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To Whom It May Concern:

I, (Name), am a credentialed early childhood coach and a trained reflective facilitator. Within the responsibilities of my position I provide coaching, reflective practice, and training opportunities to early childhood professionals across the state of Colorado. This letter serves as a verification of Reflective Supervision/Consultation I provided to (name of recipient). We completed (##) hours of Reflective Supervision/Consultation between (date) and (date). If you have more questions about this, please contact me at (email).

Sincerely,

Signature

Name

Position

Employer

Phone Number