



CopyPaste Pro

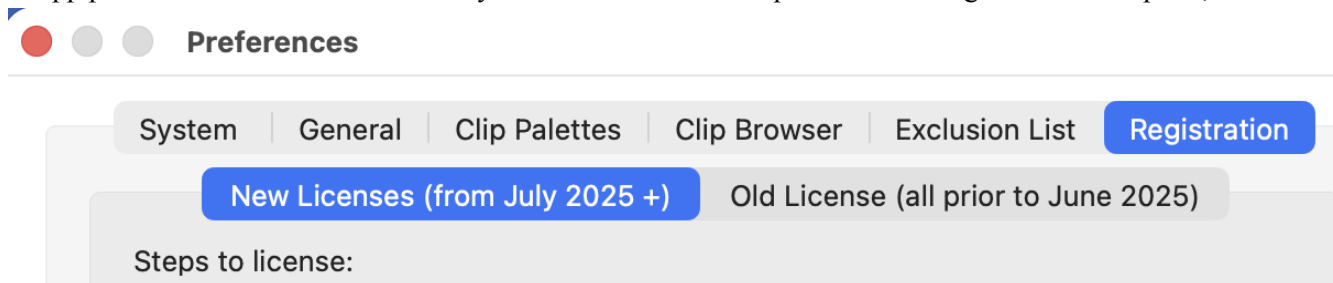
Time Machine for the Clipboard

Help / Manual

NEWS

10/25/25 - [The new Plum Amazing Store is for app purchases and/or subscriptions](#). It has a different license system if you buy or subscribe to the app now or in the future. The, 'New License' is selected by default for new purchasers. See the highlighted tab in the screenshot below. Older licenses will just continue to work fine and will be seen when you select/tap on the, 'Old Licenses.'

To the right of the 'New License' is the 'Old License', tab seen below. Tap to highlight that tab if you purchased an app prior to June 2025. That's where your license will be or is put when moving to a new computer, etc.



7/18/23 - There are now 2 CopyPaste apps. CopyPaste Pro/Classic (older) and CopyPaste (2025). Differences Between 'CopyPaste Pro/Classic' & the newer 'CopyPaste'
[For a comparison table between both app, tap here](#). Both apps are loved and will continue to be updated.

IMPORTANT: Don't use both apps simultaneously or you will have double pastes. This is also holds true for other apps that manipulate the clipboard. Only use one clipboard app at a time.

[If you want to try out the new CopyPaste tap this line/link](#). All features can be used for a month. Most features continue to be available. It's handy and worth keeping in your application folder even if you stick to CP Pro.

This manual is only for the app called CopyPaste Pro/Classic and [which can be downloaded here](#). We've been developing a new and different app called, just 'CopyPaste' which is in testing. Don't be confused. It is different from the 'CopyPaste Pro' which is very popular and has been available for **many** years. The new CopyPaste has different features, user interface and price. Though they share a similar name and icon, 'CopyPaste' is **not an upgrade** for 'CopyPaste Pro', it is a completely new app. We will continue improving the older 'CopyPaste Pro'. They will continue with different looks and features. We recommend using and learning about the tried and true 'CopyPaste Pro' from this manual.

IMPORTANT: Mac OS Mojave (10.14.3 and higher) users. A new step is required by the Mac OS security to

use CopyPaste, called 'Permissions' In the **Security&Privacy:Accessibility** panel you need to uncheck and check the CopyPaste item. If you have a problem then [Tap here for the easy steps to satisfy Apple's new security on Mojave.](#)

If you use QuickKeys and have a problem copying/pasting then the problem is QuickKeys which the company hasn't updated in 16 years. Always make sure you have the latest version of CP.



CopyPaste Pro

Time Machine for the Clipboard

The Original, Essential, Multiple Clip Utility for Mac OS X
Save/Edit/Manipulate/Store Everything You Copy, Cut and Paste

[English Manual PDF](#)



[En Français PDF](#)

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INTRODUCTION

CopyPaste is the original multiple clipboard utility for the Mac. CopyPaste has been massively popular since its first release. What has made it so widely appreciated? Usefulness. CopyPaste magnifies and multiplies the usefulness of the humble clipboard. It does things that the creators of the clipboard at Apple never dreamed of.

