NLC REGISTRATION GUIDE

San Antonio, Texas: June 29 – July 2, 2026

Get Ready for the 2026 National Leadership Conference!

We can't wait to see you in San Antonio! This packet contains everything you need to know to register for the 2026 National Leadership Conference.

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NLC Overview

FBLA members have the competitive edge, as the best and brightest of FBLA convene to compete in leadership events, share their successes, and learn new ideas about shaping their career future through workshops and exhibits. This four-day conference is considered the pinnacle of the FBLA experience, especially for those running for national office.

Conference Location

Henry B. Gonzalez Convention Center
900 E Market Street
San Antonio, TX 78205

Important Resources

- NLC Website – The NLC Website will continue to be populated with more information leading up to NLC. Please check it regularly.
- NLC Helpdesk – Do you have a question? The NLC Helpdesk has answers to frequently asked questions. If you can't find the answer to your question in the helpdesk, submit a ticket and a member of the conference planning team will get back to you as soon as possible.

NLC Orientations

All advisers/chaperones **must** attend an onboarding.

- MS & HS NLC Chaperone Orientation - June 10, 6:00 - 7:00 PM
- MS & HS NLC Chaperone Orientation - June 12, 12:00 - 1:00 PM

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NLC Registration Timeline

Below are key events and deadlines as you prepare for the 2025 National Leadership Conference!

Date	Event/Deadline
March 15	✔ NLC Registration Opens in Blue Panda
March 30	✔ NLC Housing Opens
April 15	✔ NLC Scholarship Application Due
April 24	✔ NLC Competitor Cancellation Form due (4 PM) ✔ NLC Housing Deadline (4 PM)
May 8	✔ Registration Deadline for Competitors ✔ Competitive Event Prejudged Submission Deadline by Local Advisers (Uploaded into Blue Panda by 4 PM) ✔ BAA Capstone Competitive Review Deadline. Advisers register students for this in Blue Panda.
May 22	✔ NLC Housing Payment due to State Office
June 1	✔ Deadline for LEAD & BAA Recognition at NLC
June 5	✔ NLC Payment Deadline to National Office
June 10	✔ MS & HS NLC Chaperone Orientation from 6:00 - 7:00 PM **All advisers/chaperones must attend an onboarding.*
June 11	✔ MS & HS NLC Chaperone Orientation from 12:00-1:00 PM **All advisers/chaperones must attend an onboarding.* ✔ Judge Manager Orientation from 4:30-5:30 PM
June 16	✔ Welcoming Committee Orientation from 4:30-5:30 PM

NLC Registration

Conference registration fees include access to the Future Leaders Expo Hall, three days of workshops, general sessions, access to the conference app, networking opportunities, and costs associated with competition.

Overview

Conference Registration Fees

- Member Fee: $195
- Adviser & Chaperone Fee: $125

Registration Deadlines

- **May 8, 2026:** All competitors must be registered no later than May 8, 2026. This is also the last date for regular rate registration.
- **After May 8, 2026:** Late fees will apply for both competitors and conference attendees. Competitive event changes must be made by your state leader.

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Date Range	Late Fee
May 9 – June 2	✔ Conference Registration + $50 ✔ $50 per Competitive Event change
June 3 – 22	✔ Conference Registration + $150 ✔ $150 per Competitive Event change
June 23 - 27	✔ Conference Registration + $350 ✔ $350 per Competitive Event change

Registration Instructions

- Only local advisers and/or state leaders can register members for NLC.
- Please review the Chaperone Policy before registering members.
- Detailed registration instructions can be found here – please review as you register to ensure you do not miss any steps.

Payment Instructions

Payment Options: Credit Card, Check, or Purchase Order.

Payment Deadline: June 5, 2026

**If a Purchase Order is used, payment for that PO must be received prior to the conference start date. POs paid after June 5 will incur a $50 late fee. All POs and checks must be received no later than June 12, 2026.*

Payment by Check

If paying by check, *you must include both the check and the invoice in your envelope.* Checks mailed directly to the FBLA National Center CANNOT be processed and will be returned to sender. If this causes a payment to be late, the chapter will be responsible for paying the late fee.

