



FUHSD New Teacher Induction

Early Completion Option Application

To be completed by December 15 of teacher's first year in Induction

Applicant's Information

Name		Current School	
Type of Credential		Years teaching at current school	
Mentor		Current Evaluator	

Criteria to qualify for the Early Completion Option:

1. has 3 or more full years of teaching experience in grade K-12
2. has consistent "satisfactory" evaluations
3. personal statement (below) shows *strong evidence* that the teacher
 - a. has developed the habits and skills of a reflective professional educator
 - b. demonstrates strong professional standards of communication and reflection
 - c. collaborates effectively with department and course-alike colleagues
4. recommendation by current evaluator
5. completes and meets all standards for at least two cycles of inquiry with a New Teacher Mentor

Criteria 1: Prior K-12 Teaching Experience (please start with the most recent). Add more rows as needed. You can also link a resume that includes the needed information.

School Name and Address	School Years Taught	Subject/Grade Taught	Evaluator's Name and contact information

Criteria 2: Satisfactory Evaluations

Add your last two evaluations to your portfolio folder and link them below.

- Evaluation #1
- Evaluation #2

Criteria 3: Personal Statement

Explain how you meet criterion #3a-c. Provide specific examples as much as possible.

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Criteria 4 and 5: To be completed by the Program Administrator

Part 1: Collection of Required Documents:

By checking boxes below, the Program Administrator certifies that each element is present in the portfolio:

Fall Semester		Spring Semester	
1. 2 years previous evaluations	☐	1. Current year evaluation	☐
2. Completed Fall Portfolio	☐	2. Completed Spring Portfolio	☐
3. Recommendation of Evaluator	☐	3. Recommendation of Evaluator	☐

Part 2 – Evaluator and Program Administrator’s Recommendation of Early Completion Option Application

By checking boxes below, the Program Administrator certifies that the applications meets the criteria for ECO:

Evaluator’s Recommendation	
Has consistent “satisfactory” evaluations	☐
Has developed the habits and skills of a reflective professional	☐
Is fully integrated into department and course-alike team and collaborates effectively with colleagues	☐
Program Administrator’s Fall Evaluation	
Personal statement shows strong rationale for Early Completion Option	☐
Fall Portfolio meets all of the standards and shows evidence of data analysis and reflection	☐
Has demonstrated strong professional standards of communication and reflection	☐

Based on the criteria above, this Early Completion Option application is:

- ☐ Approved. Teacher will submit a completed Spring Portfolio to fulfill the Early Completion Option
- ☐ Conditionally approved. See notes below.
- ☐ Not approved. See notes below.

Program Administrator’s Name: _____ Date: _____

For Applications that are conditionally approved or not approved, explain reasons here:

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Program Administrator’s Spring Evaluation

- Spring Portfolio meets all of the standards and shows evidence of data analysis and reflection ☐
- Evaluator’s current evaluation and recommendation continue to support approval ☐
- Has continued to demonstrate strong professional standards of communication and reflection ☐

Based on the criteria above, this Early Completion Option application is:

- ☐ Approved. Teacher will be recommended for a Clear Credential
- ☐ Not approved. Teacher will complete a 2nd year of induction in order to clear credential.

Program Administrator’s Name: _____ Date: _____