



Spotsylvania County Little League, LLC
P.O. Box 969, Spotsylvania, VA 22553

Spotsylvania County Little League

REGULAR MONTHLY MEETING OF THE BOARD OF DIRECTORS

Meeting Minutes – April 6th, 2025

Date:	4/6/2025	Chair:	James Manning, President
Time:	6:39 PM	Secretary:	Stephanie McInteer
Location:	The Revival Center	Quorum Required:	Yes
Virtual Available:	Y	Quorum Met:	Yes
Notification Sent:	Yes - via Slack on 3/24; Email on 3/30	Minutes Approved:	Yes

Call to Order:

Meeting was called to order with James Manning, President presiding as and Stephanie McInteer, Secretary recording minutes.

In Attendance:

President	James Manning	P	Information Officer	Daniel McNally	P
Vice President	Matt Glunt	P	Equipment Manager	Kevin McInteer	P
Vice President - Challenger	Scott Neal	A	Uniform Coordinator	Joe Vaccaro	P
Secretary	Stephanie McInteer	P	Sponsorship Coordinator	Tiffany Dudek	P
Treasurer	Elizabeth Brown	A	Fundraising Coordinator	Angela Williams	C
Player Agent	Rachael Merlo	P	Player Development - Softball	Lee Krueger	P
Coaching Coordinator	Josh Pastell	A	Player Development - Baseball	Roy Garthe	A
Facilities Coordinator	Josh Price	P	Member at Large	Fred Brown	C
Safety Officer	Justin Newton	A	Member at Large	David Janney	P
Umpire In Chief	Tim Evans	P	Member at Large	Alexis Johnson	A

of Guests: 0

In person - 12 On the phone - 2; Angie and Fred

Absent - 6

Approval of Previous Minutes and Agenda:

A motion was made by David Janney to approve the meeting minutes from March and seconded by Tiffany Dudek (via electronic vote/ slack)

A motion was made by Tiffany Dudek to approve the April meeting agenda and seconded by Kevin McInteer.

Financial Review:

1. Bank Account Balance: (*as of 3/31/25*) -
 - a. Checking: \$40,191.84
 - b. Savings: \$30,746.90
 - c. Prime Share: \$627.21
 - d. Total Balance All Accounts: \$71,565.95

Director Reports:

- 1) Player Development Coordinator Baseball: Roy Garthe -
 - a) out of town
- 2) Player Development Coordinator Softball: Lee Krueger -
 - a) softball clinic today
 - b) scheduling a few more coming up
 - c) work schedule is bonkers
- 3) Uniform Coordinator: Joe Vaccaro -
 - a) Uniforms
 - i) have been 50% success/ 50% disaster
 - ii) Dicks has been somewhat useful/ somewhat not
 - iii) SB jersey 7/10
 - iv) BB jerseys
 - (1) Danny Payne Orioles - fat fingered the order form
 - (2) coming up with expedited solution w/ Dicks
 - (3) others making a list to work with other coaches for sizing issue
 - (a) sizing issues are mostly parent error on sizes and coaches not issuing correct sizes
 - (4) Coach's hats - some in stock
 - (a) should we buy coach's hats, or wait until Fall to resume coach's hats
 - (i) Joe said WTF in real words
 - (5) AD Starr - how much do we need to keep our contract/ sponsorship
 - v) Unhappy with Dick's customer service, not getting invoices or getting them late, and going to Liz
 - (1) Rep, David Vacarey is almost impossible to reach
 - (2) In Fall, may not go with for uniforms

Director Reports: *continued*

- 4) Facilities Manager: Josh Price -
 - a) Schedule is done
 - i) month and a half to get done
 - ii) 62 managers
 - (1) 6.2 over under, only received direct complaints from 2 people
 - b) The tech side/ The people side
 - i) Tech Side - James helped and taught a lot
 - ii) People Side - fielding too many requests, backlogged with requests
 - (1) Think everyone got what they wanted
 - c) IMO - we need to take off the option of giving managers an option of not being available on certain days.
 - i) biggest struggle was requesting days off by managers
 - ii) we need a better process to requesting days off
 - iii) possibly force a reason for
 - iv) possibly remove the option, and force them to reach out to Josh directly.....
 - (1) need to brainstorm
 - d) Thank you to James
- 5) Fundraising Coordinator: Angela Williams
 - a) Spring Swag Orders:
 - i) All items from My Logo Man have been picked up.
 - ii) Coordinating pickup and delivery for those who ordered.
 - iii) Any remaining orders will be available for pickup on opening weekend.
 - b) Fundraising Check from My Logo Man:
 - i) Will be given to James on Friday when picking up AAA Red Sox uniforms and other items.
 - c) Texas Roadhouse Fundraiser:
 - i) Scheduled for Wednesday, April 9, 2025, from 5 PM – 8 PM.
 - ii) Encouraging families to come out and support SCLL.
 - d) Opening Weekend:
 - i) Signed up for a few slots on Friday and Saturday but will have limited availability due to coordinating a YMCA race event that weekend.
 - e) May Picture Day:
 - i) Schedule has been completed and sent to James/Rachael for review before being distributed to managers and uploaded to GameChanger.
 - f) Field Confirmation Needed:
 - i) Need confirmation that Patriot Park Field 3 is reserved for May 10th for pictures and All-Star voting. Tentative time frame is 9AM – 2PM.
 - (1) need from Josh Price
 - g) Please share Texas Roadhouse spirit night on Wednesday
 - i) everyone push it out and have everyone say “Here to support

