

Google Form as a Daily Check In

Using Google Forms as a way to connect and understand your learners

Audience

Educators who wish to create a daily check-in with learners as a way to build and foster a safe classroom and create lasting relationships.

Rationale

This tool will give educators a quick digital tool to check for student well-being as well as their understanding of the course. Google forms is accessible and can be used as a quick formative feedback tool at the beginning or end of a lesson.

Knowledge Gap

This learning module is created for educators who are not able to attend lengthy PD sessions or are unfamiliar with how to use Google Forms for quick daily check-ins.

Training Approach

Performance based Microlearning

- Immediate application

Measurable Learning Objectives

- Teachers will create Google Forms and use as Daily Check-ins or Exit Tickets
- Teachers will identify one way in which to respond to feedback on form responses

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Delivery Method

- Microlearning Video
- One Page Guide
- Quiz

Time Required

Total Time 4-5 minutes

- Microlearning Video (2 ~ minutes)
- One Page Guide (1 minute)
- Quiz (1 minute)

Action Steps

- ☐ **1.** Watch Training Video (2 ~ minutes)
- ☐ **2.** Reference One Page Guide (1 minute)
- ☐ **3.** Take and Submit Mini quiz on Google Forms (1 minute)

Micro-assessment

Google Form Quiz