

Chouteau County Library Trustee Minutes

Wednesday, February 24, 2021

Meeting called by Ron Young

Board members present: Kim Hibl, Danielle Engellant, Nancy Grossman, Janet Worrall, Ron Young, Chair

Guests: Vicki O'Hara, Roger Pugh, Ann Quinn

Public Discussion: Big Sandy requested a Policy on masking.

After closing the discussion period, the board meeting was called to order. A motion was made to allow a separate ruling for the Big Sandy Library with a variance to not require their patrons to wear masks. The board voted against the motion but in favor of continuing the same mask policy as all the libraries in Chouteau County. It was then approved and seconded.

The policy will be put in the Agenda and reviewed at the next monthly meeting

Minutes approved.

The minutes can be accessed online at chouteaucountylibrary.net. These minutes cannot have changes posted.

Budget

The trustees looked over the financials which were approximately 60% of the 2020-2021 budget

Reports

The reports were reviewed according to each library. The Highwood Library has not been in operation for several years, the sign has been removed, and therefore will not be included in the reports.

Report from the Director

- The annual survey was reviewed as there were 21 responses. There was discussion about suggestions received from the patrons on programs and also those who showed support for masks from the Big Sandy Library.
- Summer reading prizes for the children's program will be ordered earlier than most years.
- The plan for both adult and children's programs will begin with a limit of 20 people, mask/face-coverings, social distancing, and sanitizing.
- An article will be sent to both Fort Benton and Big Sandy newspapers in order to give information on technology based online resources, such as Montana Library.
- Two small contractors have shown interest in working on a bid for the Geraldine Library.
- The cedar shingles on the Geraldine Library are in need of repair after the last wind storms. Major work needs not to be done at this time. The board would like Sandra to have someone make said repairs to secure them.
- Jim Taylor Chevrolet has graciously made a donation to sponsor chess boards and time clocks in order to begin a Chess Club at the Fort Benton Library. Masking, social distancing, and sanitization will still be required.
- Late hours for the Fort Benton Library were discussed and approved by the recommendation of the Director. The winter hours will let the Library to be open until seven pm on Monday, Tuesday and Wednesday. The summer hours will be revisited. The change does not give more hours for the staff. The approval was made and seconded.
- All proposals and hour changes must be proposed to the director and the director will present recommendations to the board.
- Chouteau County Board of Health has revised their recommendation with a new policy. It was posted online.
- The library policy will still be in the recommendations for Phase Four with modifications to programming and computer use. Face coverings are required and apply to the staff also. Librarians reserve the right to ask anyone to leave should they refuse to comply with policy and procedure.

Next meeting will be May 24th at noon. The Foundation will meet in April.

Respectfully submitted, Janet Worrall
