John Huntington's *Introduction to Show Networking* Workshops

Hosting Needs

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Last updated September 13, 2025

Notes:

- There are two workshop versions; details can be found [here](). The hosting requirements are the same for both workshops.
- The workshop is designed for a **maximum of 16 attendees**.
- *Introduction to Show Networking* book is not included in workshop cost. Bulk discounts (40% off) for purchase of 10 or more copies can be arranged.
- Workshop setup is generally done the afternoon/evening before the first class so everything can be tested.
- Participants need to bring their own computers, or the host can provide them; details on computers [here]().

To Be Provided by Workshop Host:

- Pay for instructor and assistant (if needed).
- Travel expenses
- Quiet space for classes
- Presenter table and chair
- Projector/screen or large monitor for presentations, with HDMI cable long enough to reach presenter table.
- 8 tables for attendees and 16 chairs arranged so that all can see screen/monitor. See sample layout [here]().
- Power strip at each participant table and presenter station for laptops
- Approximate 30 Cat 5 cables of different lengths--see diagram above for list. (Note: May be provided by presenter if arranged in advance)
- **Unmanaged** network switch at each table (Note: May be provided by presenter if arranged in advance).
- White board and dry erase markers
- Printing for handouts (approximately 15 pages/attendee)
- If needed: microphone and speaker system if the workshop is held in a larger room.
- Optional (but wanted): Internet access
- Optional: Catering for lunch/breaks

Network Equipment Provided by Presenter

- Managed switches used at presenter station
- Target devices for labs