

Project SPARK Cadre 2026 Invoice: Updated 10.28.2025

This document will assist you with your attendance, due dates, and stipend amount associated with the activities. To receive your stipend, you will need to submit the **SPARK 2026 Invoice by August 15, 2026**. There is no limit on the number of hours or activities that you may obtain; however, the maximum amount allowed is **\$3,000.00**. That amount could increase **if funding is available** and your completed activities reflect your invoice.

Benchmark I: Gilder Lehrman Institute (GLI)	\$	Hours
GLI SPARK Seminar #1: Jan 10	\$250	7
GLI SPARK Seminar #2: Feb 14	\$250	7
GLI SPARK Seminar #3 : Mar 7	\$250	7
GLI: Self-paced Course #1	\$250	15
GLI Self-paced Course #2	\$250	15
GLI Self-paced Course #3	\$250	15
[Max = \$1,750 / 73 HRS] Totals	\$	

Benchmark II: Professional Learning Network	\$	Hours
PLN #1 (In District)	\$250	7
PLN #2 (In District)	\$250	7
PLN #3 TBA	\$250	7
PLN #4 (Kagan day 1) June 5	\$250	7
PLN #5 (Kagan day 2) June 6	\$250	7
PLN #6 TBC	\$250	7
[Max = \$1,750 / 49 HRS] Totals	\$	

Benchmark III: SPARK Surveys & Assessments	\$	#
Teacher surveys	program requirement	
Teacher pre-assessment		
Student surveys / assessments	\$100	20+
Teacher post-assessment	program requirement	
[Max = \$100] Totals	\$	
<i># = minimum number of students for activity</i>		

Benchmark IV: SPARK In-School Sessions	\$	Hours
10+ SPARK In-School Sessions documented	\$100	6
20+ SPARK In-School Sessions documented	\$150	6
30+ SPARK In-School Sessions documented	\$200	6
40+ SPARK In-School Sessions documented	\$250	6
50+ SPARK In-School Sessions documented	\$300	6
<i>Each In-School Session must have artifacts uploaded to the SPARK Platform.</i>		

Professional Learning Communities (PLCs)		
<i>Each PLC should demonstrate the SPARK participant leading one of the following: literacy instructional practices, literacy skills that promote media, digital citizenship, KAGAN strategy, or inquiry-based learning to promote high-quality teaching. Each PLC will count toward one Session – SPARK participant will provide documentation (i.e., an agenda)</i>		
[Max = \$1,000 / 30 HRS] Totals	\$	

Benchmark V: SPARK Expeditions	\$	Program Hours
Colonial Williamsburg 5-Days	\$500	40
<i>Colonial Williamsburg Expeditions limited to 10 teachers per year – prior approval from WEP – Travel to be reimbursed separately from invoice</i>		
GLI SPARK PHILADELPHIA, PA Expedition 1-6 Days	\$600	48
<i>Teacher Expedition limited to 40-55 teachers per year – Teachers selected through completion of hours, participant progress rate, and past expeditions</i>		
GLI Annual Teacher Symposium (Gettysburg) 4-Days	\$400	32
<i>GLI Symposium limited to 8 teachers per year – prior approval from WEP – Travel to be reimbursed separately from invoice</i>		
Totals	\$	
[Max = \$1,500/ 144 -120 HRS]		

Benchmark VI: Additional Approved Activities	\$	Hours
Student Civic Engagement Project “Classroom-based” <i>Documentation provided in SPARK through Sessions – engagement with 20+ students</i>	\$100	6
Student Civic Engagement Project “Extracurricular” <i>Documentation provided in SPARK through Sessions – engagement with 3+ students</i>	\$250	12
Public Relations Event <i>Documentation provided in SPARK through Sessions</i>	\$100	3
[Max = \$450 / 21 HRS]		
<i>Each Activity above can also be found on the SPARK platform under Sessions and will also count toward one SPARK Session (Benchmark V). Each activity must have documentation – Hours are calculated based on prior planning</i>		

Benchmark VII: Additional Approved Activities	\$	Program Hours
<i>Book Club Hours – only one set of Hours can be counted toward the invoice amount.</i>		
Book Club 2 Hours <i>Documentation provided in SPARK through Sessions</i>	\$50	2
Book Club 4 Hours <i>Documentation provided in SPARK through Sessions</i>	\$100	4
Book Club 6 Hours <i>Documentation provided in SPARK through Sessions</i>	\$150	6
Book Club 8 Hours <i>Documentation provided in SPARK through Sessions</i>	\$200	8
Book Club 10 Hours <i>Documentation provided in SPARK through Sessions</i>	\$250	10
Book Club 12 Hours <i>Documentation provided in SPARK through Sessions</i>	\$300	12
Book Club 14 Hours <i>Documentation provided in SPARK through Sessions</i>	\$350	14
Book Club 16 Hours <i>Documentation provided in SPARK through Sessions</i>	\$400	16
Book Club 18 Hours <i>Documentation provided in SPARK through Sessions</i>	\$450	18
Book Club 20 Hours <i>Documentation provided in SPARK through Sessions</i>	\$500	20
[Max = \$500 /20 HRS]		
<i>Optional Activities Hours – only one set of Hours can be counted toward the invoice amount. <u>See website</u></i>		
Optional Activities 3 Hours <i>Documentation provided in SPARK through Sessions</i>	\$75	3
Optional Activities 6 Hours <i>Documentation provided in SPARK through Sessions</i>	\$150	6
Optional Activities 9 Hours <i>Documentation provided in SPARK through Sessions</i>	\$225	9
Optional Activities 12 Hours <i>Documentation provided in SPARK through Sessions</i>	\$300	12
Optional Activities 15 Hours <i>Documentation provided in SPARK through Sessions</i>	\$375	15

Optional Activities 18 Hours <i>Documentation provided in SPARK through Sessions</i>	\$450	18
Optional Activities 21 Hours <i>Documentation provided in SPARK through Sessions</i>	\$525	21
Optional Activities 24 Hours <i>Documentation provided in SPARK through Sessions</i>	\$600	24
[Max = \$600 /24 HRS] Totals	\$	

Benchmark VIII: Student Academies	\$	Program Hours
Civic Engagement Academy	\$500	40
Eisenhower Institute	\$500	40
Totals	\$1000	
[Max = \$500 - \$1,000 / 40-80 HRS]		
<i>Academies can also be recorded with sessions for each date. Congressional Academies must be approved by program staff with proper documentation as needed.</i>		