



East Central Lower Elementary Parent Resource Guide 2026-2027

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Welcome to the 2026-2027 school year at East Central Lower Elementary! We are excited to begin a new year with our returning students, as well as meeting the new students who will be joining us this year.

If you have further questions, our staff is always available to serve you. You may contact your child's teacher or the office by calling 283-3300. We look forward to a happy, safe, and productive year. Thank you for your continued support of our school.

ECLE Administration and Staff
Principal: Angela Sievers
Assistant Principal: Morgan Dunston

Campus Access

ECLE is a school community, but it is more than that. We consider you to be a part of our school family. Families work together for the good of all involved. Safety of our students and staff is a priority. Therefore, to ensure safety, security, and an atmosphere conducive to learning, **ALL VISITORS will be buzzed in before entering the school building.**

Go to the **MAIN OFFICE** to sign in and receive assistance.

Attendance, Check-Ins and Check-outs

Please refer to the JCSD Elementary Handbook for detailed information on the attendance policy. Please read closely the information concerning unexcused absences. At ECLE, classes will begin at 7:50 a.m.; the first bell will ring at 7:45 a.m. Any student who arrives at school later than 7:50 will be counted as "Tardy" and **must be accompanied by an adult and checked in through the office.**



Repeated tardies or checkouts can hinder an individual student's progress, disrupt classroom activity as well as affect the normal flow of events occurring in the school. Continued tardiness/checkouts can cause a student to miss an unreasonable amount of schoolwork. **Excessive tardies may be reported to the Department of Human Services, as well as to the local School Attendance Officer.** Dismissal time for ALL STUDENTS K-2 will be: Car riders at 2:25 and bus riders at 3:05. **There will be NO Walk-ups.** All students must ride the bus or be dropped off and picked up through the car rider line.

Anyone who wishes to check a student out of school early or pick up a student as a car rider may be required to present a picture ID. THIS IS FOR YOUR CHILD'S PROTECTION. According to the JCSD Elementary Handbook, any transportation change must be addressed two hours prior to dismissal. We will work with our parents in an emergency. Any transportation changes not requested in writing will require a checkout.

Awards

ECLE holds a yearly awards ceremony in the spring of each year. Outstanding students are recognized in a number of different areas- including academic, growth, and outstanding behavior. Each grade level will host awards on separate days. All students will be honored.

K- May 24th

12:00- Jones, Callegan, Hartman, Tanner

1:15- Johnson, Hester, Jordan

1st- May 25th

12:00- Ogborn, Miller, Prisock, Johns

1:15- Nieves, B. Rogers, Vaughn

2nd- May 25th

8:15- Lynd, Parker, M. Rogers

9:30- Richmond, Roblin, Ballinger, Freeman



Accelerated Reader (AR)

ECLE uses Accelerated Reader to supplement our core reading and math program. Children are able to read books and take a short quiz to test their comprehension skills or complete math problems based on their skill level. Incentives are usually given by the classroom teacher, but this year we will also have a school wide reward, such as an extra jeans day, a popsicle party, a nacho party, or extra recess each nine weeks for those students that meet their goal. At the end of the year, we will celebrate students that meet their year- long goal with a field trip. Each student will have an individualized goal set by Accelerated Reader based on their reading level.



Please encourage your child to read each and every day. You may go to and click on the AR Home Connect. You may enter your child's username and password to view your child's earned points or access the list of AR tests that are available. If your child doesn't know his/her password, please contact the classroom teacher and they will be more than happy to assist you. It is imperative that your child reads each and every day, in order to increase fluency, vocabulary, and comprehension which are skills that will help him/her in every school subject.

Field Trips

Our children learn through experiences. We are fortunate that we are able to provide a field trip for our students during the year. See calendar of events.