Director Reports: *continued*

- 6) Sponsorship Coordinator: Tiffany Dudek
 - a) In Kind
 - i) \$7,250
 - b) Not In Kind
 - i) \$21,175
 - ii) Got a new sponsorship from Publix
 - iii) moving Publix to fall since they missed the deadline by 6 hours
 - c) Total - \$28,425
- 7) Equipment Manager: Kevin McInteer -
 - a) Went and stocked the blue boxes at around 90% of the fields
 - b) Over half have been ransacked and emptied
 - i) one gutter spike with 9 pitching mounds at Legion
 - ii) Blue Box to Snowden by 4/29
 - (1) no CP so maybe don't need breakaway??
 - iii) Need breakaway bases
 - (1) need to add language with our P&R contract
 - iv) Need blue box at Post Oak
 - (1) need to check w P&R to let the school know we are bringing a blue box
 - c) Need Junior gear
 - d) most helmets are dying
 - e) gear is stretched or not fitting
 - f) Still no key for box for lights for Patriot
 - g) Please add in slack that the second half of games balls will be distributed on Picture Day
- 8) Information Officer: Daniel McNally -
 - a) no update
- 9) Umpire In-Chief: Tim Evans
 - a) had field training 4/6 at Loriella
 - i) had 13 umps
 - ii) 3 brand new
 - iii) 1 junior ump
 - b) Friday night games, all games have 2 umps
 - c) Now that schedule is posted, umps are now picking and choosing games they want
 - i) still a few openings with no umps on games
 - ii) managers spread the word to get more volunteer umps
 - iii) James shared link to show ump coverage on manager slack
 - d) Did scrimmage at Lee Hill - P&R doing maintenance in summer
- 10) Safety Officer: Justin Newton -
 - a) not here
- 11) Coaching Coordinator: Josh Pastell -
 - a) not here

Director Reports: *continued*

- 12) Player Agent: Rachael Merlo
 - a) successfully filled 1 of the SNR opening for Int player
 - i) now in compliance with roster size
 - ii) 1 other player interested, but due to scheduling haven't been able to assess
 - (1) don't need, but would be nice to have an extra
 - b) all Player pool info is ready to go
 - i) many managers already reaching out
 - ii) I would like to send out a google form for player pool request instead of direct calling/texting
 - (1) this will send immediate notifications when requested
 - (2) will still accept tests for last minute emergencies
 - iii) I have no idea how to fix "requesting specific player pool players"
 - c) Picture day/ voting day weekend on mothers day
 - i) need some theme/ help with celebrating
 - c) All Stars - need commitment form sent out sooner than later
 - i) need to send clarity on sending in commitments
 - d) when are dates going to be released for All Stars
 - i) All Stars tourneys will start roughly around June 20th
 - e) Need a virtual All Stars meeting with Managers
 - i) 4/13 All Stars meeting
 - ii) Matt Glunt to join the meeting
 - iii) Coach's / Manager's interest to manage an All Star team is by 5/1
 - iv) Need to send an email reminder to recap the meeting
 - f) 2 injured players
 - i) will be requesting an exception to the minimum game play rule for All Star selection
 - ii) no waiver needed, rulebook notes the Board can deem them eligible for the exception
- 13) Member At Large: David Janney -
 - a) no report
- 14) Member At Large: Alexis Johnson -
 - a) not here
- 15) Member At Large: Fred Brown -
 - a) nothing
 - b) should be heading home early August!!!
- 16) Treasurer: Elizabeth Brown -
 - a) not here
- 17) Secretary: Stephanie McInteer -
 - a) Nothing to report
- 18) Vice President Challenger: Scott Neal -
 - a) Nothing to report

Director Reports: *continued*

19) Vice President: Matt Glunt -

- a) updated bylaws and local rules, and are available for everyone

20) President: James Manning -

- a) I want to start by acknowledging the work everyone has done to get us to this point in the season. That said, we're now halfway through this board cycle. As we gear up for spring games, I want to share some thoughts that I believe are critical for our league's success—not just for today, but for the long-term health of this organization.

i) Safety Plan: Missed Ownership and a Missed Opportunity

(1) We did get the Safety Plan submitted—

(a) but it was not handled the way it should have been.

(b) Rather than the Safety Officer updating the plan, coordinating its review, and submitting it in a timely fashion, it ended up being done by the President the weekend before the deadline. That's not sustainable, and it's not how this is supposed to work.

(c) To be clear: submitting the plan on time doesn't directly earn money for our league, but it does benefit the district, which in turn keeps our per-player assessment at a manageable \$1 per athlete enrolled for the spring season. That's a win for everyone.

(d) More importantly, the Safety Plan is a foundational document that connects to how we train volunteers.