All checks (with invoice) should be made payable to FBLA and mailed to the address below:

Future Business Leaders of America, Inc.
PO Box 79063
Baltimore, MD 21279

Cancellation Policy

FBLA provides refunds for conference fees under the following conditions and timelines:

1. **Cancellation Before May 12, 2026**
    a. Substitutions: Cancellations should be handled as a substitution of one attendee for another whenever possible to avoid penalties. This does not apply to substituting competitors - please refer to your state policies for competitor substitutions.
    b. Cancellations: Refunds will be limited to 100% of the conference fee per attendee, minus a $25 administrative fee.
2. **Cancellation After May 12, 2026**
    a. Refunds will be limited to 50% of the conference fee per attendee, minus a $25 administrative fee.

   b. Refund requests must include written documentation and be submitted to conferences@fbla.org.
3. **No Refunds After June 22, 2026**
   a. Refunds will not be granted for cancellations received after this date, including no-shows.

Exceptions:
FBLA may consider extreme exceptions in cases of documented emergencies, such as severe illness or travel disruptions at its discretion.

Process for Refund Requests due to Extenuating Circumstances:
- All refund requests must go through your FBLA State Leaders and emailed to conferences@fbla.org
- Include the attendee's name, chapter name, reason for cancellation, and supporting documentation.
- Approved refunds will be processed within 30 days of the request.

Non-Refundable Items
The following items are not eligible for refunds under any circumstances:
- $25 administrative fee (included in Conference Registration fee)
- Accident Insurance
- Late fees
- Add-on purchases (e.g., T-shirts, guest passes, excursions)

Change Fees
Attendee substitutions can be made in Blue Panda until May 8 without penalty. Substitutions after May 8 will incur a $25 change fee or more.

Accessibility and Accommodations
FBLA is committed to providing an inclusive and accessible experience for all attendees. We strive to accommodate requests to the extent possible. This policy applies to all attendees at the conference for general conference activities.

Request Process:
- The accommodation request must be submitted by the local chapter adviser through Blue Panda by the initial conference registration deadline. The National Center does not guarantee that accommodations can be met if requests are submitted after this deadline.
- Specific information about competitive events accommodations can be found in the Competitive Event Operations Manual (CEOM Section 4.14).

Attendee Media Consent
By attending the conference, participants consent to the use of their photographs, videos, and other media recordings by FBLA for promotional, educational, or informational purposes in print, digital, or online formats.
- **Opt-Out Procedure:** Attendees who do not wish to be included in media coverage must submit a written request to FBLA at conferences@fbla.org at least two weeks prior to the event. Upon arrival, they will be provided with an identifier to signal their preference to photographers and videographers.

Add-On Options

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Additional add-ons can be purchased during registration. All add-on options can be purchased during registration. Instructions will be posted on the NLC homepage.

Accident Insurance

Accident Insurance ($3.00 per attendee)
Accident insurance is available for purchase from the Federal Insurance Company. Those who purchase this insurance will be covered while in attendance at the NLC, including travel directly to and from the conference. Coverage begins at the actual start of the trip to the NLC and continues on a 24-hour basis during the trip. It ends when attendees return to their permanent residence. Benefits include up to $25,000 for accidental death or dismemberment and up to $2,500 for accidental excess medical expenses. The maximum limit of insurance is $500,000 per accident. Coverage is subject to the full terms and conditions in the master policy. To enroll, select the insurance option and include the $3 fee per person with your conference registration payment. Refunds are not available.

Please note: This is accident insurance; it does not cover illnesses not related to an accident. Sunburn is not classified as an accident. For a claim against this policy, notify the FBLA National Center in writing for verification of coverage and claim information.

Conference Guest Passes

**Guest passes are non-refundable and available on a first-come, first-serve basis.*

Opening Session ONLY Guest Pass ($30) – Pass provides access for guests to attend the Opening Session. Passes are specific to an individual session and cannot be changed once purchased.

Awards of Excellence Session ONLY Guest Pass ($30) – Pass provides access for guests to attend the Awards of Excellence Session. Passes are specific to an individual session and cannot be changed once purchased.

Guest Day Pass for Competitive Event Finals ($30) – Pass gives guests access to view high school competitive events finals open to the audience during the conference.

