

BURLINGTON TOWNSHIP BOARD OF EDUCATION  
Burlington, New Jersey  
**DECEMBER 16, 2015**  
**PUBLIC SESSION AGENDA**

**Page 1**

DATE: [December 16, 2015](#)

TIME: 7:00 PM

PLACE: Burlington Township High School - Hopkins Building

- I. Call to order by the President
- II. Statement of Conformance to the Open Public Meetings Act
- III. Flag Salute - **Donald Cucuzzella, Madelyn Ent, Erin Giberson, Christopher Benjamin, Louis Gaddy**  
Patriotic Reading - **Sabatino Castellani**  
Student Performance - **BTMS Jazz Combo** under the director of **Rob Huebner** - Alto Sax - **Alex Marshall**, Tenor Sax - **Kaitlyn Potucek**, Trumpet - **Oland Clark**, Trombone - **Jayson Geddes**, Piano - **Makayla Moore**, Bass - **Malik Moore**, Drums - **Ryan Blazy**
- IV. Roll Call
- V. Executive Session
- VI. Approval of minutes from the following meetings:  
[Work Session - November 11, 2015](#)  
[Executive Meeting - November 18, 2015](#)  
[Public Board Meeting - November 18, 2015](#)
- VII. Student Liaison Report  
**Zierra Dean** presents the [Student Liaison Report](#) to the Board.
- VIII. Student Recognitions  
**Pride Students of the Month** - [see list](#)
- IX. Presentations  
[PARCC Presentation](#)  
[Parent Cover Letter](#)

- X. RECESS
- XI. Communications
- XII. Committee Reports
  - Strategic Planning Committee
  - Referendum Committee
  - Buildings & Grounds
  - [Finance Committee Report](#)
  - Communications Report
  - [Curriculum Committee](#)
  - [Legislative Report](#)
  - Policy Committee
  - [Special Education Advisory Committee Report](#)
- XIII. [Superintendent's Monthly Report - December 2015](#)
  - 1. [Superintendent's Personal Update](#)
- XIV. Open to the Public (Agenda Items Only)
- XV. Mrs. Mary Ann Bell's report for Board Action -  
*PLEASE UNDERSTAND THAT THE BOARD OF EDUCATION MEETS  
IN WORK SESSION PRIOR TO TONIGHT'S MEETING AND  
DISCUSSES THE AGENDA ITEMS IN DETAIL DURING THAT  
MEETING.*

A. **PERSONNEL**

- 1. Recommend approval of the following substitutes for the 2015/16 school year, pending meeting employment requirements, as listed:

**Substitutes**

**Teachers**

Tara Carlin, Jordan Hunter, Danny McEaddy,  
Abigail Tootell, Emily Tootell

**Secretaries**

none

**Sub Maintenance**

none

**Nurses**

Sally Fusco

2. Accept the following list of Emergent Hires, as listed:  
**none**
3. Accept, with regret, the **retirement/resignation** of
  - R.C.V. a. Resignation of **Lauren Condoleon**, Occupational Therapist, effective January 22, 2016.
  - b. Resignation of **Carmen Thomas-Henderson**, Learning Disabilities Teacher/Consultant, effective January 25, 2016.
- R.C.V. 4. Recommend approval of the following **leaves of absence**:
  - a. Employee #18993006, effective November 12, 2015 through December 20, 2015. Use of accumulated sick leave is also requested per the negotiated agreement.
  - b. Employee #81857237 - Adjust effective date from December 7, 2015 through March 14, 2016 to November 25, 2015 through March 14, 2016.
  - c. Employee #13385869 - Adjust effective date from November 24, 2015 through January 4, 2016 to November 21, 2015 through January 4, 2016.
  - d. Recommend approval to extend the maternity/child-rearing leave of absence for employee #19030428 through June 30, 2016

- e. Employee #66766726, Good Cause leave, effective January 4, 2016 through June 30, 2016
- f. Recommend approval of administrative leave of absence for employee #10056232, effective December 15, 2015.
- g. Recommend approval of a maternity/child-rearing leave of absence for employee #19286004, effective April 11, 2016 through June 30, 2016.

