Capital Region Housing Collaborative
Board Meeting Minutes
Tuesday, June 30, 2026
9:00 a.m. – 11:00 a.m. via Teams

Board Members Present:

☒ Susan Cancro (Int. Chair)	☒ Rawley Van Fossen	☒ Matt Apostle
☒ Clinton Mireles (Vice Chair)	☒ Kim Shirey	☒ Delvata Moses (Interim)
☒ Dana Watson (Treasurer)	☒ Nickie Perera	☒ Rose Taphouse
☒ Brooke Hall (Secretary)	☒ Yolanda Pope	☐ [Vacant: PLE]
☒ Diana Bartlett	☐ Su A'lyn Holbrook	☒ Khadja Erickson

Guests:

☒ Adrian Kirkpatrick	☒ Morgan Quinney-Naval	☒ Michelle Gondal
☒ Angel Purifoy	☒ David Garrett	☒ Greg Pratt
☒ Jennifer McMahon	☒ Dusty Olson	☒ Tricia Braman
☒ Amy Crank	☒ Kristin Millerov	☒ Maria Valayil
☒ Doris Witherspoon	☒ Lisa D	☒ Paige Grant
☒ Daniel Spencer	☒ Meghan Palma	☒ Sarah Court
☒ Sharon Rogers	☒ Edward Allen	

June Board agenda reviewed; **motion to approve by D. Bartlett, seconded by D. Watson; motion carried unanimously.** Review of May Board minutes; **motion to approve minutes amending upcoming meeting to June, by D. Watson, seconded by M. Apostle; motion carried unanimously.**

Chair Report (S. Cancro)

- Board Resignation/Nominations
  - Mark Criss has resigned from his Board seat, so a new candidate is needed.
  - Nominations will be accepted until July 15, 2026, with elections occurring at the Network/Membership meeting on July 16, 2026. Information will go out to the entire Network regarding the opportunity and respective responsibilities.

Treasurer Report (D. Watson)

- FY 27 City & MSHDA ESG Awards
  - Review of the final scoring and fund recommendations from applicants; noting the dollar amounts will be adjusted once announced, but percentage of allocation will remain the same.
  - Notable changes: Holy Cross Services is no longer an applicant, opening funds for others; new applicants include Essential Blessings and the Ingham County Health Department.
  - **Motion to approve the City ESG as recommended by Y. Pope, seconded by R. Taphouse, with recusals from N. Perera, D. Watson, C. Mireles, and D. Bartlett; motion carried unanimously.**
  - **Motion to approve the MSHDA ESG as recommended by R. Taphouse, seconded by K. Shirey, with recusals from S. Cancro, D. Watson, C. Mireles, and D. Bartlett; motion carried unanimously.**
- CoC Local Competition (J. McMahon; B. Hall)
  - Reviewed competition announcement, timeline, application, and score card for Board approval with note that continued delays may occur with pending new litigation as many of the previous concerns remain.

- Highlights include allowable projects now include Street Outreach, changes to Tier I and Tier II caps; MCAH is considering a cost sharing package for HMIS rather than fully funding the program under the Balance of State; the CRHC Chair will be attending an informational meeting tomorrow July 1, 2026.
- Due to the number of changes, the CRHC will be hosting a Q&A session for interested applicants to help understand the requirements, and additional workgroup sessions to complete the Collaborative application portion for the CoC; all applicants are highly encouraged to attend.
- Timeline note: discussion surrounding preference to have more time for Scorers to review and score applications, but unable to do so; if interested in scoring, members should reach out to D. Watson; training will be provided.
- Application and score card reviewed: discussion to allow applicants to lease at Fair Market Rent *or* through Rent Reasonableness to allow for more housing opportunities; application will be amended to reflect this edit.
- **Motion to approve the announcement, timeline, and score card as written, and the application with the edit to include 'rent reasonableness' by R. Taphouse, seconded by D. Bartlett; motion carried unanimously.**