- **TRANSPORTATION REQUIREMENT: In order to attend the field trip, the child MUST RIDE THE BUS to the field trip site.**
- All students **must be counted in attendance at school before attending the field trip.** **Parents may not meet the class at the field trip site without first checking the child in for school.** All students **must ride the bus back to the school unless the teacher has a pre-checkout form on file before the date of the field trip.** The pre-checkout form must be completed by the parent or guardian and the teacher can only release the child to the person on the pre-checkout form.
- Parents who forget the pre-checkout form cannot have anyone return to the school with a note saying the child is checked out. The parent or person responsible for receiving the child will have to wait until the child is returned safely to the school.
- **No siblings, friends, or extra children may attend** ECLE field trips. Only ECLE students in the assigned field trip classes may attend. These trips are planned for a limited number of people with the focus being a special day for our students chaperone.
- If a student has need that requires medication in the event of an emergency, the parent must provide a current supply of the prescribed medication through the nurses's office.
- If a parent plans to follow the buses to the field trip, they should fall in line **behind the last bus.** Please do not follow in between buses. Please note that on rare occasions field trips are being taken from different campuses. We have had parents fall in line behind the wrong bus and go to an incorrect location. Please arrive on time for departure and note the bus numbers that your child or group is using.
- **If a parent leaves their vehicle at the school and rides with a friend, please do not leave the car parked in the bus lanes.** These are the long diagonal lines in the front of the parking lot. This causes confusion for our drivers, students, and staff.



Thank you for helping us by following these field trip guidelines.

Cafeteria

- **All students-Kindergarten/First Grade/Second Grade_ will go directly to the cafeteria when they arrive at school if they wish to eat breakfast here.** There are duty people in the cafeteria that will greet the students and tell them what the morning menu is, help them through the line, direct them to the seating area, open milk cartons, monitor them, and help them get to class on time. Lunch money should be sent to the teacher in the zipper pouch as usual. **If a student does not make it to breakfast on time due to traffic, whether a car or bus rider, they will be given breakfast in a bag to take to class with them. No parents are allowed to eat breakfast with students.**
- **From September 8th-April 30th, All parents are welcome to join your child any day for lunch.** Your child's teacher will be able to give you the regularly scheduled lunch time for their class. Please sign in at the office for a visitor's pass. Then wait for your child in the Lobby area. Please remind family members who visit for lunch that an ID will be requested. Only people listed in the computer may go to the cafeteria.

Food and drink items brought to the cafeteria from outside sources must be in plain wrappers and cups. No logos are allowed. **Please note that birthday treats for students may not be consumed in the cafeteria, but they may be dropped off in the office for the children to enjoy after lunch.**

Lunch Schedule 2026-2027

Time	Table	Side 1	Table	Side 2
10:50-11:15	11	Callegan	10	Hester
10:55-11:20	9	Hartman	8	Prisock
11:00-11:25	7	Miller	2	Ogborn
11:05ish- Zarich and Sharer				
		Open		
11:10-11:35	3	Jordan	4	Walters
11:15-11:40	5	Johnson	6	Tanner
11:20-11:45	11	Richmond	10	Roblin
11:25-11:50	9	Freeman	8	Ballinger
		Open		
11:35-12:00			2	Lynd
11:40-12:05	3	Parker	4	M. Rogers
11:45-12:10	5	Vaughn	6	Nieves
11:50-12:15	11	Johns	10	B. Rogers
		Open		

Meal Prices for Students:

Breakfast:

Free \$0.00 Reduced \$0.30 Paid \$2.00

Lunch:

Free \$0.00 Reduced \$0.40 Paid \$3.00

2026-2027 Holiday Lunch Schedule

Thanksgiving Lunch		Christmas Lunch		Easter Lunch	
Kindergarten- Nov 13		1st Grade- Dec 11		2nd Grade-March 12	
11:00-11:40	Callegan/ Zarich	11:00-11:40	Ogborn	11:00-11:40	Richmond
	Hester		Miller		Roblin
11:20-12:00	Hartman	11:20-12:00	Prisock	11:20-12:00	Freeman
	Jordan		Nieves		Ballinger
11:50-12:30	D. Johnson	11:50-12:30	Vaughn	11:50-12:30	Lynd
	Walters		B. Rogers		Parker
12:10-12:50	Tanner	12:10-12:50	Johns	12:10-12:50	M. Rogers

Traffic

Each year traffic flow is a great concern for our school family due to the volume of traffic and the age of our students. Please carefully read our procedures below. Thank you in advance for your patience and support every morning and each evening. Student safety is always FIRST. **No walk-ups allowed in the morning or afternoon except for students' first day of school.**

Procedure for A.M. TRAFFIC

1. Students may **not** be dropped off before 7:20. Car riders may begin unloading at the 7:20 bell.
2. Buses will begin unloading also at 7:15. **Buses always have the right-of-way on campus**, so use caution. Always be alert to your surroundings and drive slowly, as young children can be unpredictable in their actions.
3. If there will be a delay in unloading your child – please park in the vertical or diagonal lanes until you can return to the car rider line. We must keep the car line moving.
4. **NO DROP-OFFS** are allowed on the side street between the Lower Elementary and the High School.
5. **NO DROP-OFFS** are allowed in the main crosswalk.
6. **NO-WALK UPS Allowed-** If you need to get medicine to the school nurse or have other concerns that require you to enter the school building, you will need to wait until after car and bus riders are completely finished.

