

JOM
BY-LAWS

Approved copy
February 2022

Approved on:

February 8, 2022

BY-LAWS
OF
Bagley Johnson O' Malley
PARENT COMMITTEE
OF
[ISD 162]

MISSION STATEMENT

Working together to support traditional cultural values, promote educational opportunities, and enhance the success of our children in becoming contributing members of our communities.

ARTICLE I

[Bagley Indian Education Parent Committee]

The name of this organization shall be Johnson O'Malley Parent Committee of Bagley, Minnesota.

ARTICLE II

Limitations

The Committee shall not afford pecuniary gain, incidentally or otherwise to its members.

ARTICLE III

Duration

The period of duration of this committee's existence shall be concurrent to funding of the Johnson O' Malley project.

ARTICLE IV

Committee Location

The location of this Committee shall be through the of the Bagley ISD 162 School District Indian Education Department. Meetings may take place at the High school, Elementary School, Rice Lake Community Center, or locations as decided upon by the committee.

ARTICLE V

Committee Structure, Parent Committee Membership

Committee Size

Section 1. The size of the Parent Committee shall be a minimum of two (2).

Composition

Section 2. The Parent Committee shall consist of a minimum of 2 parents, grandparents/legal guardians of Johnson O'Malley Certified Native American/Alaska Native students.

Officers

Section 3. The Parent Committee shall have the following officers:
A. **Chairperson** - presides at the regular and special meetings, sets the agenda with the assistance of JOM Project Coordinator/Indian Education staff member, signs all official documents (education plan, vouchers, budget, evaluation, revisions and modifications) and votes only in the event of a tie;
B. **Vice-Chair/Secretary** - assumes the duties of the chair when he/she is absent from a meeting or when the chair resigns from the committee; keeps complete records of all meetings, is custodian of all records, submits copies of all IEC minutes to the MCT JOM Coordinator and will submit all documents to the Chair or newly elected Secretary within 14 days after expiration of their term.

Election of Officers

- Section 4. Election of Officers: These offices shall be filled at the Parent Committee meeting in the spring by election within the committee.

ARTICLE VI

Public Hearing

- Section 1. The Parent Committee assures that it has developed by-laws in open consultation/communication with parents/legal guardians of certified Johnson O'Malley Native American children to provide a full opportunity to understand the program and to offer recommendations regarding the program; and (b) with the participation of a parent committee.

Annual Committee Election

- Section 2. The Parent Committee shall conduct open elections in the spring for committee memberships for the following school year.

Election Procedures

- Section 3. Annual elections shall be by secret ballot. All nominations shall come from the floor.

Elections shall be in the following order:

- A. Parents, grandparents/guardians of certified Johnson O'Malley Native American/Alaska Native children whose terms of office have expired.
- B. The terms will be for one year unless otherwise needed.

Committee Selection

- Section 4. At the first meeting following the adoption of these Bylaws, the following positions were elected:

- 1. At least two parent/guardian/grandparent members for a one-year term.

Parent Committee Terms

- Section 5. Parent Committee members can serve as long as they have a JOM Certified child/grandchild in school ages 3 - High School graduation.

Eligibility

- Section 6. Only parents, grandparents, guardians of certified Johnson O' Malley American/Alaska Native students attending Bagley School District, and/or Rice Lake

Headstart Johnson O' Malley certified Native American/Alaska Native students are allowed to vote on those positions on the Parent Committee.

ARTICLE VII

Removal

Section 1. If any Parent Committee member is guilty of using the organization for personal gain, inactive participation due to lack of interest, the Committee shall have the power upon credible proof to dismiss and cancel his/her connection immediately. Such action must be taken by a majority vote of the Committee.

- A. Lack of participation for this Committee is defined as being absent from three (3) consecutive Parent Committee meetings without prior notice to the Parent Committee Chairperson or vice-versa (Chair person must notify the Vice-Chair/Secretary). In this case, the Parent Committee Personal gain is defined as receiving monetary benefit and/or acquisition of personal property from the association with Johnson O'Malley.

ARTICLE VIII

Vacancies

Vacancies on the Parent Committee shall be by nomination and elections by the Parent Committee. As soon as possible when a position becomes vacant, the Parent Committee must elect another position to that category, using federal guidelines as to eligibility.

ARTICLE IX

Parent Committee Responsibilities

Duties

Section 1. The Parent Committee will assist in the development of bylaws consistent with White Earth Nation Program Guidelines/ Federal Johnson O'Malley policies and procedures.

