Logo here Grant Application Request Form	Note to directors: Grant applications must meet the minimum funds request requirement of $5,000. For amounts under $5,000 please attach an email with prior approval from the grants accounting department before starting the grant application request form. Any grant over $1,000,000 submitted for approval needs a **cash flow timeline** attached.

Required Information

Amount of funds requested:	Funding Agency:
Amount of Indirect allowed:	Funding Opp.
Number of funding years:	Renewal? Yes □ No □
Match requirement? Yes □ No □	Due Date: Reimbursement Grant: Yes □ No □
If match is yes, source of match:	Adding new position(s)? Yes □ No □
Is this application multi-department and/or involves other organizations: Yes □ No □	

Expected Level of Work involved to prepare the application:

1 month	2 months	3 months	Or Estimated months:

Draft or final budget should be attached. Budget is attached: Yes □ No □
Reason budget is not attached:

Requesting Director's Name:

Scope of work to be delivered -

X_____

Signature: Date:

Approvals now done electronically through a combination of Monday.com and emails.