

Academy Of Mine – Sample Training Feedback Form

(MAKE A COPY/DOWNLOAD to EDIT)

1. NAME:
2. E-MAIL ADDRESS:
3. CONTACT NUMBER:
4. ROLE TITLE:
5. NAME OF THE COURSE ATTENDED:
6. PERIOD OF TRAINING:

A.

1. What are your major takeaways from the Training Program?

2. On a scale of 1-10, how much did you learn from this course? What did you learn?

3. Do you have any suggestions to improve the effectiveness of this training program?

4. Was your course online or in-person? Webinar?

5. Did you take this course to fulfill accredited requirements? If so, did you earn the required certification/credits as a result of this training?

B.

1. Regarding the quality of your training, how would you rate the following:

		Fair	Good	Very Good	Excellent
		(1)	(2)	(3)	(4)
(i)	Clarity of the different topics in a course				
(ii)	Sequencing of the information in the course				
(iii)	Increase in professional skills as a result of training				
(iv)	Exposure to info and knowledge applicable to your career				
(v)	Use of multimedia in a course: videos, pictures, webinars, text, etc.				

(vi)	Distribution of time among various components of the course				
(vii)	Level in engagement and interest in training				

2. On a scale of 1-4, how likely are you to take this course again if you were required to in the future?

Not at all	It depends	Likely	Very likely
(1)	(2)	(3)	(4)

3. How do you rate your overall training experience?

Terrible	Decent	Pretty Good	Amazing
(1)	(2)	(3)	(4)

C.

1. Would you recommend this course to others in need of training?

No	It depends	Yes
(1)	(2)	(3)

2. If you answered “No”, or “It depends, please explain:

3. If you answered “Yes”, do you know anybody who would benefit from this course right now? *What’s their full name, email address, and role title?*

D.

In your own words, please explain the strengths and weaknesses of this training program.

Strengths:

Weakness:

Do you have any last comments/suggestions about the training?

PS. If you would like help creating and managing training courses and webinars, learn more about how [AOM can help!](#)