One of the revolutionary features that came with the Mac in 1984 was the unique ability to select text or pictures, etc., then copy that data into a clipboard, in order to hold that content temporarily, and then paste it in the same application or in a different one. The clipboard was used to transfer all kinds of info between programs on the Mac. Later, this feature was adopted in other operating systems.

A few years later, CopyPaste was the first utility to enhance the Mac (or any pc) by giving it multiple clipboards. This meant that more data could be moved in less time. CopyPaste also allowed these multiple clipboards to be displayed, edited, archived and saved through restarts. CopyPaste revealed the untapped potential of the Mac clipboard.

To edit clipboards we now use TextEdit Apple's mini word processor. It is simple, fast, and easy to

use. Everyone uses the clipboard constantly, oftentimes without even being aware of it. With CopyPaste Pro, the usefulness of the clipboard is multiplied.

SCREENCASTS

[Installation, Clip History and Clip Archive](#)

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[History of the Clipboard](#)

REQUIREMENTS

Mac OS 10.6 - 10.13

[Download Latest Version](#)

[Version Changes Info](#)

Mac OS 10.4 (Tiger) Intel or PPC need to use [CopyPaste Pro version 3.3.3](#)

CHANGES FOR PREVIOUS USERS

IMPORTANT MESSAGE TO PREVIOUS USERS: We highly recommend you read this manual, as CopyPaste Pro is significantly different in operation and interface from the old version. Please browse the pictures below to get an idea of how it looks different.

Users of previous versions of CopyPaste should note that we have slightly changed terminology. We hope this new terminology better describes the functionality. The changes are:

- The former "Clip Set" is now called "Clip Archive".
- "Clip Set" is now used as a more generic description for a container for clips.
- The former "Clip Recorder" is now called "Clip History" to better reflect the chronology of your clips copied over time.
- The former "Clip Set Palette" and "Clip Recorder Palette" are now simply called "Clip Palette," with the two siblings being "History Palette" and "Archive Palette".
- Additionally, a new "Clip Browser" (similar to the Application Switcher) has been introduced with new access methods and two views: the "Archive View" and the "History View".
- You can import clipboards from old CopyPaste-X by using the "Import Clip Sets..." command from the "Select Clip Archive" menu.

The number of clips and the hot-keys to access them are no longer limited to the digits 0 to 9, but you can use all the keys on your keyboard (43) to copy to the Clip Archive and to paste therefrom. The capacity of a single Clip Archive is now capable of being five times larger than every former version of CopyPaste (more details [below](#)). The number of archives you can create is infinite (or pretty close, anyway).

ID CopyPaste Pro Icons

Since there are now 2 apps. The older one is called 'CopyPaste Pro' and the newer 'CopyPaste'. To avoid mixing them up here is how to ID the similar icons.

Icons for old CopyPaste Pro (left side) &

New CopyPaste (right side)




At top are the file icons. Bottom shows menubar icons

IMPORTANT: On Mac laptops with a notch, the menu bar icon can sometimes hide behind the notch if you already have a bunch of menubar apps.

TERMINOLOGY

The following CopyPaste functions can be used in different ways depending on your personal preferences. The description here applies to the default settings. Have a look at the Preferences to learn about your options.

