

## Welcome to the Academic Senate

The Academic Senate is the voice for the faculty on all matters related to curriculum and academic standards. In its simplest form, the Academic Senate is the main source for faculty recommendations on anything related to our students. In technical terms, faculty have purview over any item related to the "The Ten Plus One," a detailed list of 10 items and a general "+1" which are outlined in Title 5 (state law) and shared on the next page of this agenda.

### Purpose

The Academic Senate shall serve as the representation of faculty whenever consultation or interaction for making recommendations in the areas of curriculum and academic standards with the District or the college administration is necessary. Unless it is directly under the authority of the faculty bargaining agent, [SBCCDTA](#). This is in accordance with, [Education Code §70902 \(b\)\(7\)](#) "...the governing board of each community college district shall... ensure the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards."

The local Academic Senate relies on the State-Wide Senate, [ASCCC \("A. S. triple C"\)](#), for recommendations and state-wide representation.

### Primary Recommending Body

Academic Senate recommendations take precedence. California State Law, Title 5, gives the senate its powers. Please read the law in full here: [Title 5 § 53203 - Powers](#)

"[O]nly in exceptional circumstances and for compelling reasons will the recommendations [of the academic senate] not be accepted. If a recommendation is not accepted, the governing board or its designee, upon request of the academic senate, shall promptly communicate its reasons in writing to the academic senate."

## Meeting Information

Date November 6, 2024

### Time and Location

3-4:30 PM - LRC 226

### Next Meeting

November 20, 2024

Location: LRC 226

### Meeting Outline

- ☐ Announcements
- ☐ Admin Reports
- ☐ Public Comment
- ☐ Kudos
- ☐ Main Business
- ☐ Future Business and Updates
- ☐ AS Reports

### APs and BPs

Please see the [Academic Senate pages](#) of the Crafton Hills College website for explanations of [Administrative Procedures and Board Policies](#), commonly called "APs and BPs".

## Direction of Work

Faculty guide the work of implementing, when deemed pedagogically appropriate by faculty, Strategic Directions and Student Equity Goals in areas related to academics and curriculum. The Ten Plus One helps us ensure that faculty are the main source of recommendation for anything related to student support, instruction, and preparation. In short, the Ten Plus One lists everything for which faculty are responsible; the Strategic Directions and Student Equity Goals help organize our work based on the needs of the students.

## The 10 + 1

### CHC Strategic Directions

1. Increase Student Enrollment
2. Engage in practices that prioritize and promote inclusivity, equity, anti-racism, and human sustainability
3. Increase student success & equity.
4. Develop a campus culture that engages students, employees, and the broader community
5. Foster and support inquiry, accountability, and campus sustainability

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. +1: Other academic and professional matters as mutually agreed upon.

### Student Equity Goals

1. Create a research agenda to analyze and understand disproportionate impact.
2. Promote high engagement teaching, service, and support throughout the college
3. Create clear pathways to promote completion and success.
4. Create cohorts and student communities to promote learning and success.

# Crafton Hills College | Academic Senate Agenda

To ensure faculty guide the work of Academic Senate, comments and questions will be addressed in the following order **1) Senators** **2) Non-senator faculty**.

Administration may be called upon to offer further context.

## Members (23-25)

(Bold = Present)

	SINS	LAAS	Career Ed & Human Dev.	Student Services & Counseling	Senators at Large	Part-Time Senators
Total Seats	9	8	5	4	4	4
Available Seats	1	2	1	2		4
	Bailes, Brandi (Sabt)	Brighton, Breanna (Sabt)	<b>Clements, Kristen</b>	Grabow, Jimmy	Anderson, Jonathan	
	<b>Brink, TL</b>	<b>Diponio, Gwen</b>	Grounds, John	<b>Macamay, Mariana</b>	<b>Hogrefe, Rick</b>	
	<b>Estrada, Joshua</b>	<b>Guevara, Andrew</b>	McLaren, Meridyth		<b>Schmidt, Jeff</b>	
	<b>Hellerman, Steve</b>	Jaques, Paul	Serrano, Thomas			
	<b>Juan, Shirley</b>	<b>Lopez, Natalie</b>				
	<b>Olivera, Chris</b>	Reichert, Nicholas				
	<b>Robertson, Jillian</b>					
	Williams, Gary					21/12

Guests: Larry Aycock [LA], Danae Hart, Chloe De Los Reyes, Kashaunda Harris, Judy Cannon

