

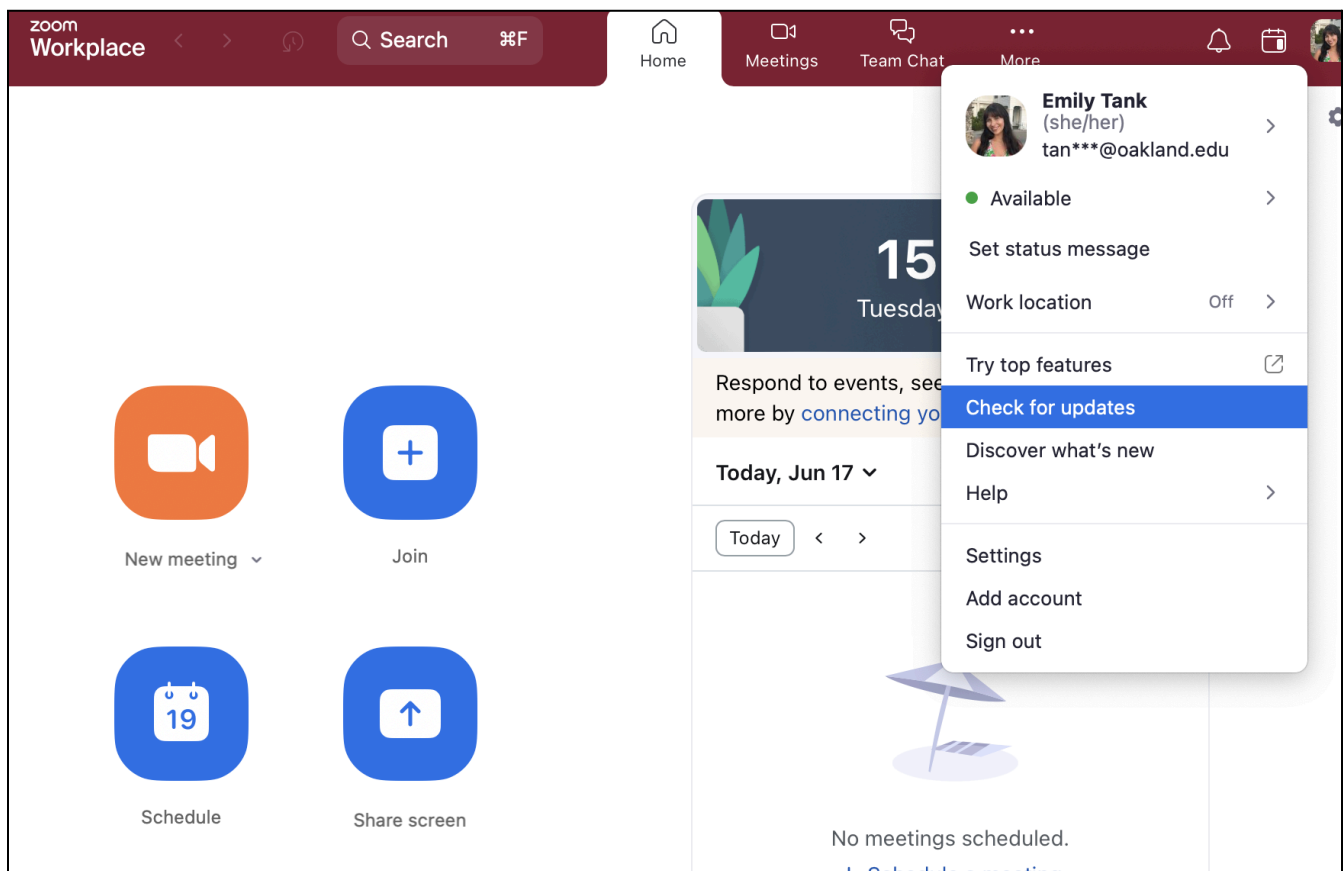
Zoom Breakout Rooms - Viewing Participant Engagement

Zoom now allows meeting hosts to view participant activity in breakout rooms. This feature is a great way to see if your participants are actively participating in the breakout session while not interrupting them or disrupting their learning.

Update your Zoom client

It's always best to keep your Zoom client up to date to take advantage of all the latest features Zoom has to offer. Follow the steps below to update your Zoom client.

