GOLDEN VALLEY CHARTER SCHOOL
Board of Directors Meeting
Monday, March 9, 2026
4:30 p.m.

Minutes

1. ORGANIZATIONAL BUSINESS

a. **Call to Order** – Golden Valley Charter School's Board of Directors' Meeting was called to order by James Bean at 4:30 p.m.
b. **Pledge of Allegiance** – Deanna Downs led the Pledge of Allegiance.
c. **Welcome of Guests** – Monica Romero, Director of Support & Development; Katie Reyes Salcedo, Director of Curriculum & Assessment; Tom Shelton, School Counselor; and Joyce Salsberry.

2. PRELIMINARY ITEMS

a. **Board Members Roll Call** – Present: James Bean, Chairperson; Adrian Heredia, Community Member; and April Palacios, Community Member. Raul Ramirez, Chief Financial Officer, arrived at 4:38 p.m.; and Geoff Frankl, Board Member, arrived at 4:54 p.m.
b. **GVCS Administrative Staff Roll Call** – Present: Deanna Downs, Executive Director and Stephanie Janes, Student Affairs Administrator.

3. APPROVAL OF AGENDA

Adrian Heredia moved to accept the agenda. April Palacios seconded the motion.
Roll Call Vote: Heredia-aye; Palacios-aye; Bean-aye.
All in favor, motion is passed.

4. APPROVAL OF MINUTES

Adrian Heredia made a motion to approve the minutes from the Board Meeting on January 26, 2026. Raul Ramirez seconded the motion.
Roll Call Vote: Heredia-aye; Palacios-aye; Bean-aye.
All in favor, motion is passed.

5. PUBLIC COMMENT

None

6. LEADERSHIP TEAM AND BOARD MEMBERS' REPORTS AND COMMUNICATIONS

a. **Executive Director's Report**
   i. **Enrollment –**Deanna Downs presented an enrollment update. GVCS is currently at 684 students. Enrollment for the 2025-26 school year ended on February 28th. GVCS is collecting retention information for the 2026-27 school year. Orientations for the 2026-27 school year have started and GVCS already has a healthy waiting list.

b. **Board Members Report**
   i. None

7. ACTION ITEMS

a. **Approval of Warrant Register – January 2026** – Adrian Heredia made a motion to approve the warrant register. April Palacios seconded the motion. Roll Call Vote: Heredia-aye; Palacios-aye; Bean-aye.
All in favor and the January 2026 warrant register is approved as presented.

b. **Approval of 2025-26 GVCS Second Interim Budget** – Deanna Downs presented the second interim budget. She stated the student count increased by one. Additionally, there was a slight increase in salaries and benefits and a slight decrease in books and supplies. Overall, cash flow continues to be very healthy. Adrian Heredia made a motion to approve the 2025-26 Second Interim Budget. Raul Ramirez seconded the motion. Roll Call Vote: Heredia-aye; Palacios-aye, Ramirez-aye; Bean-aye.
All in favor, the 2025-26 GVCS Second Interim Budget is approved as presented.

c. **Approval of Revised GVCS Conflict of Interest Code** – Deanna Downs stated that as part of our regular governance review process, administration conducted an assessment of the current Conflict of Interest Code to ensure it remains accurate, up to date, and aligned with our organizational structure and operational practices. The revisions are administration in nature and do not represent a change in the Board's ethical standards or expectations. They ensure that the Code accurately reflects current roles and responsibilities within the organization. Adrian Heredia made a motion to approve the revised GVCS Conflict of Interest Code. Raul Ramirez seconded the motion. Roll Call Vote: Heredia-aye; Palacios-aye, Ramirez-aye; Bean-aye.
All in favor, the revised GVCS Conflict of Interest Code is approved as presented.

d. **Approval of Proposed 2026-27 GVCS School Calendar** – Deanna Downs stated the Board approves the start and end dates of the school calendar. This school calendar aligns with prior school year calendars.
Adrian Heredia made a motion to approve the 2026-27 GVCS School Calendar. April Palacios seconded the motion. Roll Call Vote: Heredia-aye; Palacios-aye, Ramirez-aye; Bean-aye.
All in favor and the 2026-27 GVCS School Calendar is approved as presented.

e. **Approval of 2026-27 Classified Holiday Schedule** – Deanna Downs stated the 2026-27 Classified Holiday Schedule follows historical calendars. Adrian Heredia made a motion to approve the 2026-27 Classified Holiday Schedule. Raul Ramirez seconded the motion.
Roll Call Vote: Heredia-aye; Palacios-aye, Ramirez-aye; Bean-aye.
All in favor, the 2026-27 Classified Holiday Schedule is approved as presented.

8. CLOSED SESSION

a. Conference with Labor Negotiator

i. Board Designated Representative: Board Chair
ii. Unrepresented Employee: Executive Director

The Board entered closed session at 4:53 p.m. The Board adjourned from closed at 5:39 p.m. and reconvened to open session at 5:39 p.m. with no reportable action taken.

9. INSTRUCTION AND GENERAL ITEMS

a. Future Meetings

- Monday, May 18, 2026
- Monday, June 1, 2026

10. ADJOURNMENT

There being no further items of business, Raul Ramirez moved to adjourn the meeting. April Palacios seconded the motion. Roll Call Vote: Heredia-aye; Palacios-aye, Ramirez-aye; Frankl-aye: Bean-aye.

All in favor, the meeting adjourned at 5:43 p.m. The next regularly scheduled Board meeting will take place on May 18, 2026 at 4:30 p.m.

Submitted March 10, 2026
Deanna Downs
Golden Valley Charter School