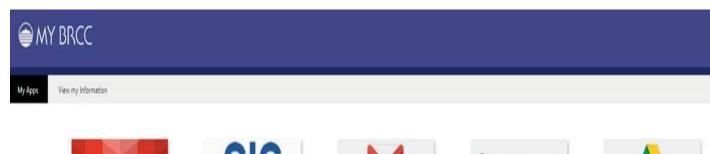
Navigate Steps-





canvas



STUDENT INFORMATION SYSTEM





































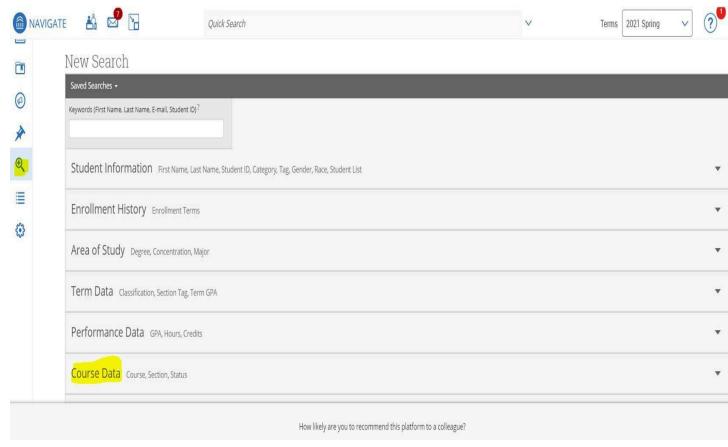




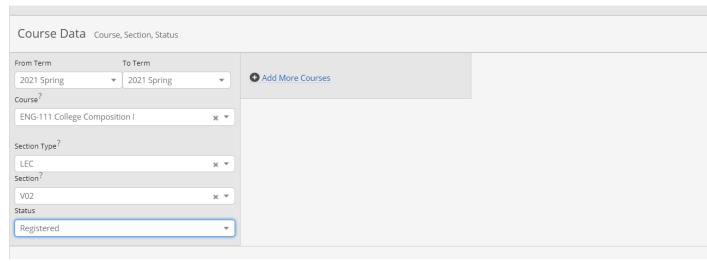




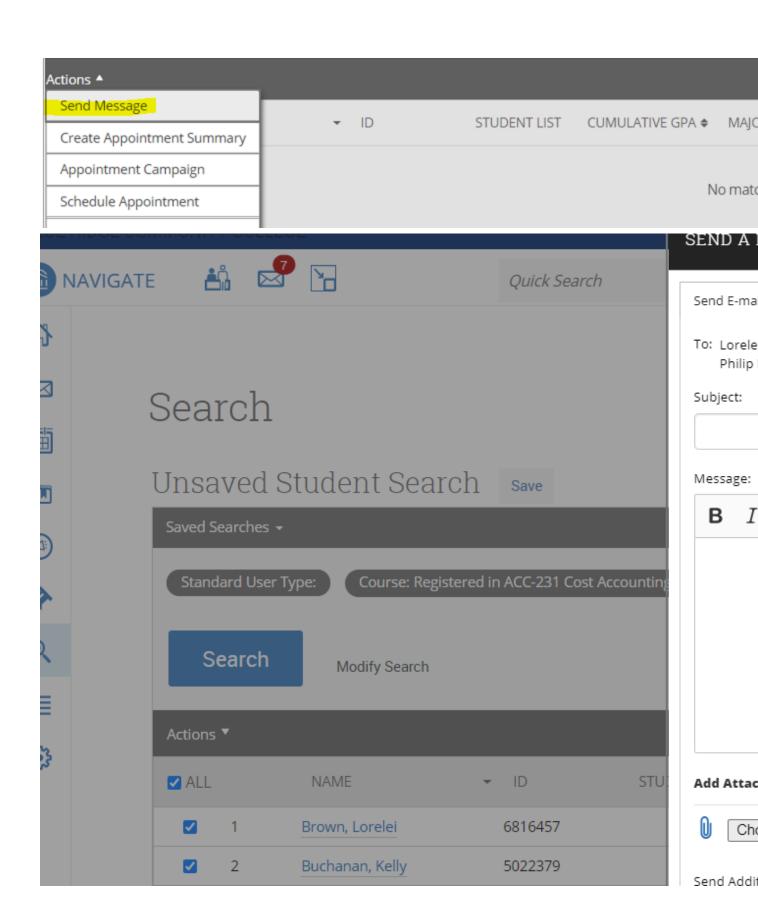
Advanced Search, Course Data



Enter course information for the class you plan to cancel and hit search at the bottom of screen



Check the box for all students to become selected in class section and hit ACTION-SEND Message



Select send a text message, you can only add a certain amount of characters, I recommend sending something along the lines of "Please check your VCCS email address for an important message regarding your (ENG 111-V01-example) course. Thank you!