- Quarterly (J. McMahon)
  - **Attached in your board packet is a quarterly HUD report identifying spending trends on all projects. It shows current draws in eLoCCs as of March 31, 2026 and reflects back three years. Local agencies should use this information before applying for renewal HUD CoC projects to determine if projects should be eliminated, reduced, or reallocated to another agency or project type. Additionally, the HUD CoC local competition ranking and scoring committee should use this information to also determine if project applications should be eliminated, reduced, or reallocated.**
- MSHDA ESG-ESF
  - Update on re-allocation of funds previously awarded to Holy Cross Services; outreach to existing shelters is complete, resulting in the recommendation of funds being equally split between all three: Haven House, Child and Family Charities, and Loaves and Fishes in the amount of $6,891 for each agency.
  - **Motion to approve the re-allocation of the funds as recommended by R. Taphouse, seconded by D. Watson; motion carried unanimously.**
- MSDHA S2S (D. Witherspoon)
  - Notice of increase in funding in the amount of $54,600 and an extension of the grant period to December 31, 2026; funds were allocated to existing grantees Advent House (2/3), Child and Family Charities (1/3), and the City of Lansing EDP (10%).
  - **Motion to approve the funding allocation as proposed by R. Taphouse, seconded by D. Bartlett, with recusal from S. Cancro; motion carried unanimously.**
- MSDHA Shelter Diversion (D. Witherspoon)
  - MSHDA previously announced additional funding of $46,043 following the successful spending of all previous funding to be spent by June 30, 2026; since then, the amount increased again by $35,000 which will need to be spent by December 2026. Funds will be distributed as proposed, with Board support, to the existing grantees: Advent House Ministries, Child and Family Charities, and the City of Lansing.
  - **Motion to approve the funding allocation as proposed by R. Taphouse, seconded by K. Shirey, with recusal S. Cancro; motion carried unanimously.**

Shelter Coordination (S. Cancro)

- Discussion surrounding Cooling Centers; Punks with Lunch providing water and popsicles; youth under 25 can go to the Child and Family Drop-in Center.

Street Outreach IDT (G. Pratt/E. Allen)

- First meeting scheduled for July 10, 2026, with focus to coordinate efforts to spread outreach to more encampments; ensure reports are complete 100% and follow-up occurs thereafter.

Grievance Committee (B. Hall)

- Advent House administration of Street Outreach
  - In consultation with HUD TA, City of Lansing, MSHDA, and HUD, the CRHC was unable to identify non-compliance with grant expectations or data regulations
  - Findings related to CRHC expectations surrounding Coordinated Entry during Street Outreach
  - Resolution: Advent House will participate in the S.O. workgroup and follow Coordinated Entry procedures

Strategic Planning (J. McMahon)

- Draft of the Strategic plan is complete and is under review with Kim Coleman to ensure accurate incorporation of community feedback provided during Lansing's Path Forward efforts. Noted recommendation for each Committee to develop respective work plans with upcoming training on procedures from HUD TA, D. Olson.

CE Policy Advisory (Vacant)

- Updates unavailable

Network Meeting (C. Mireles)

- June meeting: discussion surrounding membership suggestions for upcoming meetings, including additional paneled presentations. July agenda is in process.

CQI (J. McMahon)

- Will be reviewing data, including spenddown trends, that could be beneficial for scorers to review.

HMIS (M. Palma)

- Info session/Q&A upcoming on July 8, 2026, for any parties interested in applying to become the Lead Agency.

HARA (S. Cancro)

- Layoffs due to less funding for the HARA when funds were moved from staffing to service provision; continue to have at least one staff available Monday – Friday at Advent House Ministries.
- Staffing capacity discussed: Advent House will be bringing one staff back from layoff, but following the results of the recent ESG allocation there is not enough funding to return to the previous staffing capacity.

Membership Committee (C. Mireles)

- Board could not approve the recommended CoC name change and sent it back to committee for additional discussion; however, the committee has refocused priorities to address recent decline in committee attendance with the goal to re-engage previous and/or new participants. The Committee has tabled name change discussions at this time.

Youth Subcommittee (J. McMahon)

- Building services out of drop-in center; job fair had 122 participants resulting in desire to host the event more frequently; Barbershop Talk, Art, Parent Café series are all underway and led by youth.

New Business

- **None**

Motion to adjourn by D. Watson, seconded by B. Hall; motion carried unanimously. The next CRHC Board meeting is July 28, 2026, beginning at 9:00am via Teams.