(i) That's why I'm setting the expectation that going forward, the plan will be updated and finalized no later than January.

(ii) This gives us time to align all volunteer and training requirements around it and get ahead of key planning benchmarks.

ii) Manager Breakout Sessions: A Dropped Ball

(1) We designed breakout sessions as a tool to shorten the all-hands manager meeting and provide targeted instruction to new volunteers.

(a) They never happened.

(2) Games begin tomorrow.

(a) We have first-time managers stepping onto the field without any hands-on training or guidance.

(b) Yes, they're responsible for reading the rulebook. But we had an opportunity to highlight essential rules, answer questions, and prevent avoidable issues on the field.

(i) We didn't deliver—and that's on us.

Director Reports: *continued*

- iii) FY26 Budget Planning: Committee Coming
 - (1) We're halfway through the board cycle, and it's time to start planning ahead.
 - (2) We need a clear and structured path toward developing our FY26 budget,
 - (a) I'm asking the Treasurer to present that plan at our May board meeting.
 - (3) In the past, meaningful input has been hard to come by—
 - (a) whether due to timing, lack of clarity, or lack of engagement.
 - (4) To avoid that, we'll form a budget committee in May. That committee will:
 - (a) Solicit input from the board and relevant coordinators,
 - (b) Review and scrutinize submissions,
 - (c) Identify and present any major changes to league leadership for adjudication before the draft is finalized, and
 - (d) Develop a final draft to be presented at the September board meeting.
 - (e) That way, we're handing the next board a thoughtful, well-vetted budget from day one.
 - (5) If you're interested in being part of this committee, please let me know.
- iv) Turnover Documentation: Stop Letting Lessons Die
 - (1) We've all learned hard lessons over the past six months.
 - (2) Don't let those lessons walk away with you at the end of the cycle.
 - (3) Every board member is expected to start documenting their position—either in an SOP, turnover document, or other format—
 - (a) and report when your first draft is created so it can be reviewed.
 - (b) All documents should live on the league's share drive to ensure continuity and access for future board members.
- v) Autism Awareness Event – April 26
 - (1) We've been invited to participate in the Spotsylvania County Autism Awareness Event, hosted by the Sheriff's Department, on Saturday, April 26th from noon to 4pm at Chancellor High School.
 - (2) Carolyn has offered to help, and I believe this could be a strong community outreach and recruitment opportunity—especially for our Challenger Division.
 - (3) If we move forward, we'd set up a tent and table, and bring a tee, net, or pitching mat so kids can interact
 - (4) We'll need one to two additional volunteers to staff this.
 - (a) Stephanie McInteer volunteered to help
 - (5) I'm also asking the board to approve a budget of up to \$300 for handouts, print materials, and small swag items to give away.
 - (6) We need to confirm tonight if we're participating so we can respond to the invite.
 - (a) all agreed for SCLL to participate

Other Reports:

1. Brief to the Board on opening day details (OD Committee)
 - a. a couple more VIP's confirmed
 - i. 9 total confirmed
 1. Megan Jackson
 2. Nicole Colo
 3. Lisa Phelps
 4. Dr Clint Mitchell
 5. Bobby Orrock
 6. Jim & Lisa Roberts
 7. Kerry Devine
 8. Jonathan Gerlach
 - b. biggest challenge is the weather
 - i. at what point do we make an alteration to the schedule with the rain
 - ii. possibly have ceremony and cancel games
2. Jnr & Snr SB All Star tournament prep
 - a. Assign a lead; or do we need a committee and an onsite tournament director
 - i. Matt Glunt possible to be the onsite tournament director
 1. possible conflict with umpiring schedule
 2. will look at schedule
 - ii. Small committee - to be formed
 - b. we are better than every other county!!!
3. Assessments -
 - a. possibly have a board member come to assessments and assess kids to put the kids in different tiers to help balance the teams, and could help remove managers from the assessments
 - b. during a draft - take all oldest before taking young kids...
 - c. is there a way to force parents to upload documentation before they pay
 - i. didn't used to be possible
 - d. going to nix extra division - t ball or coach pitch, etc....
 - i. need new method to get this to happen
 - ii. is there a way to flag previously age waiver kids
 - e. Assessments went well this spring, parents were happy
 - f. If anyone has any suggestions please let me know
 - i. June is cutoff for suggestions for Fall
4. Storage update -
 - a. Tiffany created and submitted a gear form to managers to check on gear

Scheduling of Next Meeting:

The next meeting of the SCLL Board of Directors will be for a monthly meeting, tentatively scheduled for 5/18/2025 at 6:30 PM.

Adjournment:

James Manning moved that the meeting as documented above be called to adjournment, at which agreement was made at 8:42 PM.

Action Items and Additional Motions:

MOTIONS/VOTES:

motion:	Moved by:	seconded:	carried/ failed:	#AY E	#n ay
Approve March meeting minutes via electronic vote on 3/30/25	David Janney	Tiffany Dudek	Carried	All	0
Approve April Agenda	Tiffany Dudek	Kevin McInteer	Carried	All	0
Approve Autism Awareness Participation	NEED	NEED	Carried	All	0