BOARD OF EDUCATION MEETING

Monday, July 22, 2024
6:00 p.m.
Merton Intermediate School Little Theater

The public is invited to participate/view the meeting either in person or virtually. The link can be found on the Merton Community School District website at www.merton.k12.wi.us.

AGENDA

I. Call to Order
II. Pledge of Allegiance
III. Announcement of Notice of Open Meeting Publication
IV. Approval of Agenda
V. Community Forum (Discussion)
    A. Opportunity for the Community to discuss any concerns or topics related to the District with the Board.
VI. Approval of Consent Agenda Items
    A. Approval of Minutes
    B. Approval of Financial Report, Bill Listing, and Donations
    C. Approval of Personnel Actions
VII. Delegations to be Heard

The purpose of this part of the agenda is to allow a citizen or citizens, who have asked to be placed on the agenda, an opportunity to speak. It is important to remember the following:

1. *Public comment is only accepted during this agenda item and all comments must be directly related to a topic on this meeting's agenda. Please see Policy 187 Public Participation at Board Meetings.*
2. *No personnel/confidential issues can be discussed in open session of the board. These types of concerns must be brought forth through board adopted procedures.*
3. *The school district has adopted policies and procedures for dealing with problems/complaints. These procedures provide for discussion and resolution of concerns, with board involvement if necessary, as certain steps are followed. The board is prohibited from becoming involved outside of the adopted procedure.*

IX. Administrator's Report
   A. Update on Title IX Policy

X. Committee Reports
   A. Policy/Personnel Committee
   B. Finance Committee

XI. New Business
   A. Final Review/Approval of 2024-2029 Strategic Plan (Action)
   B. Approval of 2024-25 Academic Standards Declaration (Action)
   C. Final Review/Approval of 2024-25 Student/Family Handbooks (Action)
   D. Approval of 2024-25 Student Fees (Action)
   E. Approval of 2024-25 66.03 with Hartland Lakeside School District for Physical Therapy Services (Action)
   F. First Draft/Review of proposed 800 Series Policies that were presented at the Policy Committee meeting on July 15, 2024 (Discussion)
   G. New Policy Approval and Old Policy Deletions - 700 Series Policies and Policy 363 Educational Technology that were first presented at the June 17, 2024 (Action)

XII. Future Meeting and Agenda Items

A. July 30, 2024 @ 7:15 p.m. (Open Session)
    1. Possible Final Reading of new Nondiscrimination Policy and corresponding procedures
B. August 22 or 29, 2024 @ 6:00 p.m. (Open Session)
    1. Monthly Meeting with Community Forum
C. September 10, 2024 @ 7:00 p.m. (Open Session)
    1. Budget Hearing/Annual Meeting
D. September 23 or 30, 2024 @ 6:00 p.m. (Open Session)
    1. Monthly Meeting with Community Forum
E. October 21, 2024 @ 6:00 p.m. (Open Session)
    1. Monthly Meeting with Community Forum

XIII. Motion to Adjourn

*Agenda topics are subject to change up until 24 hours prior to the meeting.

**Supplemental materials linked to the public agenda and/or Board packet are subject to be added, deleted, or modified up until the time of the meeting.

MERTON COMMUNITY SCHOOL DISTRICT- *FINANCIAL INFORMATION*

MEETING DATE: July 22, 2024

AGENDA ITEM: *Consent Agenda Items*

Approval of Minutes
Monday, June 17, 2024 @ 6:00 p.m. - Open Session
Wednesday, July 17, 2024 @ 8:00 a.m. - Open Session

Approval of Financial Report, Bill Listing, and Donations
Business Manager Memo and Voucher Listing
June 20 Payroll
July 5 Payroll
Payroll Wire Listing
Payroll Wire Listing - June Centivo
Check Registry
Check Registry (Cks 56549-56552)
AP Wire Listing
US Bank Credit Card Listing
ACH Listing
Donations

Personnel Actions
Please see the letter of resignation from Lee Schroeder, Hannah Liptack, Sophie Matthys, and Katleyn Kelley.