Pre-Order the Official NLC T-shirt

Make sure you show your FBLA spirit while you're in San Antonio with the official NLC T-shirt! You can pre-order your shirt during registration. Shirt and pin sales are non-refundable and shirts can only be purchased in advance through registration. The FBLA Shop will have a limited number of official conference trading pins available on-site for $5.

Professional Photos

Professional photo packages are available on a first-come, first-serve basis.

Professional Individual Headshots ($15 each)
Package includes two professionally taken individual headshots. Photos are non-refundable and cannot be exchanged once purchased.

Chapter Photos ($25)
Package includes one professionally taken chapter photo. Photos are non-refundable and cannot be exchanged once purchased.

iCEV Certification for Teachers and Members

Southwest Airlines Professional Communications Certification
High School Members Only ($25 per member)

Earning this certification helps members stand out in today's competitive job market by validating their ability to communicate clearly, collaborate effectively, and think critically across real-world professional contexts. Preparation course offerings can be found at iCEV's website.

iCEV Teacher Certification Lab
Teachers/Advisers Only (No Cost)

Teachers may earn any iCEV offered industry certification at no cost and preview industry-recognized credentials that can be offered to students, supporting future program planning and classroom integration. Pre-register for the Personal Financial LIteracy, Business Office Technology, Career Preparedness, and/or Professional Communications certifications with the NLC registration system.

W!SE Personal Finance Certifications for Teachers and Members

W!SE Personal Finance Educator Certification
Teachers/Advisers Only ($55)

Educators can earn the W!SE Personal Finance Certification, a nationally recognized credential validating expertise in essential personal finance topics such as budgeting, credit, investing, and financial planning. This certification strengthens classroom instruction through standards-aligned, real-world content and can be added to professional credentials and resumes.

W!SE Personal Finance Student Certification
High School Members Only ($15)

Members may earn the W!SE Financial Literacy Certification. Members who pass the exam earn the Certified Financially Literate (CFL) credential, strengthening resumes, building lifelong financial confidence, and supporting college and career readiness. To be eligible, members must have completed at least one semester (or equivalent) of personal finance instruction.

Pre-Registration for Special Programming

Some programming may require pre-registration. Additional information on new programming opportunities will be made available on the NLC website here. Below are examples of programming that will require pre-registration through the NLC registration system.

- Certification Lab
- NLC Student Internship Program
- BAA Capstone Competitive Review
- And more!

Hotel Reservations

Housing Policy

Housing Requirement

FBLA members, advisers, and parents/guardians/chaperones/guests are required to stay in a hotel that is part of the FBLA housing block of hotels. FBLA requires full conference registration from student members, advisers, and school-approved chaperones. Student members who are not staying in an official FBLA hotel will

not be considered full conference registrants and therefore not permitted to compete. The availability of a preferred room type will not provide an exemption from this policy.

Eligibility for Housing
Only registered conference attendees are eligible to take advantage of the FBLA-negotiated conference room rates within the FBLA housing block. To accommodate FBLA members and for the safety of all attendees, every guest staying within the FBLA conference block must be registered for the conference.

Housing blocks will be audited against the official registration roster to ensure that attendees comply with the policy.

Extenuating Circumstances
If there are extenuating circumstances, a written request for a waiver may be submitted through your state leader to FBLA by email at conferences@fbla.org.

Housing Overview

Key Dates:

- March 30, 2026 – Housing Opens and all lodging is managed by the Wisconsin State Office
- April 24, 2026 – Housing Deadline

Room Blocks Available

- June 27 - July 3
- *Attendees can work with HPN if needing dates earlier/later than listed above. Note: Rooms are based on hotel availability and are limited on July 3 as it is a holiday.*

State Hotel Overview

Hotel Assignment:	Grand Hyatt San Antonio River Walk 600 E. Market Street San Antonio		
Rate Per Night + Taxes & Fees:	King - $285/night Double/Double - $285/night		
Notes on Taxes & Fees:	Wisconsin Schools are Not Tax-Exempt in Texas		
Reservation Link:	Housing Request Form		
Housing Opening Date:	March 30, 2026	**Housing Deadline:**	April 24, 2026

Additional Housing Notes

- **Housing Reservation Requirement:** All reservations ***must*** have all guest names listed – this includes student names – by May 9, 2026. Guest names must match names in the conference registration system. Failure to add names to hotel reservations by this deadline will result in ineligibility to attend the conference.