**R.C.V.** 5. Recommend approval of the following positions

- a. Emergency Preparedness Coordinator listed:  
**William Diamond**
- b. Right to Know/Hazardous Communications Coordinator: **Benedek Siboczy**

**R.C.V.** 6. Recommend approval of the following **transfers** for the 2015-16 school year, as listed:

- a. **none**

**R.C.V.** 7. Recommend approval for the following staff members to move on the salary guide, effective as listed, due to the completion of additional college credits, as listed:

- a. **none**

**R.C.V.** 8. Recommend approval of the following extra-curricular, co-curricular positions for the 2015/16 school year, as listed:

- a. **Head Teachers** for the 2015/16 school year, as listed:  
Language Arts, Media & ESL 3-5 (shared)  
**Jeanine Puglisi** - pro-rated starting 11/24/15

Health and Physical Education K-12 (shared)  
**Kristy Grottini and Gemma Winkler**

pro-rated starting 12/14/15

b. **FW**

AVA Elementary - **Sandra Webb**

c. **MS**

Co-Facilitators:

Girls For Change:

**Kelsey Bozarth** - pro-rated starting 11/18/15

**Tara Winkelspecht** - pro-rated starting 11/18/15

Co-Facilitator:

YSA:

**Melissa King** - pro-rated starting 11/18/15

d. **HS**

Jazz Band Director:

**Edward Lynd**

Volunteer Assistant Winter Track Coach:

**Jordan Hunter**

Volunteer Assistant Winter Cheerleading:

**Camille Hyatt**

**Tina Carpenter**

**Autumn Parker**

**Debbie Barbour**

**Morgan Hutton**

**Marcus Smith**

**Shatasia Knight**

**Monique Hutton**

**Morgan Hutton**

Junior Volunteer Coach:

**Kamryn Gaskin**

Volunteer Assistant Boys Basketball Coach:

**Gary Sharp** (pending clearance)

Volunteer Assistant Wrestling Coach:

**Pete Teifer**

Volunteer Weight Room Supervisor:

**Jordan Hunter**

**Gary Sharp**

- R.C.V. 9. Recommend approval of the following additional pay as stated:
- a. Recommend approval of the following staff members to chaperon the 2016 Senior Class Trip, scheduled for March 1, 2016 through March 5, 2016, as listed:
    - 1. **Pete Teifer**
    - 2. **Naomi Threadgill**
    - 3. **Jason Williams**
    - 4. **Joe Robinson**
    - 5. **Rick Errico**
    - 6. **Keith Tassitano**
    - 7. **Yvonne Francis**
    - 8. **Sherri Einhorn**
    - 9. **Allison Cann**
    - 10. **Krystal Alexander**
    - 11. **Ginny Rulli**
  - b. Recommend approval of the following staff members for additional planning time, maximum of 2 hours each, as listed:
    - 1. **Leigh Cattolico-Yago**
  - c. Recommend approval of additional teaching time for the following staff member, effective December 16, 2015 - January 29, 2016, as follows:
    - 1. **Donna Clendening** to teach 1 extra block
- R.C.V. 10. Recommend approval of deduct days for the following staff members, as listed:

- a. **none**
- 11. Recommend approval of the following student teacher placement, pending meeting student teacher requirements, as listed:
  - a. **Kristen Irwin**, a student at Rowan University, to complete a 70 hour practicum at BTMS with Tara Winkelspecht.
  - b. **Maureen Moore**, a student at Grand Canyon University, to complete 15 hours of classroom observation at YS, teacher TBD.
  - c. **Eraina Rose-Lightner**, a student at Grand Canyon University, to complete 20 hours of classroom observation at YS, teacher TBD
- R.C.V. 12. Approve the extension of Mrs. Mary Ann Bell as the [Interim Superintendent Contract to June 2017](#), or until suitable replacement is found as approved by the Executive County Superintendent.

B. **STUDENTS**

- 1. Recommend approval of home instruction for the following students, as listed:
  - a. One 11 yr. old, 6th grade girl, effective 11/23/15 - 12/23/15; physical.
  - b. One 10 yr. old, 5th grade boy, effective date TBD; emotional.
  - c, One 15 yr. old, 10th grade boy, effective 11/30/15 - 1/8/16; emotional.
- 2. Recommend approval of the special education or alternative placement, as listed:

\*

- a. One 18 yr. old, 12th grade boy to BCSSSD High School campus, effective 11/23/15.

