Board of Governors Regular Meeting, November 21th 2021

1) **Attendance:**, Brenda, Jordan, Gregory, Mairead, David, Rahul B, Elif, Aastha, Cristian, Rahul A, George, Bogdan Macolm, Tuhin, Owen, Thomas
2) **Absence:**
3) **Opening of the meeting**
   Meeting opened at 10:04 AM.
4) **Adoption of the agenda**
   Agenda adopted.
   Sepehr: When we share something, do we do "anyone can view" or specific people?
   Brenda: Normally anyone, depending on the confidentiality.
5) **Announcements**
   a) Welcome New Members!!!
      Brenda: We have David, Elif (returning), and Rahul B. We had fewer applicants than usual, and only needed 3 according to the constitution, so I think it's a solid plan to continue until May. Welcome! Feel free to hop in and discuss.
6) **Approval of the minutes of the last meeting**
   Minutes approved.
7) **Actions items from the last meeting**
   There were none.
8) **Presentations**
   There were none.
9) **New Business/Discussion Topics**
   a) Motion RE: Amendments to the SSF
      Cristian: This motion is about some of the terminology we used to designate clubs/DT director in the past. These titles were included in the SSF bylaws. You can have a look at the amendments, it's essentially it's just changing the old terminology with the new one. Let me know if you have any questions.
      Brenda: Aidan also passed an SSF bylaw change motion last meeting. Is this built off of Aidan's amended document?
      Cristian: Yes it's through Aidan's.
      Maired: There's still a process for these documents getting updated on the Wiki?
      Brenda: Grace, the speaker is generally updating them. I'll check in with her when she's off the plane (action item) to make sure she's still doing it, but I think so.
      Brenda: Voting…
      In favor: Rahul A, Tuhin, Jordan, Mairead, Aastha, Elif, Rahul B, Gregory, David, George
   b) Motion RE: IT Committee Capital Fund Request
      Ali: Hi everyone, I'm Ali the IT Director of the EUS. We manage websites, emails, and other services. This is our second capital fund request. The reasoning, one of them is a server computer (since we have no computers left). The other thing is that for the hard drives, we also need backups, which I'll go more into. There's a concept called 3-2-1, to comply with that we must have extra backups. Also, the hard drives cost less than Google Cloud in the long term, and also gives us more control over it (re: data collection). I ask for a rack server (for future expansion). It doesn't have to be, but I was hoping for SSMU funding to buy a rack. I can also buy a normal tower server. These servers are secondhand, pretty cheap,

but they provide good performance for how much you pay. They're pretty reliable, built to be running 24/7. Unfortunately in the passed we used repurposed computers, which are still adequate, but if we're going for reliability, servers are better. This allows us to make the IT services more reliable, this server will host an on-premises cloud, which generated some interested. We had something in place for clubs and committees where we hosted their files on our NAS--unfortunately the NAS went down; we got it back but two of the hard drives failed either in transport, or because of old age. This will host that, and also since you can attach multiple hard drives, you can have other services deployed. The hard drives are the cheapest per TB, and I can shuck them (take the internal hard drive out). It's something a lot of people do to get storage for cheap. It's pretty reasonable, we don't need super high reliability and data protection as long as we have backups. However, these hard drives will be very reliable, but they'll be cheaper. This will host the backup, the hard drives will mirror each other, monitored through AWS, which gives us time to replace the hard drive. The old hard drives I asked for were 8 TB, I found 10 TB ones. This will allow clubs, DTs, committees that want to use it to host their data, design files, photos. 10 TB is a lot of space. Also, some of the execs' drive and email storage are filling up, this will be an alternative instead of paying for more space for them. This will be easily accessible, same login as Google. That makes it two backups of everything. We'll purchase an enterprise Google account that has unlimited storage, and back up everything remotely.
Sepehr: This is a deal, if you don't buy it by November 28th, it'll be up to $400 bucks. Also thanks for this, I just bought one myself too. I know you were talking about SSF funding, what was the SSF proposal regarding vs. the capital fund request?
Ali: The SSF was just a server and a couple other things, I don't have any other SSF requests, and the SSMU one is just a server rack. I'm still working through SSMU's politics, but it would just be for the server back.
Brenda: Why are you doing this via capital fund vs SSF?
Ali: I thought I'd put both things together, also talked to Rahul. I don't mind going to SSF if that's better.
Brenda: I don't think it's an issue, especially with the deal. Rahul A, I was wondering if you knew how much capital fund requests we've approved? How far we are with filling that fund.
Rahul A: I don't have an exact figure, but we definitely haven't even reached close to the max. I'd agree to stick with the capital fund as opposed to SSFC.
Brenda: Voting…

In favor: Cristian, Jordan, Mairead, Gregory, Tuhin, Elif, Rahul A, David
Rahul B: Abstain