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- Changes and/or cancellations can be made until May 9, 2026, without a fee but additional rooms cannot be guaranteed in your block after this date and additional rooms may be placed at another hotel with a different rate.
- Looking to room share with another chapter - Enter chapter information and rooming needs on the NLC Room Sharing document and connect with fellow WI advisers

Payment Instructions

- Invoices will be generated by the State Office and sent to the local chapter adviser and/or designated district employee for all housing costs. WI FBLA will accept check or ACH payment for these invoices. We are not able to accept credit card payment for your housing invoice.

Payment by Check or ACH

Make Checks Payable to:	Wisconsin FBLA PO Box 7841 Madison, WI 53707	**Payment by Check Receipt Deadline:**	May 22, 2026

Cancellation Policy

Reservations may be cancelled 75 hours prior to arrival without penalty. If reservations are cancelled within the 72-hour window a one-night's room and tax will apply.

Additional Hotel Information

Check-In Instructions

Check-In Time:	4:00 PM	**Check-Out Time:**	11:00 AM
Check-In Instructions:	All incidental charges will be the responsibility of the chapter. A credit card will be asked at check in for incidental charges only. All room and tax fees will be sent by the state office.		

Hotel Amenities - Both Hotels

Breakfast Included: No

Pool/Fitness Center: Yes

Parking & Transportation Options:

- **FBLA Shuttle Available?** No
- **Self-Parking Rate:** $49/night

Travel Logistics

Additional travel information and discounts will be available on the NLC website as it comes available.

Airline Discounts

A few of the major airline companies have discounted tickets for groups. Please see below for more information. *All questions regarding these discounted tickets should be directed to the airline and not FBLA.*

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Southwest Airlines

Southwest Airlines is pleased to offer Middle and High School NLC attendees discounted fares.

To utilize the discount, book via SWABIZ using this link. Discount valid for travel 6/26 - 7/3/26.

Delta Air Lines

Delta Air Lines is pleased to offer special discounts for Future Business Leaders of America. Please click here to book your flights.

You may also call Conferences and Events at 1-800-328-1111* Monday–Friday, 8:00 a.m. – 6:30 p.m. (EST) and refer to Meeting Event Code **NY4MY.**
**Please note there is not a service fee for reservations booked and ticketed via our reservation 800 number.*

United Airlines

We are pleased to partner with United Airlines for air travel for our upcoming event.

- Discount Code: ZSAK898943
- *Booking Options*
    - Make Reservations Online: Discount Code - ZSAK898943
        - Step by step instructions can be found here.
    - You may also call United Meetings Reservation Desk Monday – Friday at (800) 426-1122 for booking assistance.

Airport Shuttle

Our hotel does NOT offer a shuttle from the airport.

Supershuttle: For booking information, please click here.

San Antonio Discounts

Show Us Your Badge Program

NLC Attendees can take advantage of the “Show Us Your Badge” program which offers exclusive discounts at more than 50 downtown restaurants and attractions by simply showing your conference badge.

SeaWorld San Antonio

Enjoy the rides and learn more about ocean animals through live presentations with dolphins, orcas, and more!

Exclusive FBLA discounts can be found here. If you are interested in purchasing group tickets, please contact sam.sargeant@seaworld.com referencing FBLA.

Experience NLC

Below are some of the programming highlights of the NLC.

Schedule at a Glance

Sunday, June 28, 2026

4:00 PM - 8:30 PM	Early Conference Check-In & Info Desk Open

7:00 - 10:00 PM	Optional Social Activity - FBLA Block Party
12:00 AM	Curfew

Monday, June 29, 2025 (Day 1)

7:00 AM - 6:00 PM	Conference Check-In & Info Desk Open
8:00 AM - 6:00 PM	Competitive Events Info Desk Open
8:00 AM - 5:00 PM	Competitive Events
9:00 AM - 4:00 PM	Workshops
10:00 AM - 4:00 PM	Expo Hall Open
6:00 PM – 7:00 PM	Pre-Show for Opening Session
7:00 PM – 9:00 PM	Opening Session
12:00 AM	Curfew