Fiscal Responsibilities

Section 2. The Parent Committee will assist in project development and review budget and financial reports and analyses to determine that grant funds are being used to supplement and not supplant the level of funds available to the community for the education of Johnson O'Malley certified Native American/Alaska Native children.

Budget Approval

Section 3. The Parent Committee shall give written approval by a majority of the Committee voting in open session of the budget approvals prior to submission, including the development of specific project policies and procedures to be implemented by the committee.

ARTICLE X

Officer Duties

Chairperson

Section 1. It shall be the duty of the Chairperson to preside at all general meetings, conduct the same according to “Roberts Rules of Order, Revised Edition”, debate, sign all official documents passed by the Parent Committee, and required by Law, and giving at least three days notice, the Chairperson of his/her absence, the Vice-Chairperson shall have the power to call a special meeting. In case of an emergency, the Chairperson may call an immediate meeting to decide a specific issue. He/she shall sit at all subcommittee meetings at his/her will.

Vice-Chairperson/Secretary

Section 2. Combined position shall do both the following duties:

It shall be the duty of the Vice-Chairperson to act as a Chairperson in the Chairperson’s absence.

The secretary shall keep records of all general meetings, notify Committee members of all meetings, keep records of all the Johnson O’Malley Committee members. If he/she is unavailable, the Parent Committee Chairperson may, at his/her will request any member of the Parent Committee to record minutes. Records of Parent Committee meetings and open hearings will be kept on file in the Johnson O’Malley File drawers/Indian Education office.

ARTICLE XI

Meetings

Section 1. Meetings of the Parent Committee will be held monthly as decided upon by the committee to be held at times and as often as the parent committee decides to be accessible for our parents and as business needs to be done.

Special Meetings

Section 2. Special meetings may be called at the will of the Chairperson after appropriate notice to the Parent Committee.

Quorum

Section 3.

- A. A minimum of two (2) voting members of the Parent Committee shall constitute a quorum for the transaction of official business at a publicly announced meeting.
- B. In case of an absence of a permanent member of the Parent Committee, any other qualifying parent, guardian, grandparent of a Bagley/Rice Lake Headstart certified Johnson O'Malley student may be the voting person.
- C. In the absence of a quorum, the Parent Committee may not conduct official business but may meet for the purpose of accepting minutes, hearing committee reports, providing advice and open discussion of ongoing projects.
- D. In regards to the needs of our community and various issues, the committee may meet via Zoom or on a digital platform, via phone, text, or email to perform action/votes, etc. to ensure progress with JOM and student needs.

Agenda

Section 4. Meeting procedures shall be as follows:

- A. Roll Call
- B. Old Business
- C. New Business
- D. Committee Reports
- E. Director's Report
- F. Open Discussion
- G. Adjournment

Or [Roberts Rules of Order recommend]

- (1) Reading the Minutes of the previous meeting [and their approval]
- (2) Reports of Boards and Standing Committees
- (3) Reports of Special (Select) Committees
- (4) Special Orders
- (5) Unfinished Business and General Orders
- (6) New Business

ARTICLE XII

Amending By-laws

The Parent Committee will adopt and abide by reasonable By-laws for the conduct of the activities of the committee. The By-laws may be approved, amended, or repealed by a majority of members present at any regular meeting called for this purpose, providing at least five days written notice has been given of intention to alter, amend, or repeal the said By-laws.

ARTICLE XIII

Regulations

These By-laws will conform to all rules and regulation, guidelines of White Earth Johnson O'Malley Program Guidelines and the Federal Johnson O'Malley Guidelines, including regulatory guidance as provided under Education Department General Administrative Regulations (EDGAR). Additionally these By-laws will comply with the requirements contained under the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. & 1232g; 34 CFR Part 99) or any other regulatory or statutory guidance as promulgated by the Department of Education from time to time. If any article, section, or subsection of these By-laws conflict with these rules and regulations, said article, section or subsection are automatically null and void, and must be amended to reflect the spirit and intent of the law.

ARTICLE XIV

Dissolution

If, and when, the Parent Committee is to dissolve, the Parent Committee shall divest itself according to appropriate federal rules and regulations pertaining to funds and equipment.

The attached By-Laws were approved this 8th the day of February, 2022 by action of the Bagley Public Schools/ Rice Lake Headstart Johnson O' Malley Parent Committee.

In witness thereof:

Chairperson, Bagley Johnson O'Malley Education Parent Committee

Vice-Chair/Secretary, Bagley Johnson O' Malley Education Parent Committee

White Earth Education Department – Education Director or Assistant Director