Ali: One update for the board minutes, most of the work is pretty much done, I'm just waiting for EMF to allocate me an IP address.
Brenda: Your motion is approved, have a great rest of your Sunday!

c) Motion RE: Ratification of the EUSF Excess Fund Proposal for MEUS
Sepehr: Hello, EUSF Excess Fund, profs/students can apply anytime, usually students apply for review sessions, profs for extra TA hours. We'll start with MEUS, it's Sara, Mining VP Academic is applying for this. She's getting a TA to do 3 review sessions. The total is $670. Any questions on this?

d) Motion RE: Ratification of the EUSF Excess Fund Proposal for Mech 309

Sepehr: Next we have a proposal from a professor, MECH 309, his TAs ran out of hours since there's a switch from MATLAB to Python. He's asking for 10 extra hours for his TAs, total of 647.
Jordan: Does he have a plan for avoiding this hour shortage going forward.
Sepehr: I think (a) he won't be teaching again, and if he is, shift to Python is major, which is why they hosted extra hours for Python. Now that Python is being covered in 208, it's fine.
Brenda: I feel like these types of requests generally going through EUSF vs Excess Fund, is there any reason it's going through Excess now?
Sepehr: For the EUSF, he has to submit this in March, I don't think he anticipated the shift in Python being such a big deal for the TAs.

e) Motion RE: Ratification of the EUSF Excess Fund Proposal for CHEE 423
Sepher: Both of the CHEE proposals are from CHESS VP Academic. He doesn't have a person in mind yet, so we'll see how that goes. The person he's applying for will be an undergrad, which is why the price is a bit lower.

f) Motion RE: Ratification of the EUSF Excess Fund Proposal for CHEE 314
Sepehr: This is the exact same proposal but for another course.
Passing c), d), e), [all of Sep's EUSF Excess Fund Proposals] with one vote:
In Favor: Rahul A, Rahul B, Jordan, Elif, David, Mairead, Cristian, Gregory, Aastha, Tuhin, George

g) Discussion RE: Selection of a new BoG Chair
Brenda: It's the beautiful time of the year where we get to select a new BoG chair. How this process usually works is that we'll take some nominations for people who are interested in that position, we'll ask them to leave the meeting and discuss, then we'll hold a vote to decide who the new chair will be. I will open up the floor to anybody interested in running for the chair position. Throw a 1 in the chat.
Rahul B: I am really happy to do it if nobody else is interested and you don't want to continue.
Brenda: I will do it if I need to, but if I don't need to.
Rahul B: What do you want?
Brenda: I want anyone else to do it.
Elif: I also nominate myself.
Rahul B: -1 [I just thought nobody else wanted to do it]
Brenda: Chair terms are every transition block. I will open up the discussion for one more minute, you are free to nominate yourselves. Elif is our only nominee. We will have a quick discussion period, Elif do you mind leaving the meeting for a minute.
Elif: Bye!
[no minutes taken for discussion period]
Voting:
In favor, Elif is the new board chair!

h) Discussion RE: Selection of new BoG Subcommittee Chairs
Brenda: A few things we need to do, we need new chairs for each subcom; would anyone in Finance subcom be open to switching to special projects? Or even doubling down and doing both of them? I'm doing both special projects and institutional health.
Rahul B: I can switch, I have no problem switching.
Mairead: I don't really care, there's something I working on-ish in Finance but I could transition that to someone else.

Brenda: Having both Rahuls in Finance makes things to fun. Mairead do you mind hopping into special projects?
Mairead: Not at all, sure.
Brenda: You are the queen of my life--put that in the minutes.
Jordan: I can hop into special projects when it's relevant, but I want to stay in VP Finance.
Brenda: You are all free to go to any other subcom meetings as well as your "home" subcom. I think our next step is to figure out subcom chairs for each subcom. At the end of general board meetings (not this one) you'll stay for an extra 10 mins to discuss. Institutional health is Elif. For finance, who is interested in subcom chair?
Rahul B: I am happy to do it.
Brenda: Jumping into special projects, is anyone interested in chairing that subcom? I'm happy to take on that position if nobody else wants to--and I feel like nobody else wants to. I will do it! There is no governance governing this, I need to add it to the documents. We are done! Let's jump into reports.