Tuesday, June 30, 2025 (Day 2)

7:00 AM - 5:00 PM	Conference Info Desk Open
7:00 AM - 6:00 PM	Competitive Events Info Desk Open
8:00 AM - 5:30 PM	Competitive Events
9:00 AM - 4:00 PM	Workshops
9:00 AM - 4:00 PM	Expo Hall Open and National Candidate Campaign Booths
1:30 PM - 2:30 PM	Central Region Campaign Rally & Recognition Session
12:00 AM	Curfew

Wednesday, July 1, 2025 (Day 3)

5:00 AM	Competitive Events Finalists Posted
7:00 AM - 6:00 PM	Conference Info Desk Open
7:00 AM - 6:00 PM	Competitive Events Info Desk Open
8:00 AM - 6:00 PM	Competitive Events
9:00 AM – 1:00 PM	Expo Hall
9:00 AM - 2:00 PM	Workshops
12:00 PM	National Officer Election Voting Window Opens
6:00 PM	Optional Social Activity
12:00 AM	Curfew

Thursday, July 2, 2025 (Day 4)

10:00 AM - 12:00 PM	Middle School Awards of Excellence General Session
12:00 PM	National Officer Election Voting Window Closes

4:00 PM – 5:00 PM	Pre-Show for Awards of Excellence Ceremony
5:00 PM –9:00 PM	High School Awards of Excellence General Session
12:00 AM	Curfew

General Sessions

Opening Session

Join us for a fantastic, fast-paced opening session to kick off the NLC! Along with favorites like the Parade of States & Territories and the Adviser Wall of Fame recognition, we'll hear from our National Officer Team, our featured speaker, and meet the candidates running for national office.

Awards of Excellence General Session

At our closing session, it's time to celebrate our competitive winners with awards! Our official conference program, which will be available to all attendees, will be your guide as we recognize members' accomplishments. Plus, you'll meet the new National Officer Team who will be the student voice of FBLA in the 2026-27 program year.

FBLA Block Party - June 28 @ 7 PM

Join us for an unforgettable evening of fun and networking at the FBLA Block Party! This year's party is being held at the Henry B. Gonzalez Convention Center grotto, and it's going to be epic. Enjoy music from our DJ, play lawn games, and make new friends from across the national. We'll also have delicious food available for purchase so come hungry!

Tickets are $35 per person. Space is limited and this event is likely to sell out!

FBLA Rodeo Night - July 1 @ 6 PM

It's time for a night at the rodeo! Attendees will enjoy an action-packed evening featuring a full rodeo performance, including bull riding, barrel racing, team roping, and the fan-favorite calf scramble. Guests can explore class Texas yard games, snap photos with the Photo Bull, and try hands-on activities like Roping 101.

A hearty BBQ dinner with three sides, dessert, iced tea, and water is included, with optional lemonade available. Cowboy and cowgirl horseback greeters, line dancing, and an authentic Western atmosphere make this a truly immersive night in Texas tradition.

Tickets are $125 per person. Space is limited and this event is likely to sell out! Roundtrip transportation is provided to and from the Henry B. Gonzalez Convention Center.

Future Leaders Expo Hall

Attendees of the National Leadership Conference can interact directly with colleges, universities, and potential employers, connect with thousands of other members from across the U.S., and learn about the latest product innovations. In addition to exhibits, the Future Leaders Expo Hall will include Regional Student Lounges, where students can connect and trade lapel pins with other FBLA members from across the country; an Innovation Theater offering hands-on, interactive experiences for attendees to learn about new products and resources; a Student Enterprise Section, Candidate Booths, and several food stations; pin trading, an Adviser-Only Lounge; the FBLA Member Center; and the FBLA Merch Shop.

Elections Information

Voting Procedures

National Officer elections will take place over a 24-hour period from 12:00 PM on the third day of the NLC to 12:00 PM on the last day of the conference. All voting will be conducted online.

When registering state and/or local voting delegates, please use their personal email address, not their school email address.

Candidates are elected using ranked voting.* A majority vote is required for election. Candidates for national office are not disqualified from assuming the roles of state or local voting delegates. No two National Officers may be elected from the same state chapter.

