

Price offer for Project Manager position

I, _____,
hereby submit this price offer to provide the following services at the International Center for
Agribusiness Research and Education Foundation (ICARE):

- Manage all the necessary aspects to ensure successful planning and implementation of the Project.
- Coordinate and oversee all organizational and logistic activities to ensure successful implementation of the Project.
Establish effective project communication plans and ensure their execution.
- Facilitate change requests to ensure that all parties are informed of the impacts on schedule and budget.
- Ensuring project expenses are made by GIZ regulations,
- Obtain acceptance of the Project deliverables by the Supporting organization.
- Manage the stakeholders' satisfaction within the Project.
- Organize and attend meetings with team members, stakeholders, partners and other relevant parties to support the Project planning and implementation.
- Organize the procurement and goods distribution processes, by ensuring all the procurement requirements are strictly followed and documentation is in place (aligned to the Project requirements).
- Prepare project status and progress reports by gathering, analyzing, and summarizing relevant information.
- Establish effective project communication plans and ensure their execution.
- Ensure compliance with the supporting organization and ICARE rules and regulations throughout the implementation of the project.
- Ensure proper project closing activities after completing all the project related activities and completing all the defined tasks.
- Other tasks that fall under this component.

For the defined work, I am submitting my price offer for the duration of the program implementation, including taxes as defined by the legislation of the Republic of Armenia:

_____ (amount in words) AMD.

I am attaching my CV to this price offer.

I hereby acknowledge that I understand the Foundation is under no obligation to accept my offer, and that if accepted, the proposed services may be subject to change depending on the project's developments.

Name,
Surname

Signature, Date

Phone number

Electronic mail