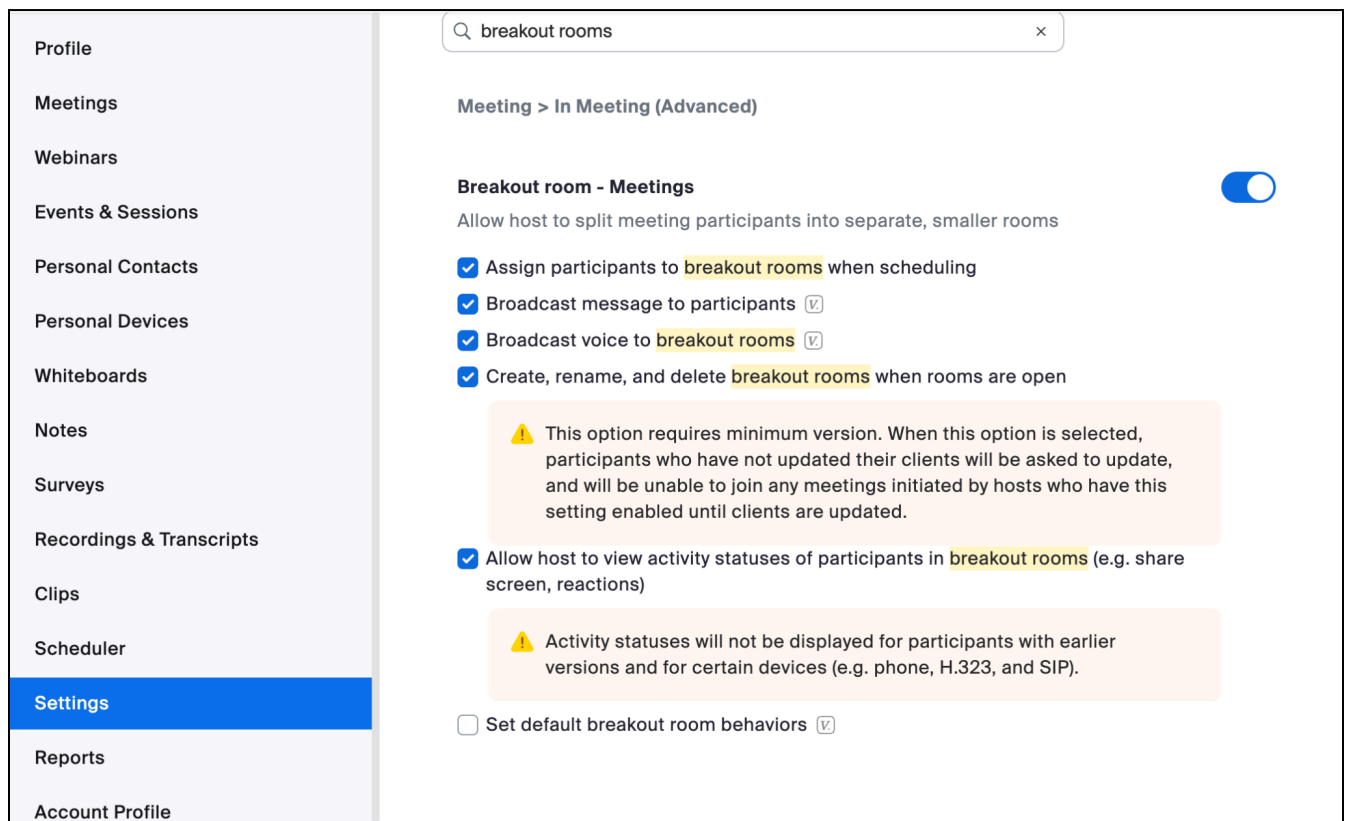
1. Open up the Zoom app on your computer
2. If prompted, log in to Zoom using the SSO option
3. Click the icon with your initials or profile picture in the upper right corner of the Zoom window. After clicking on the icon, the drop-down menu will appear
4. Select, **Check for Updates** on the menu
5. If there are updates available, Zoom will give you the option to update your client



Enable Via Your Zoom Account Settings

You need to enable this feature in your individual Zoom account settings.