The Office of National Parliamentarian is an appointed position. According to the national bylaws, the candidate earning the highest score on the Parliamentary Procedures written exam at the NLC will be appointed to the Office of National Parliamentarian. Although not elected, this candidate must have filed a National Officer Application and participated in the interview process.

High School Elected Offices:

State Voting Delegates

- President
- Secretary
- Treasurer
- Bylaw Amendments

Local Voting Delegates

- Central Region Vice President

Delegates Are Determined as Follows

Local Voting Delegates

Each local chapter in good standing shall be entitled to send up to four (4) voting delegates from its active membership, in addition to one (1) alternate for each delegate, to the NLC in accordance with the following:

- Up to 50 members: Two (2) voting delegates
- 50–100 members: Three (3) voting delegates
- More than 100 members: Four (4) voting delegates

These delegates vote for the region vice president who corresponds to their geographic region. Voting delegates are selected by local advisers as part of the NLC registration process. A report will determine the total number of votes to be cast based on registration received by 11:59 PM ET on June 1.
Candidates for elected offices will be elected by ranked voting*. For elected offices, candidates must receive a majority vote.

Competitive Events Information

Guidelines

The National FBLA guidelines will be used for national level competitive events. Please review the guidelines and rating sheets, along with event preparation resources, on your division's competitive events page:

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High School | Middle School

Registration Process

Local advisers will register students for their competitive events through the online registration process by May 7, 2025. Any additions after May 7 will need to be communicated through the State Leader.

Submission Deadlines

Several competitive events have pre-judged items (called Assets) to be uploaded in the conference registration system by the following deadlines:

High School Event	Asset Needed	Submission Deadline
Business Ethics	One-page Executive Summary (PDF)	May 8
Business Plan	Report (PDF)	May 8
Community Service Project	Report (PDF)	May 8
Digital Animation	Video (URL)	May 8
Digital Video Production	Video (URL)	May 8
Exploring Animation	Video (URL)	May 8
Exploring Digital Video Production	Video (URL)	May 8
Future Business Educator	Lesson Plan (PDF)	May 8
Future Business Leader	Cover Letter & Resume (PDF)	May 8
Job Interview	Cover Letter & Resume (PDF)	May 8
Local Chapter Annual Business Rep.	Report (PDF)	May 8

NOTE: Production Tests (Computer Applications, Slide Deck Applications, Spreadsheet Applications, Word Processing) will happen on-site at the National Leadership Conference.

Tentative Competitive Events Schedule at National Leadership Conference

Please note that these competitive events schedules are ***TENTATIVE***. **FBLA may need to update this schedule after May 20.** Individual competitive events schedules will be available on the national website by mid-June and through the conference app once it's available for download.

High School | Middle School

Competitive Events Volunteers at National Leadership Conference

Advisers and other chaperones are encouraged to sign up to volunteer for competitive event roles such as a timer and section leader. If the required number of volunteers do not step forward, a duty will be assigned to advisers who are attending NLC. It is required that if assigned a duty, a representative from the chapter must cover the duty.

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Wisconsin Assigned Events: Competitive Event Sign Up

Policies

FBLA Code of Conduct

The conduct of FBLA members, advisers, and representatives should reflect positively on the organization and themselves, upholding the reputation of the organization. Listed below are rules of conduct for FBLA members, advisers, representatives, and attendees of events.

At all times, FBLA members, advisers, and representatives are expected to:

1. Behave in a courteous and respectful manner, avoiding language or actions that might bring discredit upon themselves, their school, other attendees, advisers, or FBLA, including speech and conduct that creates an intimidating, hostile, or offensive environment.
2. Promote FBLA as a positive experience and therefore act as a positive role model for students in dress, voice, attitude, actions, and demeanor.
3. Obey all local, state, and federal laws.

