



Prezi



I want to create... a 3D presentation.

Step 1: Create your account

- Log onto <https://prezi.com/> and click the “Log in” button on the top-right corner of your screen. Then click the “Sign Up” button to create your account. To use Prezi for free, be sure to click “Continue with public presentations”.

Create your free Public account

First name	Last name
Email	
Password	
Create your free Public account	

or sign up with [LinkedIn](#) or [Facebook](#)

With your free Public account, all your presentations are publicly visible

- ✓ Create, collaborate and present on prezi.com
- ✗ Make your presentations private
- ✗ Get support from experts whenever you need it
- ✗ Replace the Prezi logo with your own
- ✗ 500 MB storage
- ✗ Work offline with Prezi for Windows/Mac

Step 2: Create your presentation.

- Click “New Prezi” in the top-right corner of your screen.

 **Prezi**

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📁 New folder...

- You can choose from a bank of templates that are pre-made and ready to use or you can start from scratch and create your presentation from a blank Prezi.

Choose your template

Latest
More



Journey to the Top



Closing the Deal



The Road Ahead



Company X-Ray



Desktop CV



Social Network

Popular Templates



Mobility



Balance

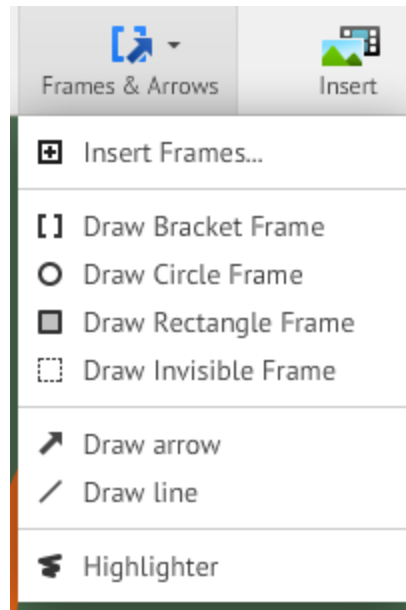
Start blank prezi

Use template

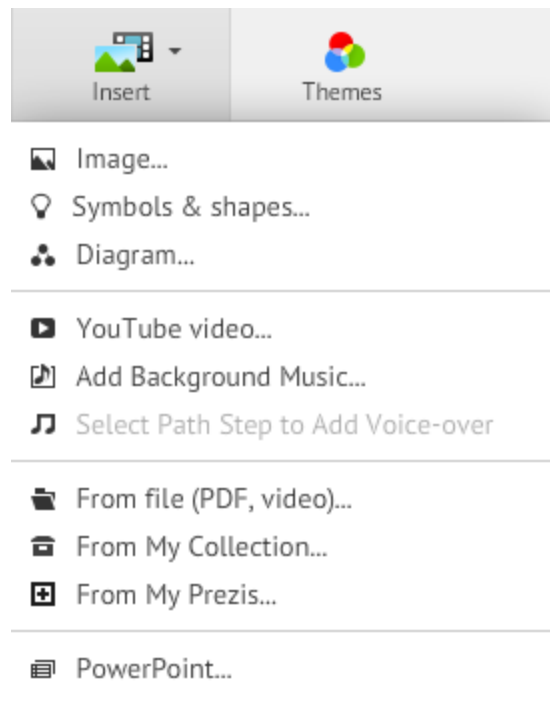
Step 3: Edit your presentation.

The screenshot shows the Prezi editor interface. The main canvas is a grid with a large blue circle in the center. Inside the circle, the text "Click to add text" is displayed. The left sidebar shows a thumbnail of the circle and an "Edit Path" button. The top toolbar includes "Present", "Undo", "Save", "Frames & Arrows", "Insert", and "Themes". The bottom status bar shows the page number "1" and the time "11:00".

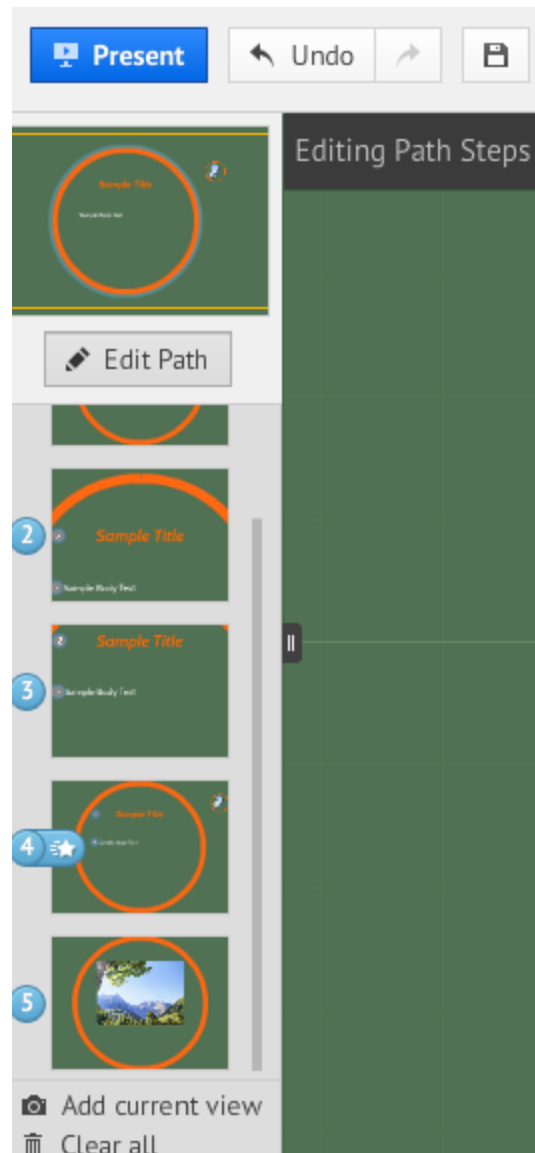
- The first thing you may want to do with your presentation is edit the theme. To do this, click on “Themes” in the top of the screen and select the theme of your choice.
- You will want to think of your presentation in terms of “frames”. Each frame is similar to a slide in a powerpoint presentation. To add a new frame to your presentation, click “Frames & Arrows” and then click “Insert Frames”. You can also add arrows and lines from this drop-down menu. You can also highlight items in your presentation from this menu.



- Within each frame you can insert text, images, YouTube videos, symbols & shapes, and files from your computer among other things from the “Insert” drop-down menu.



- There are a number of features within Prezi that allow you to customize your presentation. Within each item of your presentation, you can re-size, rotate, drag and drop to move, and delete by clicking on it. Each time you make a change to your presentation, Prezi saves your work automatically. There is also a save button in the upper-left hand corner for reassurance.
- To establish the order of frames in your presentation you will want to click on “Edit Path” on the left hand side of your screen. This will allow you to determine what is shown during your presentation. The frames will be zoomed in and out of and you can also click on the frames to add more path steps. You can drag and drop the numbers of the path steps to re-order your path and delete any frames you don’t want to include in the path. Be sure to click “Done” when you are finished with the path.



Step 4: Share your presentation

- You can also add collaborators to your presentation by clicking the “Share” button and then click “Share Prezi” on the drop-down menu. Here you will enter the email addresses of the people you want to collaborate on this presentation with. This is also where you’ll find the option of downloading a PDF version of your presentation that will put each path into separate pages.

