SENATE
NEW JERSEY INSTITUTE OF TECHNOLOGY

MINUTES
Student Senate Meeting
October 20, 2021, 2:30 PM
CC Atrium

1. Attendance
2. Minutes to Approve
   a. October 13th, 2021
3. Public Forum
   a. Andrew Christ
      i. He was a two time alumni
      ii. He was one of the people to help with the pandemic recovery
      iii. There are a couple of the projects that we have to review
         1. Mapple Hall
            a. 70 parking spots
            b. There will be fire pits and outdoor kitchens
            c. It will have study spaces and a game room
            d. 548 beds!!!!!
         2. The Green at University Park
            a. Trying to improve the community
            b. There will be park benches and lights
            c. It is a placeholder for future projects (5-7 years)
         3. Fire Pit
            a. Located by Terianan Hall
         4. GITC
            a. More study spots
         5. Cullimore Hall
            a. The lecture halls were redone
         6. What's Next?
            a. MEC 224 Lecture Hall Renovation
            b. Relocation of Career Development Services to Fenster hall 4th Floor
            c. Relocation of school Applied Engineering to Fenster hal 2nd Floor
            d. Roof replacement- MIC
            e. Weston Hall- East Elevation
            f. Potential Future Projects:
               i. Student club spaces in Facilities Services Warehouses
               ii. Repurposing of lounge behind smashburger
               iii. Learning Commons in Cullimore Hall Lobby

   Questions:
   Vaishnavi- There are a lot of Architecture issues with the microwaves and the equipment?
      WE will look into it but
   Fady- Why are the elevators not working properly in the Parking Deck?
      We will look into that
   Ivana- Will there be fencing for the Green Projects?
      I will talk to Bloom about it
   Nervana- In the MTSM building, the room to help students study isn't up to date?
      Speak with the Dean and we will reach out to me
   Cameron- The parking situation is very difficult for students, how are you going to
   increase it?

As was said there will be 70 new spots and we haven't completely used up all parking spaces. Look at your tags in the back it says where parking is going to be available elsewhere.

4. Old Business
   a.
5. Executive Reports
   a.
6. Senator Reports
   a.
7. New Business
   a. New Student Organizations
      i. High Altitude Balloon Club
         1. Sending a Balloon with Technology into outer space
         2. What kind of data are you going to collect from this?
         3. Approved!
      ii. Badminton Club
         1. We can have a good amount of equipment and a place to play
         2. Walk in and out (playing competitively or just Casually)
         3. Having Tournaments Monthly with prizes
         4. Approved!
   b. Student Organization By-Laws
      i. Marina Samuel
         1. In the following pages the changes are stated
         2. Approved!
   c. Club Penalties
      i. Macrina Makar
         1. Tabled for Next week
   d. Finance Bylaw Vote
      i. Beshoy Sefen
         1. Approved!
8. Announcements
   a. Next Meeting
      i. November 3th, 2021
         1. CC Ballroom B

Club Penalties:

You will be given an offense if you overspend more than:
- 50% of the budget on conferences/competitions
- 50% of the budget on one event
- 20% of the budget on merchandise/apparel
- $500 per person for a conference
- $40 towards food for a conference
- $25 per gift card
- $400 on a single prize
- 12% of the budget on prizes

If you:
- Submit a budget late
- Miss student organization trainings and/or student organization cabinets
- Do not hold 2 required events per semester

Subsequent Penalties - Penalties will roll over to the next fiscal year if the org cannot afford immediately
- **1st Degree Offense**
  - There will be a hold on an organization account/card until Treasurer or President comes in to meet the Finance Committee (or VPF alone), excluding offenses regarding Club Cabinet meetings
  - They will be told what they did wrong and the Treasurer/President will have to confirm they will follow the bylaws from now on
- **2nd Degree Offense**
  - 5% off their original budget to be removed immediately
- **3rd Degree Offense**
  - An additional 10% of their original budget to be removed immediately
- **4th Degree Offense**
  - An additional 15% of their original budget to be removed immediately
- **5th Degree Offense**
  - Their entire organization will be dropped down a Tier for their following year
    - Tier 4 will have half of a budget of $750

Bylaw Vote:

- Food, outside of events, may only be purchased ~~be bought~~ for general body meetings. ~~only, and~~ A~~a~~ll food (both for event and non-event) costs may not exceed 75% of your budget.

