

Stoughton Youth Hockey Association Board Meeting Minutes
Wednesday July 22nd, 2020

BOARD MEMBERS:

Kate Heinecke, Doug Ihlenfeldt, Kelsey Dybevik, Matthew Veenhuis, Erick Veenhuis, Jon Gould, Nick Steffel, Tim Weber, Kristin Tilleson

TOPIC	LEAD	DISCUSSION	ACTION
• Call to Order	Matthew Veenhuis		
Secretary's Report Minutes March 2020 Board Meeting	Kate Heinecke	Previous Minutes - SYHA Board Meeting Minutes June 14th, 2020	Erick motions to approve Doug 2nds All in favor
Treasurer Report	Nick Steffel	Financials July 20 P&L for Meeting.pdf July 20 Balance Sheet.pdf Invoices to get approval on • CMA sent us a bill as they renewed our Charitable Organization status with the Department of Financial Institutions. \$129 • We also have the renewal of our food and drink license with Dane County billing. \$213 ○ Hold off until we know more about the season ○ Figure out if its easier to renew or reapply Online Payments- • Raffle license- we apparently didn't fill out the proper paperwork last year, but they did cash our check for \$50. Will need to send in the fees	Doug motions to approve payment of invoice for CMA. All in favor. Erick motions to approve license for Class A and B. Kate 2nds. All in favor Erick motions to approve the treasures report. Doug 2nds All in favor.

		for last year and this year. Class A is advanced ticket sales and Class B is day of ticket sales. • As of yesterday we have access to online banking • Received \$512 from Syttende Mai • Received \$700 from a private donation • Need thank you letters out for the donations • Currently we have 3 checking accounts, officials, concessions, and general ○ We are looking at closing the officials account as we will be invoiced by Janesville and could pay out of the general account	
Calendar	Matthew Veenhuis	Remember to check the calendar located in the shared file • WAHA meeting canceled, but waiting on info from WAHA WAHA Region 4 Presidents meeting • If USA hockey were to cancel could we buy a collective insurance policy with local clubs? • Do we modify who we play for the season as a region? • Next meeting will be important	
ALD Updates	ALDs	No updates	Discussion
Discussion Items:	Matt	Discuss assigning a COVID Monitor position for the board - Be familiar with Federal,State Local orders - come up with a plan if someone test positive in club - WAHA/USA Hockey has a guide - Communicating with other associations especially those we would be playing - Nick, Tim, Matt and Doug will work on this together Some guidelines talked about no LTS or U6 -	
Discussion	Matt	Season Prep- - Start Looking at updating Registration paperwork if needed - Will move forward with online for everything	

		- Determine when we open registration - August 10th open - September 27th close - Allow families to register without a payment initial because of COVID uncertainty. - Cost could be uncertain based on what the season looks like - What are other groups seeing for numbers - Mandt center is interested in having SYHA regardless of game/region status	
Discussion	Matt/ Jon G.	- Chair Committee updates - What do we need to fill? - No Little Vikes yet - Liz Menzer and Megan Schroeder for Concessions - Concession Bookkeepers - Colleen, need 1 more - 3 on 3 - Nick and Kayla Brown - Christmas Tree Lot - Knickmeiers - Wreathes - Nick Steffel - Little Caesar's - Liz Brekken - Kwik Trip - Ashley Steffel - Officials Payroll - Ann Marie Oakland - - Send another email calling for the remaining 2 - Hold off until we have more info • We can't finalize anything on LTS chair until we know more. • Okay that Little Vikes isn't filled due to uncertainty of situation • Also too early to say we will or will not have concessions ○ That will affect chair positions • Issue with younger ages with needing parents in the stands • If WAHA were to cancel season there is a potential to co-op insurance with other local clubs to continue to play	

		● If we don't have tournaments what does that look like for volunteers? Will we need to adjust the amount of required hours. Link to Hours from last season ● Also what revenue are we missing if we don't have the tournaments?	
Discussion/Vote	Nick/JonGould	Wreath Fundraiser Suppliers - Nick proposed to Fundraising committee the possibility of switching ● Evergreen Wreaths in Stoughton, has not done an order this large, but is interested in working with us ● Comparable in price, but not sure on kick back to club/skaters ● She is interested in distributing them herself ● All would be hand tied and already have bows ● She has slightly different sizes ● Shorter selling window as she needs more time to fulfill orders ● Online ordering version (Yes!) ● Wreaths to have at the Tree stand ○ possible conflict with garden center ● Snowmen with hockey sticks as well ● The cheap \$20 wreath was about 20% of our sales ○ Can we ask about having a \$20 option? Christmas Trees need to be purchased!!! ● Follow up with Knickmeiers regarding status of order ● They were working on getting quotes	
Discussion	Doug	Ice Schedule for next year ● No Fridays ● 2 sheets on Sunday for U6/u8 - starting November ● Monday - ● Tuesday - ● Wednesday U6/U8 ● Thursday Full sheet for Peewee and Squirts ● Saturday U6/LTS, Pee wee and Squirt games starting november ● 44 sheets a month \$250 \$50,290 barely breaking even	

		● We did not use all the U6 and U8 game ice and lost money, this is a WAHA scheduling issue ● Doug will send out info to board Locker rooms closed, no bleacher access. Chairs 12 ft apart for people the need to stay. Table the commitment on ice purchase until we know more info but send the tentative schedule, bart is okay penciling us in for now We can agree to purchase the hours but we need more info from other associations before we can commit to the Mandt center In Oregon ice is 10 kids per half sheet, 10 people in the front lobby (this is a Dane county regulation) We may have to dip into funds if we need to purchase additional ice due to number restrictions Are cleaning requirements going to change? Bart did purchase a disinfecting fogging machine and put in new cleaning regulations for the bathroom. We may not have much cleaning responsibility for the rink. Insurance side of this, could we be held liable if an outbreak happens in our facility? There is almost no insurance that will pay out on communicable disease. The hope is that government will step in and say this couldn't go to court, but we don't know yet. If we follow all the guidelines and requirements we should be okay.	
Discussion/Vote	Nick	Online payment options ● We are only able to use Easy Merchant on our website. Kate and I looked into other options and it appears our options would be to go with Easy Merchant and have people be able to pay on our website, we could go check only, or we could have people go to a seperate website like Paypal to pay.	

		We will stick with Easy Merchant	
Discussion/Vote	Matt	One time roll over of hours for Volunteer and Concession? - Families don't have an issue working to complete the hours 39 volunteer hours 20 concession hours - Potential for new volunteer hour options with Covid cleaning?	
Discussionn	Nick / Fundraise	Stoughton Fall Activity Guide Is it too late? Will hear back from the Rec dept soon Last years ad	Doug motions to adjourn All in favor 7:51