Admin: Mike Strong

Student Senate: Julia Cuevas

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## Agenda Items

### Preliminary Business

Item	Start Time and Duration in Minutes	Content
Call to Order	3:03	AS President Meridyth McLaren, proxy VP Natalie Lopez called the meeting to order at 3:03pm .
Administrative Reports	3:01 5 Minutes	No admin present at this time. VPASMS: Food Drive this weekend, Construction progress update, PAC is running behind (in negotiations with contractor)
Announcements	3:06 6 Minutes	SH: Open house in new lab on behalf of Cheryl DiBartolo 11-1p 11/7/24. Rotaract Club 6pm East 106 GD: Documentary 12-1 via zoom screening. Next Friday, email Ericka, need 5 staff and as many students. bussing opportunity at Aguacaliente Cultural space. Leave at 9:45a. JE: Friday X-Country team doing regionals, 2 students are headed over (@ Chaffey)! Yay! Water-Polo playing for placement, double headers (@San Diego) NL: Library Student Satisfaction survey, please encourage students Activate OER collections on our library catalog. Big Collection! Please fill out survey
Statements from the public 3 per speaker 15 minutes max	3:12 6 minutes	TL Brink: Effective Response comparison of ER (emergency room needed) versus Election Reactions. Suggest on ER → Exact refocus → The students (protect our students, flu shots, reproductive care...) Steve Hellerman: Mentone Film Festival - Chandler Riggs (Carl from Walking Dead) FRiday 6p+, Saturday

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		Nutcracker at CTPA
Kudos and Comradery - Highlighting Faculty Work and Open Discussion	3:20 5 Minutes	NL → Paul Jacques for Lair of Dracula GD→ Ericka for Healing Circle RH → Ericka 12-2 for Therapy puppies AG → on everyone who worked on Dia de los Muertos Birthdays: Mariana Macamay + Danae Hart MM: New counseling model

### Main Business


Item and Presenter	Approximate Start Time and Duration in Minutes	Prep Material	Goals and Notes	Examples of Actions	10+1, Strategic Directions, and Equity Goals Focus
Approval of Minutes - Lopez	Start 3:22 3 Minutes	<input type="checkbox"/> <a href="#">Minutes Oct 2, 2024</a> <input type="checkbox"/> <a href="#">Minutes ...</a>	<p>Assess the written record of our meeting to be sure it reflects the discussions and voting in the last meeting. Be sure to double-check your own votes, attendance, discussions, motions, etc.</p> <p>Agendas &amp; Minutes are available on the AS Document Site (link of AS Webpage).</p> <p>Note: Anyone can <a href="#">add a comment</a> if something needs to be edited.</p>		10+1: 7  SD: 5 EG: 1

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			Make sure the attendance record is accurate. Bylaws say senators will be dropped after 3 absences. Check to ensure motions are accurately reflected in minutes.		
FMP Recommendation - Mike Strong	Start 3:25 10 minutes	 <a href="#"><u>CHC FMP Final Draft for Review and Comment 10-14-24.pdf</u></a>	<p>Feedback was requested on the content, projects, and priorities of the plan. Would like the recommendation for the plan, however, suggestions can still be incorporated. Final plan will be approved by the SBCCD Board of Trustees in December.</p> <p>Instructions and links to provide comments on the plan can be found here: <a href="https://www.craftonhills.edu/about-chc/facilities-master-plan.php"><u>https://www.craftonhills.edu/about-chc/facilities-master-plan.php</u></a></p>	Motion: to recommend  RH + KC So Moved	10+1: 6  SD: 4,5 EG: 2
Booksaver Update - Aycock	Start 3:26 10 Minutes		<p>Lots of great feedback. CO: Students are automatically opted in, must opt out. Students must do their own research to see if this program is best for them. JS: How do students get this information. AG: How can students do their research for this program?</p>		10+1: 5  SD: 3 EG: 3

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			<p>Online form to opt out/opt in, deadline until 3rd week of semesters or session.</p> <p>No access until paid (students have to pay for this before they can obtain their texts).</p> <p>Booksaver on CHC site with FAQs</p> <p>All-or-nothing (no individual classes)</p> <p>JC: Present this to students?</p> <p>Marketing team is working on emails.</p> <p>AG: Digital opt out system option on Laserfiche</p> <p>MM: Can we create some information bitesize videos. Especially since self-service can be confusing.</p> <p>GD: \$20/unit costs for total of units</p> <p>MM: Can we make it more obvious?</p> <p>← LA: its available directly during student registration..</p> <p>Form to opt out should be more prominent</p> <p>JS: Spanish dept prices are cheaper to order directly from publisher vs booksaver.</p>		
Honors Program Update - Cannon	Start 3:45 10 minutes	<a href="#">Honor's Academic Senate Report</a>	<p>JC: Summarized handout: updates, achievements (present and past).</p> <p>MM: UC Regents scholarship is huge!</p>	Handout provided (link here as well)	<p>10+1: 4,5,6</p> <p>SD: 4</p> <p>EG: 2, 4</p>