Please see the proposed individual teacher contracts or Letters of Appointment for:

- Sara Ford - Primary School Music
- Kristen Goffard - 2nd Grade
- Jennifer Newcomer - Speech and Language

- Tanya Koike - Business Office Assistant

ADMINISTRATIVE RECOMMENDATION:

The administration is recommending the Board make a motion to approve the consent agenda items as presented.

MERTON COMMUNITY SCHOOL DISTRICT- *COMMITTEE REPORTS*

MEETING DATE: July 22, 2024

AGENDA ITEM: *Policy/Personnel Committee*

The Policy/Personnel Committee met on July 15, 2024 to discuss the following agenda items. (Please see agenda)

1. 800 Policy Review and 341.1 - First Reading of Policies
2. Review feedback shared regarding Policy 363 Educational Technology Policy ahead of possible final approval from the Board
3. NonDiscrimination and District Response to Possible Title IX Violations 113R Policy - First Read of Policy

ADMINISTRATIVE RECOMMENDATION:

This is for discussion only.

MERTON COMMUNITY SCHOOL DISTRICT- *COMMITTEE REPORTS*

MEETING DATE: July 22, 2024

AGENDA ITEM: *Finance Committee*

The Finance Committee met on July 17, 2024 to discuss the following agenda items: (Please see agenda)

1. Review proposed 2024-25 Student Fees and School Lunch Prices

ADMINISTRATIVE RECOMMENDATION:
This is for discussion only.

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MERTON COMMUNITY SCHOOL DISTRICT- *NEW BUSINESS*

MEETING DATE: July 22, 2024

AGENDA ITEM: *Final Review/Approval of 2024-2029 Strategic Plan (Action)*

At the June Board meeting, a formal presentation and first reading of the Strategic Plan was presented to the Board for the first review of the proposed plan.

Please see the memo highlighting the development of the proposed Strategic Plan for the 2024-2029 School Years.

ADMINISTRATIVE RECOMMENDATION:
The Strategic Planning Committee is recommending the Board approve the proposed 2024-2029 Strategic Plan as presented.

MERTON COMMUNITY SCHOOL DISTRICT- *NEW BUSINESS*

MEETING DATE: July 22, 2024

AGENDA ITEM: *2024-25 Academic Standards Declaration (Action)*

In accordance with Act 55, all public schools at their first board meeting of the year shall annually identify the pupil academic standards adopted by the school board that will be in effect for the upcoming school year.

ADMINISTRATIVE RECOMMENDATION:

The administration is recommending the board approve the following statement identifying the Merton Community School District's pupil academic standards for the 2024-25 School Year (please read as part of the motion):

The Merton Community School District is committed to using benchmarked and rigorous academic standards that set the highest expectations for student performance and prepare students in the District for success in college and career development. Our Curriculum and Instruction Department works closely in the Curriculum Renewal and Design process to understand the influence of multiple factors in determining the specific learning targets (what we want students to know and be able to do) to direct student learning. To align expectations for students with the District's desired learning targets for high school readiness, the School Board is committed to supporting content units of study through our board-adopted curriculum process (Policy 330).

In creating these learning expectations, the District carefully looks at multiple sources to best prepare our students for future college and career success and then creates standards that best fit the needs of the Merton Community School District students. These sources include the Wisconsin Model Academic Standards, Wisconsin Essential Elements Standards, ACT College and Career Readiness Standards, and other locally developed academic expectations.

MERTON COMMUNITY SCHOOL DISTRICT- *NEW BUSINESS*

MEETING DATE: July 22, 2024

AGENDA ITEM: *Final Review/Approval of the 2024-25 Student/Family Handbooks (Action)*

The Board was presented a first reading of the Student/Family Handbooks in June and this is the second reading for the board.

- Proposed 2024-25 Primary School Handbook.
- Proposed 2024-25 Intermediate School Handbook

Please see the highlighted changes here.

ADMINISTRATIVE RECOMMENDATION:

The administration recommends the board approve the 2024-25 Primary and Intermediate Student and Family Handbooks as presented.