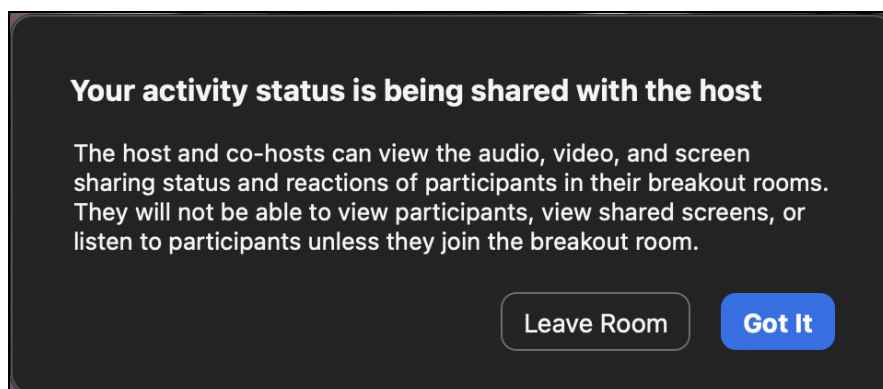
1. Log in to oakland-edu.zoom.us
2. Select **Settings** on the left menu
3. Use the **Search Settings** box to search for Breakout Rooms and press Enter on your keyboard.



4. Check the box next to **Allow host to view activity statuses of participants in breakout rooms** if it is not already checked.
5. Click **Save** button if prompted.

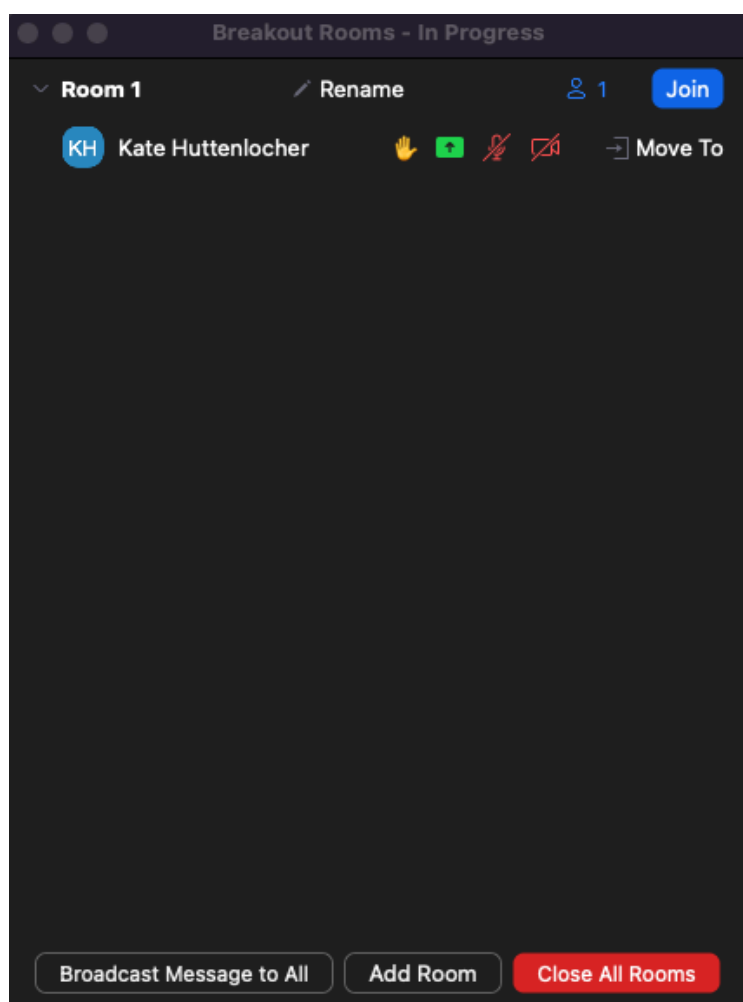
Student Acknowledgement

Students are notified that their activity is being shared once they enter the breakout room.



Viewing Participant Activity Status as Meeting Host

Hosts can click on **Breakout Rooms** on the Zoom menu to view participant activity. You may have to click on **More** to see the breakout rooms option. You have the option to see reactions, screen sharing (if enabled by host), muted microphone, and enabled webcam.



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