



## Southwest Utah CTE Consortium Meeting

March 24 @ 11:00 am

Washington County School District Parade home  
415 N 2750 E St George Ut, 84790

### AGENDA - Minutes in Red

#### DISCUSSION & ACTION ITEMS

1. Welcome -

Amy

Justin Wanlass gave us a wonderful tour and overview of the WCSD parade home built by the students.

2. Thank you for help on CLNA and Advisory

The CLNA will be posted for public review for 30 days.

3. Spend all money by April 30th (March 1st as per MOU)

4. invoice and receipt information

Amy - Amazon receipts are different in that the "receipt" you print immediately after ordering is not really a receipt. After the item is shipped the payment is processed. At that time you will need to reprint the receipt and this time it will include the payment at the bottom.

We appreciate Washington County School District for being willing to stand as the fiscal agent. Out of respect for them, we need proper response time and documentation to make their part smooth in the process. If Amy finds discrepancies in the invoice and receipt documentation I will ask for it to be fixed before I send it to Washington county so they don't have the hassle.

Mention was made of spending all monies before May 1st. At that time we can know where we will need to allocate money to prior purchased equipment having been only partially paid through perkins.

Maren was asked to follow up on a few questions, having done so here is the response we got from her on 3/29/2022

– Region partners,

I was asked to follow up on some questions that were raised in our meeting last Thursday. Here is what I was able to find out:

- On handling expenses that relate to events that span across the

end of one fiscal year into the next fiscal year – CTSO conference travel was brought up as an example:

- If the conference begins in FY22 and related expenses such as air travel, hotel, etc. are incurred and begin in FY22, then those expenses can be billed to FY22 even if the conference and travel are completed in FY23. If there is a non-conference day which is part of the travel in FY22, but the conference actually begins in FY23, then those expenses would be billed to FY23.
- When will you get your FY23 budgets?
  - Wendi is unable to answer that at this time. It all depends on when the federal omnibus bill is signed, and the information is passed along to her from the federal government. She said to tell you to plan on something similar to FY22.
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WCSD has spent \$195,916. Dixie-\$209,437.  
Garfield-roughly \$10,000 not documented yet.  
Iron-\$190,000 not documented yet.

- 5.
- 6.
- 7.
- 8.

## REPORTS

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|---|---|
| 1. Department of Workforce Services -   | David Busk  |
| 2. Utah State Board of Education–<br>Working on competency based endorsements.<br>They are having a hard time finding places for all<br>the summer conferences but still working on it. | Maren Hansen  |
| 3. USBE Secondary Consortium Report   | Dave Gardner  |
| 4. Washington County School District -  | Dave Gardner<br><a href="https://www.youtube.com/watch?v=4uk7Sg1Rocg">https://www.youtube.com/watch?v=4uk7Sg1Rocg</a> |
| 5. Garfield and Kane County school districts–   | Rod Quarnberg   |
| 6. Beaver County School District<br>informed us of a training he just attended.<br>Transitioning students need to be actively seeing a  | David Long  |

doc or taking meds to transition and are required to declare transgender for a whole term. Can't flip flop during the semester. Furry's have no rights. In other words we don't have to make animal accommodations. For example, We cannot provide littler box accommodations, or meow for someone calling themselves a cat.

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| 7. Southwest Technical College<br>Bought a car for auto department just under \$35,000 | Scott Leavitt |
| 8. Iron County School District-  | Greg Sanders  |
| 9. Southern Utah University  | Jason McCoy   |
| 10.ACE/Success Academy   | Brian Reid    |
| 11.Dixie Technical College   | Tyce Peterson |
| 12.Dixie State University-Special discussion about Amy's position-                     | Nancy Hauck   |

#### MONTHLY CONSORTIUM MEETINGS

Sep 16 @ SUU	Oct 7 @ virtual	Nov 4 @ GCSD	Dec 2 @ ACE
Jan 20 @ DSU	Feb 17 @ ICSD	Mar 24 @ WCSD	Apr 28 @ SWT

#### STATE CTE MEETINGS

Sept 22, 2021	Nov 15, 2021	Feb 1, 2022	April 21, 2022
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**Due Dates: FY22**

<b>Feb 28, 2022</b>	data review due
<b>Mar 1, 2022</b>	invoices due
April 28, 2022 - if necessary	discuss year end balancing
<b>May 1, 2022</b>	spend all money by this date (per MOU)
<b>June 1, 2022</b>	invoices due
<b>July 1, 2022</b>	salary invoices due

### **Advice from Camille about Allowable Expenses**

Whenever you are determining whether or not the use of Federal (Perkins V) funds is appropriate, these are the questions you want to ask:

1. Does the use of funds constitute supplanting of other funding sources?
2. Is the expense reasonable and meet the size, scope, and quality as defined in Perkins V Law & the Utah State Plan?
3. Is the expense necessary?
4. Does the expenditure align with the six required uses of funds specified in Section 135(b) of Perkins V?
5. Does your region's CLNA support the expenditure?
6. Has the expenditure been vetted with the Regional Consortium committee?
7. Is the focus of the expenditure on alignment and program improvement?

Also some examples of unallowable expenditures are detailed below:

Alcoholic beverages  
 Alumni/ae activities  
 CTE Personnel and benefits  
 Childcare  
 Commencement and convocation costs  
 Construction, renovation, and/or remodeling of facilities  
 Contributions and donations (cash, property, services)  
 Entertainment – amusement and social activities (sports tickets)  
 Expenditures for non-approved CTE programs  
 Expenditures for career education prior to the middle grades (grades 5 through 8)  
 Expenditures that supplant  
 Fines and penalties

Fundraising  
Gifts  
Goods or services for personal use  
Items retained by students (supplies, clothing/uniforms, tools, calculators)  
Monetary awards  
Furniture  
Postsecondary customized training courses and programs  
Political activities such as contributions, fund raising or lobbying  
Promotional materials (T-shirts, pens, cups, key chains, book bags, etc.)  
Remedial (developmental) courses at both secondary and postsecondary levels  
Scholarships  
Student expenses/direct assistance to students (tuition, tools, fees, car repair, etc.)  
Student stipends  
Vehicles, unless used for CTE instruction