

# TNEB Tariff Adjustment Letter

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Email Address]  
[Your Phone Number]  
[Date]

The Managing Director  
Tamil Nadu Electricity Board (TNEB)  
[Office Address]  
[City, State, Zip Code]

Subject: Request for Tariff Adjustment

Dear Sir/Madam,

I hope this letter finds you well. I am writing to request a tariff adjustment for my electricity bill issued by the Tamil Nadu Electricity Board (TNEB).

Upon reviewing my recent electricity bills, I have noticed a discrepancy in the charges, which I believe may be attributed to an error or oversight in the tariff calculation. As a conscientious consumer, I value accurate billing and request your assistance in resolving this matter promptly.

I kindly request that you review my billing history and make the necessary adjustments to ensure that I am billed accurately according to the applicable tariff rates. Additionally, I would appreciate your clarification on any factors contributing to the discrepancy and how similar issues can be prevented in the future.

Thank you for your attention to this matter. I trust that you will address this request with the utmost urgency and professionalism. Should you require any further information or documentation from my end, please do not hesitate to contact me.

Yours sincerely,

[Your Name]