II.   General Requirements

To be in good standing, student organizations must re-register each year via Highlander Hub within the timeframe announced by the Office of Student Life (OSL). Student organizations requiring late registrations must be requested to OSL. Re-registration must be done in accordance with the Highlander Hub checklist section.

Each student organization is expected to organize two events each semester. An event is an occasion where all NJIT students are welcome to listen, learn, ask questions, and/or participate. There should be substance to an event, such as having invited guests to speak or teach, providing the students a service, supplying the resources for an activity or competition, and/or fostering discussion for topics beyond a student organization's operations. These gatherings should have some correlation to the organization's purpose. These events and general meetings must be on Highlander Hub and attendance at these events must be taken using the my campus lab software.

Additionally, undergraduate student organizations that receive Student Senate funding must meet the expectations of the Student Senate Tier System regarding events, adhere to the Student Senate Finance By-Laws, and take attendance at meetings and events using the Highlander Hub.

VII. New Student Organization Process

Step 1: Fill out the Highlander Hub Registration Form by the given deadline
- The minimum required positions for New Organization Recognition Request are President, Vice President, Treasurer, a fourth e-board position, and Faculty/Staff Advisor. Once approved, the organization will have flexibility to create and change E-Board positions as it best works for their organization. However, President, Vice President, Treasurer, and Faculty/Staff Advisor will be required for continued organization recognition.

VII. Student Organization Revival Process

Step 1: Fill out the Highlander Hub Form by the given deadline
- The minimum required positions for Organization Revival Request are President, Vice President, Treasurer, and Faculty/Staff Advisor. Once approved, the organization will have flexibility to create and change E-Board positions as it best works for their organization. However, President, Vice President, Treasurer, and Faculty/Staff Advisor will be required for continued organization recognition.
- A minimum of 10 members will be required to revive a Student Organization, including the eboard members.
- Sample Constitution Link: http://studentsenate.njit.edu/wp-content/uploads/2017/01/SampleConsitution-Temporary.pdf

Step 2: After the application is submitted, the Office of Student Life will review the academic standing of the Executive Board listed below. A GPA of at least 2.5 is required for all E-board members. Upon further approval the application will reach Step 3.

Step 3: The Director of Student Organizations will email these organizations regarding any remaining information required. The new student organization leaders will be required to reply back with all information in a timely fashion.

Step 4: The Student Organization Committee chaired by the current Student Senate Director of Student Organizations, is tasked with reviewing the application, membership list, and constitution. Membership list should include a minimum of 10 members (including the listed E-Board).

The Student Organization Committee approves organizations based on their uniqueness. Being detailed in explaining your organization's purpose and how it makes a good addition on campus allows the committee to best determine the status of the organization. They should also clarify why the organization went inactive and how they will prevent the organization from becoming inactive in the future.

Step 5: If the organization passes the above steps, the organization is brought up for a vote in front of the Student Senate body. The representative(s) of the organization is encouraged to attend the meeting to represent themselves as well as answer any questions asked by the Senate. The Senators will base their vote on uniqueness of organization and the need to have such an organization on campus.

Step 6 (Organization Approved): The Organization will be approved on Highlander Hub and officially recognized by the Student Senate. The organization will be assisted with further steps including receiving their previous budget, index, and Highlander Hub page. They will then be reminded of the requirements of all Student Organization such as training, Student Organization Cabinet meetings, etc.

Step 6 (Organization Denied): In the event that the organization is denied, the organization may be able to reapply the following application season and adjust based on the comments and feedback given.