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ASCCC Plenary Resolutions	Start 3:46 10 Minutes	<a href="#">w ASCCC_Fall_Pre...</a>	<p>ASPM: Our delegate representing us to vote for these resolutions. NL + ASPMM will be at the Area D meeting on 11/7/24 Exemplify ASCCC website on resolution submission.</p> <p>GD: How do we feel about any of these? + NL AG: How does outcomes affect our COR? work load? This is concerning GD: Wording clarification?</p>	Action: Bringing it up to to Merydith	10+1: 8 SD: 5 EG: 2
PPAC - Olivera	Start 3:55 10 minutes	<a href="#">What it is PPAC</a> <a href="#">10/17/24 Minutes</a> <a href="#">AP + BPs List</a>	<p>CO: How does PPAC work? CO part of PPAC Advisory committee. Advisor Committee to Chancellor- how district goals are met. Responsible for updating and systematically reviewing all APs and BPs. Committee goes through them. Each year committee goes through 10% of all APs and BPs. 120 of them. CO represents Senate. How do you feel about APs and BPs. Behind on reviewing BPs. Can see status of BP, notes and corrections, etc. This is our responsibility as a body. Brandi did a phenomenal job catching us up. We can go over them as a body 10-12 at each meeting. 5 resolutions we just went over, were Resolved. Requesting please read 10-12 we</p>		10+1: 6 SD: 5 EG: 2



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			<p>should come up with prior to the meeting and yay or nay.          Can be sent out a week in advance.          Email goes out and made available to everyone. CO will prioritize to which to focus on.          Links to what APs and BPs represent and how they are voted on. Prioritizing 10 + 1.</p>		
Professional Development Glitch - Harris	Start 4:05 5 minutes		<p>Still have funds.          Glitch on form.          Planning for Spring In-Service - please let us know if you are interested in facilitating workshop(s)          JS: CurriQnet + Honors + GD we meet with representative to fix issues with site. GD is available to help! - we have a catch-all video for basics.</p>		10+1: 8 SD: 4 EG: 2
Student Senate - Julia Cuevas	4:10p		<p>Feedback for AS in general and items that should be added to a future agenda</p>		
Chairs Report - Rick Hogrefe	4:14p		<p>AB607 updates on course costs.</p>		
<a href="#">Good of the Order</a>	- no scheduled meeting time		<p>Updates from faculty on the use of generative AI.          Proposal for a committee for supporting Firefighters and JamOut.</p>	<p>Request agenda items for future meetings or comment on board</p>	10+1: 7

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			Clubs Changes to bylaws. LA came to present on Booksaver.	reports, ASCCC updates, or other 10+1 items.	
Did you know?	- no meeting time -		→ Report <a href="#">form</a> for District Support Operations (DSO) Committees		

### Reports

Item	Start Time and Duration in Minutes	Materials	Content
President's Report			CCR - next 24 courses have been decided. Library Student Satisfaction Survey - please announce to students.
<b>1<sup>st</sup> meeting of the month.</b> <b>External:</b> <ul style="list-style-type: none"> <li>A. Student Senate Report</li> <li>B. CTA Report (Reichert)</li> <li>C. API Association (DiPonio)</li> <li>D. Professional Dev Lead (Harris)</li> </ul> <b>Leads and Sub-committees:</b> <ul style="list-style-type: none"> <li>A. Chairs (Hogrefe)</li> <li>B. Honors Steering (Cannon)</li> <li>C. Curriculum (Di Ponio)</li> </ul>			<a href="#">View Written Reports Here</a>  A. Student senate <a href="#">submitted report</a>

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<b>D. FSEA (de los Reyes)</b>			
2 <sup>nd</sup> meeting of the month: External: A. Classified Senate - 5 minutes (Peterson) B. Treasurer's Report (DiPonio) C. LFSAAA (Zepeda) D. BFSa (Vacant) Leads and Sub-committees: A. Review Workgroup () B. MOPED (Chivera & Xayaphanthong)			<a href="#">View Written Reports Here</a>
DSO Written Reports			<a href="#">W 2024.09.26 IEAC notes.docx</a> <a href="#">E DSO Budget Meeting 9/19/24</a> <a href="#">W Fin Com OCT.docx</a>

Adjournment - pm.

## *Mission, Vision, & Values*

### *Mission Statement*

The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

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## *Vision Statement*

To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

## *Institutional Values*

We rely on the following values to support our vision and mission:

*Respect:* To champion active listening and open dialogue within our community.

*Integrity:* To uphold honesty in our interactions and academic pursuits and maintain community collaboration.

*Diversity & Inclusion:* To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

*Innovation:* To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

*Leadership:* To develop and inspire current and future leaders through professional development, mentorship, education and experience.

*Sustainability:* To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.