Procedure for P.M. TRAFFIC

1. Car riders will be dismissed promptly at 2:25.
2. Duty staff will deliver your student to your vehicle.
3. The placard **MUST BE VISIBLE** in the windshield area of the vehicle that is moving through the car line. **PLEASE LEAVE PLACARD VISIBLE UNTIL YOUR CHILD IS LOADED. IF YOU DO NOT HAVE YOUR PLACARD, YOU WILL NEED TO PARK AND WAIT FOR ASSISTANCE. CHILDREN MAY NOT BE DELIVERED TO A CAR WITHOUT A PLACARD.** An ID may be required in the CAR LINE if the person receiving your child is someone the teacher does not know. If there is no note sent, your child will have to be checked out through the office.
4. Buses will begin arriving on campus at 3:05. **VEHICLES NEED TO BE OUT OF THE BUS LANES WHEN BUSES BEGIN TO ARRIVE.**
5. **NO PICK-UPS** are allowed on the side street between the Lower Elementary and the High School.
6. **A written request must be given to your child's teacher for any change in transportation of a student.**



East Central Lower Elementary Calendar of Events 2026-2027 Parent Calendar

1st Semester

July 20-23	Teacher Work Days
July 21	Back to School Night-3:30-5:30
July 24	First Day of School
August 17	Popcorn Day
August 20	Kona Ice
August 21	60% day for students
August 25	1st 9 weeks Progress Reports
September 21-25	Fall Book Fair
September 7-8	Labor Day Break
September 24	Grandparents' Gathering 4:30-6:30 (book fair will open at 4)
September 14	Popcorn Day
September 15	Fall Picture Day
September 28	End of 1 st 9 weeks
October 2	Teacher Workday- No Students
October 5-9	Fall Break
October 13	Make-up Pictures
October 15	1 st Term Report Cards
October 15	2nd grade field trip to Seward Farms
October 19	Popcorn Day
October 26-30	Red Ribbon Week
October 29	Kona Ice
November 3	2 nd Term Progress Reports
November 13	Thanksgiving Lunch-Kindergarten ONLY
November 16	Popcorn Day
November 23-27	Thanksgiving Break
December 1	Holiday Pictures
December 11	Christmas Lunch-First Grade ONLY
December 14	Pajama Day
December 14	Popcorn Day
December 15	Christmas Parties-8:30-9:15/End of 2 nd 9 weeks-60% day
Dec. 16-Jan. 5	Christmas Holidays

East Central Lower Elementary Calendar of Events 2026-2027

2nd Semester

January 4	Teacher Workday
January 5	Students Return
January 7	2 nd Term Report Cards
January 11	Popcorn Day
January 15	100 th Day of School Celebration
January 18	MLK Holiday
February 4	3 rd Term Progress Reports
February 5	Valentine's / Mardi Gras Celebrations
February 8-12	Mardi Gras Holiday
February 18	Kona Ice
February 22	Popcorn Day
March 1-5	Read Across America Week
March 1-5	Spring Book Fair
March 8	Popcorn Day
March 9	Spring Pictures and Class Pictures
March 12	Easter Lunch-Second Grade ONLY
March 16	End 3rd 9 weeks
March 19	ECLE Field Day
March 24	3rd weeks report cards
March 26- April 2	Spring Break
April 12	Popcorn Day
April 22	4th Term Progress Reports
April 22	Kona Ice
May 10	Popcorn Day
May 17-21	Teacher Appreciation Week
May 20	ECHS Graduation
May 21	Kona Ice
May 24	K Awards Program
May 25	1st (PM) and 2nd (AM) Grade Awards Program
May 26	Student's Last Day 60% Day/ End 4th 9 weeks
May 27	Teacher Workday
May 31	Memorial Day Holiday
June 1	4 th Term Report Cards