While participating in an FBLA event, attendees are expected to:

1. Abide by all FBLA rules. Members must keep their advisers informed of their activities and whereabouts. Accidents, injuries, and illnesses must be reported to the local adviser(s) or state leader(s) immediately.
2. Avoid conduct not conducive to an educational conference. Such conduct includes, but is not limited to, actions disrupting the conference's professional atmosphere, association with non-conference individuals, and activities that endanger self or others.
3. Comply with the rules of all event facilities. Remember that other guests have rights as well. Noise should be kept at a respectful volume. Individuals or chapters will be responsible for repairing or replacing any property or furniture that is damaged. Facilities have the right to ask guests to leave.
4. Stay in the hotel room to which they are assigned. FBLA members must have permission from their local adviser(s) or state leader(s) to be in hotel rooms to which they are not assigned.
5. Follow the FBLA Dress Code during all conference activities, including general sessions, competitive events, exhibits, regional meetings, workshops, and other activities unless otherwise indicated.
6. Avoid smoking, use of vaping/e-cigarette devices, alcoholic beverages, cannabis, and controlled or illegal substances of any form. These items must not be used or possessed at any time, or under any circumstances. Use or possession of such substances may subject the attendee to criminal prosecution. This policy does not apply to medications legally prescribed for an individual attendee.
7. Not possess or use weapons of any kind at an FBLA-related event.
8. Local advisers and state leaders are responsible for the supervision of attendee conduct. They should refer to the Chaperone Policy for additional responsibilities.

Code of Conduct Violations

Should an attendee violate the Code of Conduct, the FBLA staff member on duty will meet with the attendee and/or state leader(s) and local adviser(s)/chaperone(s).

- Attendees who violate the Code of Conduct may be subject to disciplinary action, up to and including expulsion from the conference. Attendees who are expelled from the conference will not be eligible for a refund of any fees paid and will be sent home at their own expense.
- Attendees may be given a warning for behavior and their adviser(s)/chaperone(s) will be notified.
- Attendees may be remanded to the custody of their adviser(s)/chaperone(s) and banned from all conference activities and facilities. FBLA will require that the adviser(s)/chaperone(s) notify a student attendee's parents/guardians.
- If an attendee's behavior or actions violate the law, FBLA will notify local security and authorities immediately.

Honor Code

The Future Business Leaders of America (FBLA) Honor Code embodies principles of integrity, trust, respect, and responsibility essential for fostering excellence an ethical leadership in a community devoted to learning.

Every member, local adviser, and state leader must maintain and enforce these principles. To ensure a high standard across FBLA, every competitor registered in any competitive event must agree and certify to comply with the following guidelines:

- **Compliance:** Competitors are required to read and adhere to the FBLA Competitive Event Guidelines relevant to their event.
- **Original Work:** Competitors must ensure that all content submitted for FBLA competitive events is their own work or that of their team members. Proper citation of sources is mandatory.
- **Use of Materials:** Only materials explicitly allowed by FBLA Competitive Event Guidelines may be utilized.
- **Independence:** No external assistance beyond what is explicitly permitted in FBLA event instructions or guidelines is allowed.
- **Cell Phones and Smart Watches:** Cell phones and smart watches are prohibited in the objective testing area unless pre-approved accommodations require their use. Any visibility or report of these devices will be considered a violation of the Honor Code.
- **Data Storage:** Competitors are prohibited from saving any FBLA competitive event or test materials provided by the FBLA National Center or a state organization to any storage device or cloud storage.
- **Originality:** Competitive entries must be entirely original and not previously entered in FBLA national competition by the competitor or others. (It is the intent to preclude local chapters from rewriting the same event, and it is recognized that chapters may utilize the same or similar activities on an annual basis in some events. In this case, chapters may use these activities, ensuring that the project or portions of projects are not rewritten and therefore plagiarized.)
- **Honest Participation:** Competitors must engage in all FBLA competitive events with honesty and integrity.

In the event of an alleged Honor Code violation, the National Competitive Events Committee for the designated FBLA division will investigate. If a violation is confirmed, penalty points, including disqualification, may be imposed at the discretion of the National Competitive Events Committee. Additionally, information regarding the violation may be forwarded to the appropriate state FBLA organization for future action regarding academic integrity.

By registering for the 2026 National Leadership Conference, participants acknowledge their understanding of the Honor Code and the consequences of violating it.

NLC REGISTRATION GUIDE

San Antonio, Texas: June 29 – July 2, 2026

FBLA Dress Code

All conference attendees are expected to follow the FBLA Dress Code for all official conference activities. Attendees do not need to be in dress code for evening social activities at FBLA Night at Universal.

