



2026 Annual Meeting of the Midwest Association of Core Directors (MWACD)

October 19-20, 2026

Notre Dame, IN

Exhibitor Guide

Venue

The University of Notre Dame is the host of MWACD 2026. The meeting will take place at The Morris Inn on the campus of the University of Notre Dame - 1399 N Notre Dame Ave, South Bend, IN 46617 .

Accommodation

Hotel rooms are available at [The Morris Inn](#) (1399 N Notre Dame Ave, South Bend, IN 46617) as well as [Embassy Suites](#) (1140 E Angela Blvd, South Bend, IN 46617).

Shipping Packages for the Meeting

Shipping and Receiving:

Notre Dame Hospitality requires that arrangements for delivery of packages be made through Notre Dame's Event Office. **Packages for meetings may be delivered three (3) working days prior to the date of the Event**

Notre Dame Hospitality does not accept any liability for equipment, goods, displays or other materials that arrive unmarked or fail to arrive at the Venue. Group is responsible for insuring its property for loss or damage. Groups must contact the Event Specialist, [Dawn Howard](#), for details regarding shipping.

And ship to this address:

MWACD 2026 (Vendor Name) - Dawn Howard (Box 1 of #)

217 McKenna Hall

Notre Dame, Indiana, 46556

Arrival and Exhibit Table Setup

Exhibit table setup begins at 8:30 am on Monday, October 19th. Respectfully, please refrain from entering the Morris Inn prior to 8:30 am. All exhibitor tables will be clearly marked. Tables are 5 feet in length and will come with two chairs.

Lead Capture

Leads can be collected by scanning attendee badges using the meeting app on your personal or company phone.

To make it easier for attendees to connect with you, please display your exhibitor QR code prominently at your table. Attendees earn points by scanning your QR code—and even more points if they allow you to scan theirs—so this feature encourages interaction and lead sharing.

Please note that your company's information displayed in the Exhibitors section of the meeting app can be updated at any time by registered sponsor representatives through the Exhibitor Portal website.

Departure

This meeting will conclude at 4pm on Tuesday, October 20th. The space is held until 5 pm.

Shipping Packages After the Meeting

Each vendor is responsible for printing and adhering return shipping labels. You must arrange for respective shipping companies to pick up your items from the loading dock no later than Wednesday, October 21, 2025. All materials must be securely packed and ready for shipping. You may leave items in the meeting space, and the Morris Inn event staff will move them to the loading dock to pick up.

Parking

Please check with your hotel regarding overnight parking availability. Here is a [campus map](#) of lots nearby for daily parking.

Agenda

Please check the conference site for an up-to-date meeting [agenda](#).

Exhibit Table Assignments

Vendors will be contacted soon about Exhibit Table locations.

Contact

Please email oc@mwacd.org with any questions or concerns. For Morris Inn-specific questions, please contact and reference the **MWACD 2026 Annual Meeting**.

Thank you for sponsoring MWACD 2026!