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MERTON COMMUNITY SCHOOL DISTRICT- *NEW BUSINESS*

MEETING DATE: July 22, 2024

AGENDA ITEM: *Approve 2024-25 Student Fees (Action)*

Student Fees - The Finance Committee did not move forward a recommendation to be presented for the Board to consider. The Board will need to make a determination for school fees. The administration is recommending an increase of $10 to the general fee.

Lunch Fee Proposal - After meeting with Chartwells (the district's food service provider) and Finance Committee, we have looked at a projected total cost per meal at both buildings. Please see the recommended food service prices for the 2024-25 school year. The Finance Committee's recommendation is to increase meal prices by $0.10 - $0.20 depending on the meal.

ADMINISTRATIVE RECOMMENDATION:

The administration recommends the board make a motion to approve the 2024-25 School Fees and Lunch Prices as presented.

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MERTON COMMUNITY SCHOOL DISTRICT- *NEW BUSINESS*

MEETING DATE: July 22, 2024

AGENDA ITEM: *Approval of 2024-25 66.03 with Hartland Lakeside School District for Physical Therapy Services (Action)*

The past six years, Physical Therapy services have been shared with Hartland Lakeside, Stone Bank, and Richmond by entering into an intergovernmental agreement (66.03). The allotment of services is approximately 3 hours per week for the Merton Community School District. The fiscal agent is Hartland Lakeside School District.

Please see the proposed 66.03 agreement for Physical Therapy services for the 2024-25 School Year.

ADMINISTRATIVE RECOMMENDATION:

The administration recommends the board make a motion to approve the 66.03 with Hartland Lakeside School District for Physical Therapy Services for the 2024-25 School Year as presented.

MERTON COMMUNITY SCHOOL DISTRICT- *NEW BUSINESS*

MEETING DATE: July 22, 2024

AGENDA ITEM: *First Draft/Review of proposed 800 Series Policies that were presented at the Policy Committee meeting on July 15, 2024 (Discussion)*

Please see the first draft/reading of these proposed policies in the 800 Series (Support Services).

The Policy/Personnel Committee reviewed these policies on July 15, 2024.

ADMINISTRATIVE RECOMMENDATION:

This is the first draft/reading of these policies. Feedback can be shared with the Committee members and/or Dr. Russ. Final approval of these presented policies may occur in the August Board meeting.

MERTON COMMUNITY SCHOOL DISTRICT- *NEW BUSINESS*

MEETING DATE: July 22, 2024

AGENDA ITEM: *New Policy Approval and Old Policy Deletions - 700 Series Policies and Policy 363 Educational Technology that were first presented at the June 17, 2024 (Action)*

Please see the 700 Series (Support Services) Policies and 363 Educational Technology Policy that have been worked through the Policy/Personnel Committee and were presented to the Board for a first reading on June 17, 2024.

ADMINISTRATIVE RECOMMENDATION:

The Policy/Personnel Committee are recommending the Board make motions to approve and delete policies presented in these documents (each line item will have to be a separate motion):

- 700 Series (Support Services) Policies and Policy 363 Educational Technology.

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MERTON COMMUNITY SCHOOL DISTRICT- ***FUTURE AGENDA ITEMS AND MEETINGS***

MEETING DATE: July 22, 2024

AGENDA ITEM: *Future Agenda Items and Meetings*

Future Meeting and Agenda Items

A. July 30, 2024 @ 7:15 p.m. (Open Session)
    1. Possible Final Reading of new Nondiscrimination Policy and corresponding procedures
B. August 19 or 26, 2024 @ 6:00 p.m. (Open Session)
    1. Monthly Meeting with Community Forum
C. September 10, 2024 @ 7:00 p.m. (Open Session)
    1. Budget Hearing/Annual Meeting
D. September 23 or 30, 2024 @ 6:00 p.m. (Open Session)
    1. Monthly Meeting with Community Forum
E. October 21, 2024 @ 6:00 p.m. (Open Session)
    1. Monthly Meeting with Community Forum
    2. Approval of 2024-25 Budget

ADMINISTRATIVE RECOMMENDATION:

No action necessary.