AUXILIARY SERVICES RENTAL POLICY MANUAL

Section: Rental Policies	Adopted: Spring 2017
Policy: Special Event Permit	Last Approved:
Detail: V.E.	Last Reviewed: 2-8-2019

As regulated by the Louisiana Office of Alcohol and Tobacco Control….a **Special Event Permits**: This permit is issued for events, held at any location, where alcoholic beverages are served as an incidental part of the event for payment rendered or are supplied as part of a general admission or other type fee. Special event permits are for a maximum duration of 3 consecutive days only, and no more than 12 special event permits can be obtained by any one person within a single calendar year. Wholesale dealers may deliver alcoholic beverages to the special event location up to 2 days prior to the effective date on the special event permit. Special event permits shall not be issued to any person or entity that has had an alcoholic beverage permit revoked within 2 years prior to the application date.

Special event permits are retail permits and cannot be issued to any alcoholic beverage manufacturer, wholesale dealer, homebrewer, or to any association with a membership that is primarily composed of alcoholic beverage manufacturers, wholesale dealers and/or homebrewers.
There are 3 Types of Special Event Permits:

Type A special event permits shall be issued only to nonprofit organizations with tax exempt status under the United States Internal Revenue Code, Sections 501(c)(3), 501(c)(6) and 501(c)(8), where no transactions exist, whether directly or indirectly, between the licensed tax exempt organizations and any disqualified person as defined by the United States Internal Revenue Code Section 4958(f) or any similar subsequent provision. There is no fee for this permit.

Type B special event permits shall be issued only to nonprofit organization, which are able to provide written proof of their tax exempt status, but are unable to show written proof of their tax exempt status under the United States Internal Revenue Code, Sections 501(c)(3), 501(c)(6) or 501(c)(8) and no transactions exist, whether directly or indirectly, between the licensed tax exempt organizations and any disqualified person as defined by the United States Internal Revenue Code Section 4958(f) or any similar subsequent provision. There is a $10.00 fee for this permit.

Type C special event permits shall be issued to persons holding events where alcoholic beverages are sold or supplied as part of a general admission or other type fee, but who do not meet the requirements for Type A or Type B temporary permits. There is a $100.00 fee for this permit.

Permit Link