C. **MISCELLANEOUS**

- R.C.V.** 1. Recommend acceptance of the monthly Harassment, Intimidation and Bullying Report of Incidents per Board of Education Policy #S5512.01 and the New Jersey Anti-Bullying Bill of Rights Act of 2011. (Report is considered privileged in nature.)
- a. RESOLVED, upon the recommendation of the School Superintendent that the Board of Education affirm, modify or reject the following H.I.B. Incident Reports.  
Case Numbers  
22014  
22160  
22296  
22408  
22460  
22554  
22671
2. Request approval of the following reports as submitted to the Board Secretary for inclusion in the minutes pursuant to Board Policy:
- a. [District Facilities Report - November 2015](#)
  - b. [Class Trips - November 2015](#)
  - c. [Enrollment - November 2015](#)
  - d. [Suspensions - November 2015](#)



- e. [Residency Flash Report - November 2015](#)

- R.C.V. 3. Recommend approval of the following Job Descriptions, Policies and Regulations, as listed:
- a. Revised First Reading:  
**none**
  - b. First Reading:  
**none**
  - c. Revised Second Reading & Final Adoption:  
[Policy 5339 - Screening for Dyslexia](#)  
[Policy 0171 - Duties of Board President and Vice President](#), invoking Bylaw 0131 Section D.4 and move immediately to adoption.
  - d. Second Reading & Final Adoption:  
**none**
4. Recommend approval for the Burlington Township Varsity and Junior Varsity Cheerleaders to compete in the Universal Cheerleading Association (UCA) National Cheerleading Competition in Orlando, Florida, February 3, 2016 through February 9, 2016. The BT Cheerleaders would also like permission for the Burlington Township Sparkle Effect Cheerleaders to travel to Nationals to perform. The cheerleading staff is also requesting transportation to and from the Philadelphia Airport, as in the past, and the coaching staff will act as volunteer chaperones. Mrs. Arlene Hutton, Mrs. Beverley Boyle and Mrs. Liz Grant would travel as chaperones for the Sparkle Effect Cheerleaders. Mrs. Naomi Threadgill, BTHS Vice Principal, would travel with the team as the Administrator in charge.

- \* 5. Recommend approval for the Burlington Township Jazz Singers to compete in the prestigious Berklee College National Jazz Contest and attend the Festival in Boston, Massachusetts, February 5, 2016 - February 7, 2016. Mr. Bishop will be sponsoring this trip and is not requesting any financial support from the Burlington Township School District. The chaperones and students attending, will pay for their own expenses.
- \* 6. Recommend approval of an overnight field trip for the ENCORE (GT) grade 5 class to Camp Ockanickon, Medford, March 17- March 18, 2016. The Board of Education is requested to pay for transportation.

**D. BUSINESS**

- R.C.V. 1. Approve payment of the [December Bill List with the November Supplemental.](#)
- R.C.V. 2. Accept the following business reports as of
  - a. [Treasurer's Report](#) - November 2015
  - b. [Board Secretary's Report](#) November 2015
  - c. [Cafeteria Report](#) - November 2015
  - d. [Transfer Report](#) - November 2015
- R.C.V. 3. Pursuant to NJAC 6:20-2.13 (e) we certify that as of October 30, 2015 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended in violation of NJAC 6A:23-2.11 (a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

4. Recommend approval of travel as required for various meetings, trainings and seminars for the following staff member, as listed:

**All District Administrators, shared staff and Board of Education members**

5. Accept the following reports on Tuition

- a. [Tuition Contracts Billed](#)
- b. [Tuition Contracts Received](#)

- R.C.V.** 6. Approve agreement with **NBN Group** to provide nursing services for student #1760952565 at a rate of \$45 per hour for LPN and \$55 per hour for RN not to exceed \$58,000, starting November 18, 2015 thru June 17, 2016. \$58,000

- \* 7. Approve agreement with **H.O.P.E.** to provided educational and psychological assessments for the district's Child Study Team. The rate will be \$350 per evaluation as needed for the 2015/16 school year.

8. Approve to accept the [CAFR](#) as of June 30, 2015, the [Management Report](#) as of June 30, 2015, and the [Audit Synopsis](#) as of June 2015 with no recommendations or objections for the year. Accept the [Corrective Action Plan](#) associated with the 2014-2015 Audit.

9. Reaffirm previous approval for the Qualified Purchasing Agent to solicit bids for renovating M/C Toilet Rooms in the HS to be ADA Compliant (May 27, 2015) along with the approval of \$335,000 from Capital Reserve as needed (June 24, 2015).

- \* 10. Authorize the Business Administrator to solicit bids for the Security Management System II for

additional security hardware funds to be matched  
with ROD IV grants and Capital Reserve.

XVI. Open to the Public for comments.

XVII. New Business

XVIII. Executive Session

XIX. Adjourn Meeting

Next Board of Education Business Meeting

**January 27, 2015**

Re-organization Meeting of the Board of Education

**January 6, 2015**