- **Clip** - is an object copied to the clipboard. Select a snippet of text, picture, sound, data, etc., and click Copy or Cut in the Edit menu, or use the hot-keys Command-C or Command-X to create a clip in the system Clipboard. With CopyPaste Pro installed, you can even use Drag and Drop to create and store a clip.
- **Clipboard** - is the container for one clip. Mac OS X provides one system Clipboard; CopyPaste Pro enhances Mac OS X by providing multiple Clipboards in a variety of Clip Sets.
- **Clip Set** - is a container for many clips. There are two sets so far, History and Archive.
 - **Clip History** - is the shifting stack or chronology of clips copied/cut over time. Clips in the system Clipboard are automatically remembered in this clip set.
 - **Clip Archive** - is a static Clip Set. It is like a warehouse with a well-defined place for each clip. Select an item (item here means text, graphic or numbers, etc.), then hold down the Command key (the key with a  symbol), type C and any number, letter or punctuation key to copy the selected item to that Archive. You can easily create new Clip Archives.
- **Clip Views** - five different ways to access, use and display clips.
 - **CopyPaste Menu** - is the new menu item in the menubar. It gives you access to the Clip History, the Clip Archive and all other CopyPaste items.
 - **Clip Browser** - is one horizontal window that shows all clips in the History and the Archive. Hold the Command key after an initial Command-V for a certain time, or hold Command and move the cursor to the left or right side of the screen to show the Clip Browser.

- **Clip Palettes** (e.g. **History Palette** and **Archive Palette**) - are vertical windows that show all clips in the History or the Archive. Put the cursor over the floating clipboard icon, which is labeled with an A or H for Archive or History, to open either of these Clip Palettes. Use Drag and Drop to move clips within or between the Clip Palettes or your document.
- **Clip Preview** - the Clip Browser shows a preview image of each clip. The Clip Palettes show the clips in a table. A click on one of its lines opens a preview drawer with the preview image of the clip and several functions to work on it.
- **Contextual Menu** - was a quick and handy way to access all CopyPaste Pro functions in any program, by holding down the Control key and clicking. The Contextual Menu is no longer available in CopyPaste for any version due to changes in Mac OS 10.6.
- **CopyPaste Tools** - are functions that are used to act on clip data to create new data.
 - **Global Tools** - tools to work on a selection in your document similar to the Application Services provided by the system. You find the menu with the CopyPaste Global Tools in the CopyPaste Menu and on the Clip Palettes.
 - **Local Tools** - tools to work on individual clips. The menu to change data in clips is in the preview section of the Clip Palettes.
 - **Clip Editor** - is a separate application TextEditor which is activated from CopyPaste Pro to allow the editing and saving of any clip. TextEditor is a simple, word processor. Double-click a clip to open TextEditor and edit a clip.
 - **Archive Tools** - tools to work exclusively on the entire archive clip set.
 - **History Tools** - tools to work exclusively on the entire history clip set.
- **ClickClip** - copy and paste with one hand. When turned on in the Preferences, you can select something, hold the mouse down (for a time period that is set in the Preferences) to copy, then move the cursor elsewhere and hold the mouse down to paste. For some, this is a quicker way to copy and paste.

INSTALL

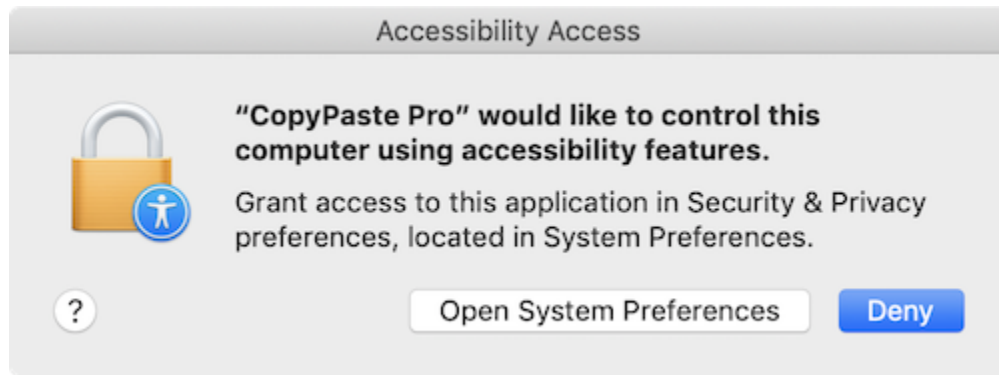
Old Users

Remove old versions of 'CopyPaste Pro'.

