

Problem Statement Form (Part-1)

1. STUDENT PARTICULARS

GROUP	ID NO.	STUDENT NAME	MOBILE NO.	EMAIL ADDRESS

2. ACADEMIC PARTICULARS

NAME OF FACULTY GUIDE	
MOBILE NO.	
EMAIL ADDRESS	

3. INDUSTRY PARTICULARS

NAME OF INDUSTRY	
INDUSTRY ADDRESS	
NAME OF INDUSTRY GUIDE	
DESIGNATION OF INDUSTRY GUIDE	
MOBILE NO.	
EMAIL ADDRESS	
INDUSTRY LOGO	

4. PROBLEM STATEMENT

AREA OF PROBLEM	

Place:

Signature of Faculty Guide with date

Signature of Industry Guide with date

Problem Statement Form (Part-2)

1. Problem Statement:

2. Problem Description:

3. Objectives:

4. Proposed methodology:

5. Expected outcome:

6. Project Planning:

Steps	Week number															
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
1																
2																
3																
4																
5																
6																
7																
8																
9																
10																

References:

PARENT UNDERTAKING

We, the parent (Father/Mother)_____ of my son/daughter_____, bearing ID. No._____ and studying in Semester – VIII, in the Department of Production Engineering, Birla Vishvakarma Mahavidyalaya (Engineering College) herewith voluntarily submit the following undertaking.

Our son/daughter is participating in the Industrial Project in the _____ industry during_____ to _____ with our full acceptance and will be bearing all the expenditure incurred for lodging/boarding and transport during the industrial project. We hereby declare and confirm that the college, faculties and its staff shall not be held responsible in the event of any misfortune for accident/accidents and/or personnel injuries whether fatal or otherwise involving our son/daughter during the training period. We shall take full responsibility of all the consequences should any other person or body suffer such accidents and/or personal injuries and/or damage to property as a result of our son/daughter's negligent act during the period of industrial project. We further confirm that the college shall not be held responsible for our son or daughter's misconduct or wrong doing at all times during the period of industrial project and shall obey the instructions of the faculty members who are guiding the project. My son/daughter will not share with anyone the intellectual property details be it drawings, patents under process, design, photographs, audio-video material, company's documents and/or data, literature, publications, hard drives, pen drives or any other data storing devices of any kind that violates company's/college privacy policy.

My son/daughter will follow covid-19 guidelines in the industry suggested by the government.

Name and Signature of Father: _____

Name and Signature of Mother: _____

STUDENT UNDERTAKING

I will spend 100% time in an industry as per its working hours for the project work and follow all rules and regulation of the industry as well as institute.

ID Number, Name and Signature of Student: _____

Place: _____

Date: _____

Monthly Attendance Report

Group
Number

Name of Month: _____ Year: _____

- 1) ID number and Name of the student _____
- 2) Name of Faculty Guide/Co-Guide _____
- 3) Name of Industry Guide _____
- 4) Name of the industry _____
- 5) Project title _____

- 6) Number of Working Days in the Month _____
- 7) Number of Days Attended in the Month _____
- 8) Total present days _____ Total absent days _____
- 9) Dates of Absenteeism with reason:

Sr. No.	Date of Absenteeism	Reason for Absenteeism	Signature of Faculty Guide	Signature of Industry Guide	Leave form submitted to faculty guide (Yes/No)

- 9) Percentage Attendance in the month _____

Signature of Faculty Guide

Signature of Industry Guide

Application for Leave from the Industry

Group
Number

Name of Student: _____

ID. No: _____

Leave from: _____ to _____ No. of Days: _____

Reason for leave: _____

Remark by Industry guide (Approved/Not approved): _____

Remark by faculty guide (Approved/Not approved): _____

Sign of Industry Guide:

Date: _____

Sign of Faculty Guide

Date: _____