10) Reports

a) BoG Committees

i) Finance Subcommittee - Rahul A
Rahul A: None from me, the last thing we left off on was looking at the expenditure of the capital fund over the last 5 years. I think there were a couple more things.
Mairead: We reviewed progress reports, gave feedback.

ii) Institutional Health Subcommittee - Brenda Shen
Brenda: We are finally getting the all clear for EUSF stuff, so we're going to jump into looking at writing the new memorandums and bylaws, super excited for that to be done. We will aim to have that done by the end of this year so we can get it all done through referendum and GA. Otherwise, we are looking at some small policy updates, reaching out to the committees that impacts.

iii) Special Projects Subcommittee - Brenda
Brenda: Sticker printing is officially live and part of CopiEUS, it's popping off. Our next task, we have a few things coming up, but we are looking at restoring a high level of engagement in council.

iv) OAP - Rahul Atmanathan
Rahul A: There was a big general meeting last Friday, the first one to get started. I couldn't make it since I needed to be at the office.
Rahul B: We went over what everyone has been doing for OAP, a lot of the stuff needs to be done closer to the event, we discussed early logistics for OAP Lite, it was a mini update, but not a lot of serious planning as the event is far away. New head managers! Sophia will be head manager next year when Gareth graduates.

b) Chair - Brenda Shen
Brenda: We have a new chair, done transition. Moving forward as business as usual. I'll look at really putting straightforward guidelines. We will ideally be having GA sometime early winter. Get your friends to go!

c) Senator - George Qiao
George: I had a couple of meetings last week. Most importantly, the ad-hoc advisory committee on covid planning passed their terms of reference, main takeaway, class size threshold for remote delivery has been increased from 120 to 200 people, which means more classes will be held in person to reduce the percentage of people having only online

classes (mostly people in first year science). Also, instructors may deliver up to 20% of a class online without explicit approval; in other cases faculty will process requests case by case. We also got a bunch of reports including one annual UA report, which showed that they had pretty successful fundraising results, last school year was the second highest fundraising year in history. We had a report of code of student conduct and disciplinary procedures, shows a large increase in academic and non-academic offences in the last year. It was attributed to many COVID related breaches of conduct in student residences, most of those non-academic offenses were related to those. Increasing academic offenses were probably related to the online tests. I also had a meeting in the scholarship and student aid advisory committee, they basically gave a pretty comprehensive overview of their operations in the last years. They had the online assessment pilot project, moved their in person operations to an online platform, which allows applications for student aid to be processed much more quickly. Their total bursary spending was 14% increased over last year's number. All the other stats were pretty much equal for them.

d) Council - Cristian Ciungu
Cristian: We had council meeting on the 10th of November, 3 motions passed. First MaLs for SFC. Then new associate members of EUS for E-Week coords. Then MaLs for CELC selection committee. We also discussed sticker packs at G-Store, report times, and we'll have our last meeting of the semester on the 24th. Owen will be speaker for this meeting.

e) VP Finance - Rahul Atmanathan
Rahul A: We had DTFS and CFC a few weeks ago, distributed the money. As Cristian mentioned, we have SSFC coming up. In terms of the other stuff, there's just cheque reqs going on. Remind everyone that they should not put their address in Nexonia if they don't want their cheque mailed. Guarda deposits are happening monthly. Budget review will happen next term.

f) Executive Committee - Aastha Goyal
Aastha: In terms of academic stuff, all the academic forums have been conducted. EUSF is out for winter and summer. Sep also sits on the committee for teaching and learning, they're currently working on the assessment policy for students and faculty. TechWeek recruitment is ongoing. The mental health director position is still vacant. We have been discussing things we can do with clubs hub. For comms, there have been creative night events happening, Bob Ross painting night took place in the common room. We replaced booking room website, spaces can be booked as of now. To get card reader access, come to the office and show daniel your vaccine passport. There are also other projects going on like the mini library. CELC interviews have been conducted, it's in St-John's in early January. QUESO bi-monthly meeting is happening soon, they'll discuss some iron ring improvements. Internal, E-Week planning is going on, there will be a theme release at Blues on Tuesday. We have the common room, committee room, and infosys open for (just) bookings now. Iron ring fittings are all done, GradCom has their wine and cheese coming up. That's it for exec. Questions?

g) President - Aastha Goyal
Aastha: For pres stuff, we need to hire a new office admin for the winter, Daniel is leaving. Our post is out on Linkedin and MyFuture; if you know someone who is available for 1-5, it's a pretty straightforward job, helps if they are a student or a recent graduate. For UA, we've been brainstorming the podcast; looking for alumni to feature. EUSF discussions are still ongoing. Fall referendum is done, we reached the 10% that we needed to. The EWBV

was never actually abolished; the DPSLL rephrased our question, so next term we'll have clubs fee and EWBV fee, so we'll pass a question in the Winter referendum. The COVID-19 working group has reached an end; we can't use the waiver we were putting out since you can't waive rights to bodily injury, so we are trying to rephrase it as acknowledgement of risk.
Brenda: Motion to confidential.
Questions?

11) **Next Meeting**
Brenda: I will throw a poll into the Slack, we can iron out a day there. We will work through it via Slack.

12) **Closing of the Meeting**
Meeting closed at 11:10 AM.