation present itself again, it was expected that a term deposit be broken instead of an officer bearer feeling that it was their responsibility.

There being no further business, the meeting concluded at 12.59

