

NEW FACULTY COMMITTEE

Meeting Agenda

Date: Monday, August 26, 2024

Time: 11:00 AM

Location: [Virtual Meeting Room](#)

Agenda Details:

1. Call to Order & Approval of Agenda
 - a. Motion: Forouzan Faridian
 - b. Second: Koda Kol
 - c. Vote: All in favor
 - d. Members present: Erin Cue, Forouzan Faridian, Victoria Rothman, and Koda Kol
2. [Approval of Minutes](#)
 - a. Motion: Vicki Rothman
 - b. Second: Forouzan Faridian
 - c. Vote: All in favor
3. Announcements/Updates/Introductions
 - Welcome Back Icebreaker
 - All members shared one word or one picture that described their summer.
 - [End of Year Report](#)
 - End of the year report was reviewed by the committee.
 - [Flyer](#)
 - NFI was reviewed by the committee.
 - [Welcome Letter](#)
 - Welcome letter was reviewed by the committee.
 - [Welcome Survey](#)
 - Erin mentioned to the committee that Hannah Lawler (Dean of Institutional Research) updated the survey for the 2024-2025 school year.
 - Committee reviewed the welcome survey.
 - [New Faculty Institute Website](#)
 - Committee reviewed the NFI website and the following minor changes were made:

[New Faculty Committee Website.](#)

[New Faculty Institute \(Homepage\)](#)



- A link to sign-up for new faculty hours will be provided in the NFI online faculty learning community (once you have enrolled in NFI).

■ Professional Development Workshop (Fall PD Day)

- Erin, Forouzan, and Koda shared experiences participating in the Fall Professional Development workshop. Six new faculty were in attendance (including 1 part-time). It was also shared that 6 past NFI participants participated in the workshop as leads for various tables, as well as EpiCenter Faculty Leads and an instructor from the math department. Participants provided positive feedback.

4. Action Items

a. [Review New Faculty Institute Budget & Plan](#)

- Motion: Forouzan Faridian
- Second: Koda Kol
- Vote: All in favor

b. EEO Grant Proposals

- [Minority Women Conference](#)
- [Bettina Love Keynote Speaker](#)
- Mentoring Extension

- Committee reviewed and approved the minority women conference and Keynote speaker proposals to be shared with HR.

c. Recruit New Faculty Committee Members (Cohort 2023)

- Item was postponed until the next meeting.

d. Update Welcome announcement - Canvas

5. Discussion Item

a. [Calendar - Meeting & Event Dates](#)

- Updated calendar was shared with committee.

b. SMC Amazing Race - Sept. 20th



- Updates on the amazing race will be shared at the next meeting.

c. Adjournment

- Meeting was adjourned at 12:17pm.

Upcoming Agenda Items: Review of Goals

Fall Professional Development Day Photos:

