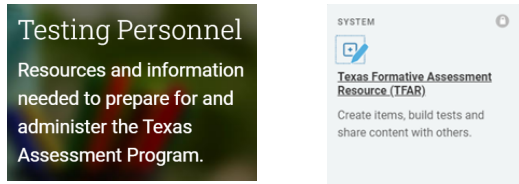
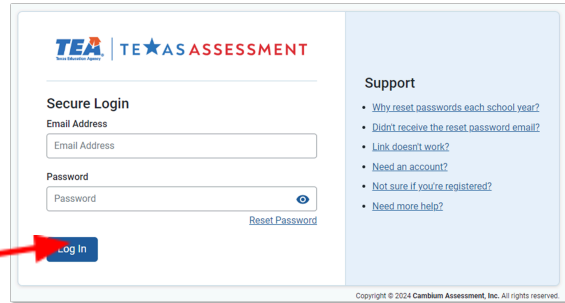
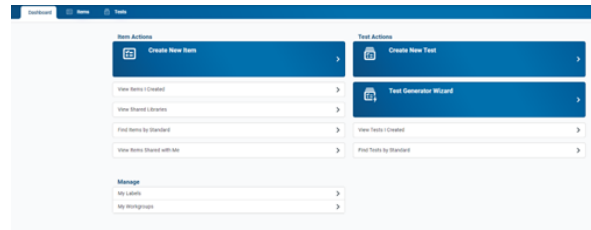
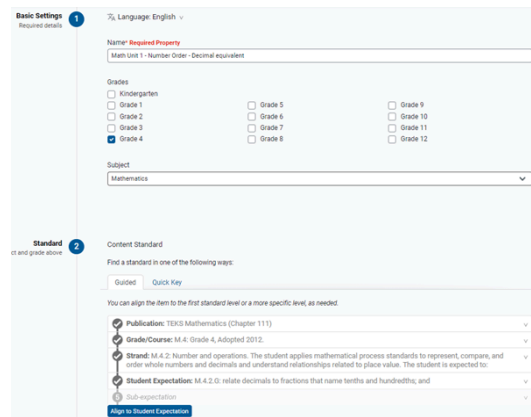


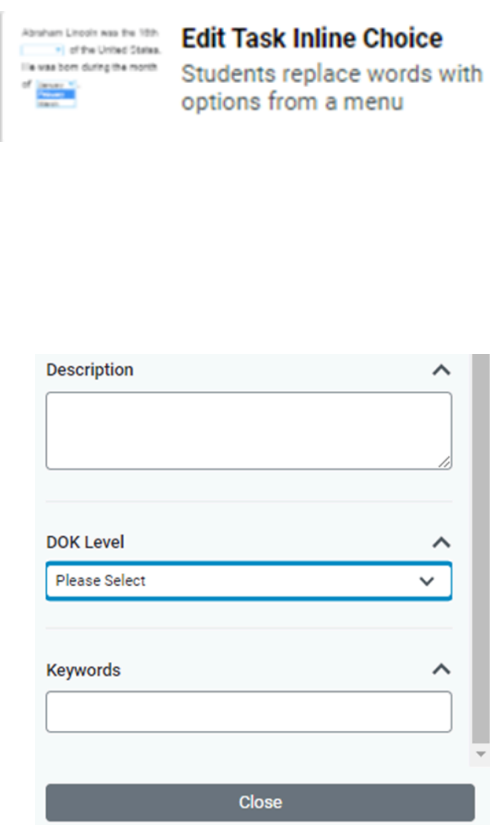
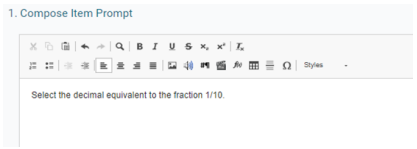
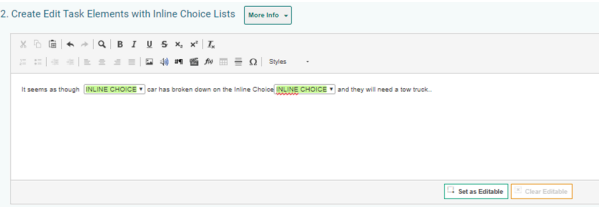



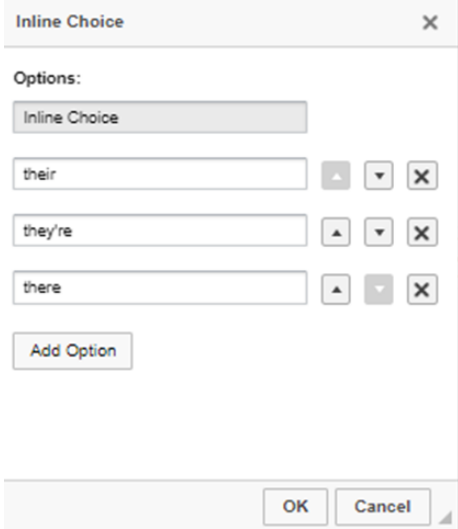
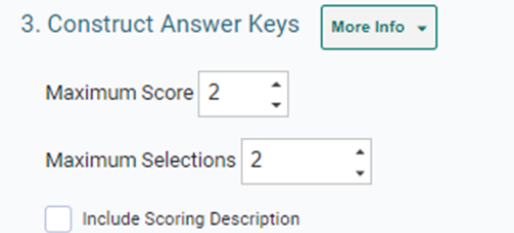
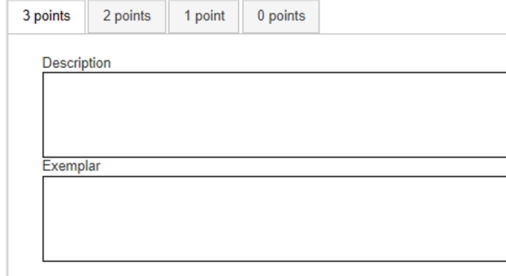


Authoring Edit Task Inline Choice Items

1	<p>Go to https://texasassessment.gov and select Testing Personnel.</p> <p>Scroll down the page and select the Texas Formative Assessment Resources (TFAR) tile.</p>	
2	<p>You will be prompted to log in to access CAI Online Systems</p> <p>Input your District email address and password.</p> <p>Select Secure Log In.</p>	
3	<p>From the Authoring Dashboard:</p> <p>Select "Create New Item."</p>	
4	<p>Enter the Item title.</p> <ul style="list-style-type: none">Using an Item Name that gives insight into the items use or content is beneficial. Items are stored in the users item bank and using a descriptive name makes finding items for particular content much easier when searching for items in future school years. <ul style="list-style-type: none">Select the Grade LevelSelect the Subject AreaSelect the Content StandardSelect Align to Student Expectation	

<p>5</p>	<p>Select the Item Template for “Edit Task Inline Choice.”</p> <p>When the Item Template is displayed:</p> <p>Select the  Item Properties icon in the upper right of the screen</p> <p>Next, complete the Item Description, Depth of Knowledge and Keywords fields. These fields are optional, however they provide valuable information to administrators, teachers, workgroup members and students.</p> <p>Description: In the <i>Description</i> field, enter a user-friendly description for the item.</p> <p>DOK: To select a Depth of Knowledge level for the item, select an option from the DOK drop-down.</p> <p>Keywords: Keywords allow you to search for items on the Items tab. To add a new keyword, enter it in the <i>Keywords</i> field and click Add. To remove a keyword, click  beside that keyword.</p> <p>After entering the desired information, select “Close.”</p>	
<p>6</p>	<p>In step 1, the Compose Item Prompt section, replace the sample text with the content for the item's question. You can use the toolbar in this box to format text and insert media elements.</p>	
<p>7</p>	<p>In step 2, the “Create Edit Task Elements with Inline Choice Lists” section displays sample text content, including an editable word. Delete this sample text and enter the text content containing the word(s) that students will select.</p> <p>To set up the drop-down lists for a word or phrase, do the following:</p> <ol style="list-style-type: none"> Click and drag the cursor across the desired word or phrase to highlight it. Click Set as Editable below the text box. A border appears around the selected word, and the Inline Choice window appears. In the Inline Choice window, enter an answer 	



	<p>option in the blank text box.</p> <p>d. To add additional options, click Add Option and enter the option in the new text box that appears.</p> <p>e. <i>Optional:</i> To remove an option, click  beside that option.</p> <p>To tag additional words that students can replace, repeat steps a-d above.</p> <p>To remove an editable word's drop-down list, select that word and click Clear Editable.</p>	
8	<p>In the <i>Construct Answer Keys</i> section, the <i>Maximum Score</i> is automatically set based on the number of editable text elements you created.</p>	
9	<p>To create the answer key for the item, select the correct response options from the drop-down lists that appear in the sample answer area. The item will automatically assign students the appropriate number of points for their response based on the number of correct selections they made.</p> <p><i>Optional:</i> If you want to describe the scoring criteria to view in reports for the item, mark the Include Scoring Description checkbox. Then fill out the <i>Description</i> and <i>Exemplar</i> fields that appear.</p> <p>To save the item, click Save above the template.</p>	
10	<p>If you need additional information or get “stuck” at any point, each Item template contains a brief video tutorial with step-by-step instructions. Simply select the “Watch Tutorial” Icon for additional assistance.</p>	