New and Old Users

Log in as Administrator on your Mac.

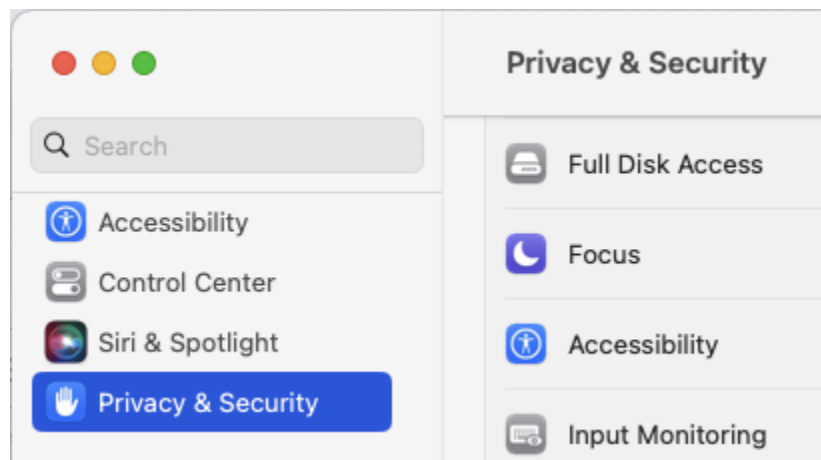
1. Make sure you have the latest version of CopyPaste (3.7.1 or higher). Drag CopyPaste Pro to your application folder and double-click it. If you are using Mac OS Mojave (10.14 or higher) then you will see this dialog requesting permissions. Tap 'Open System Preferences' [See the steps in this video.](#)



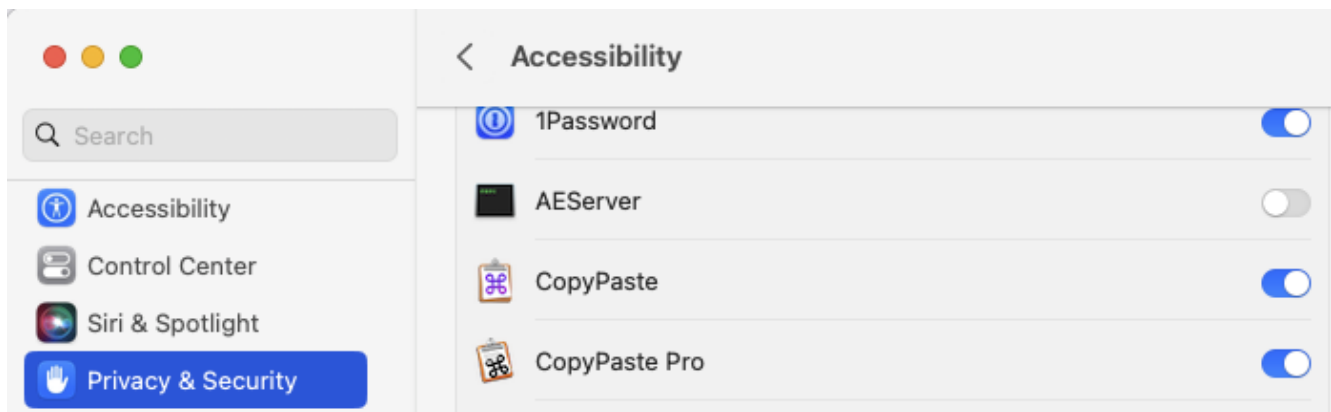
IMPORTANT: If you hit 'Deny' (above) then CopyPaste won't be able to access the clipboard. 😞 If you did hit 'Deny' then you can add CopyPaste yourself by dragging it to the System Preference:Security&Privacy:Accessibility panel (seen below) and checkmarking it.

Next unlock that panel then check the checkbox to the left of CopyPaste. Or uncheck then check it again. If you are not a new user and have an issue delete it and re-add it. This problem is not with CopyPaste it is something with Apple's new security.

In Mac OS 13 - Ventura - It looks like this (below).

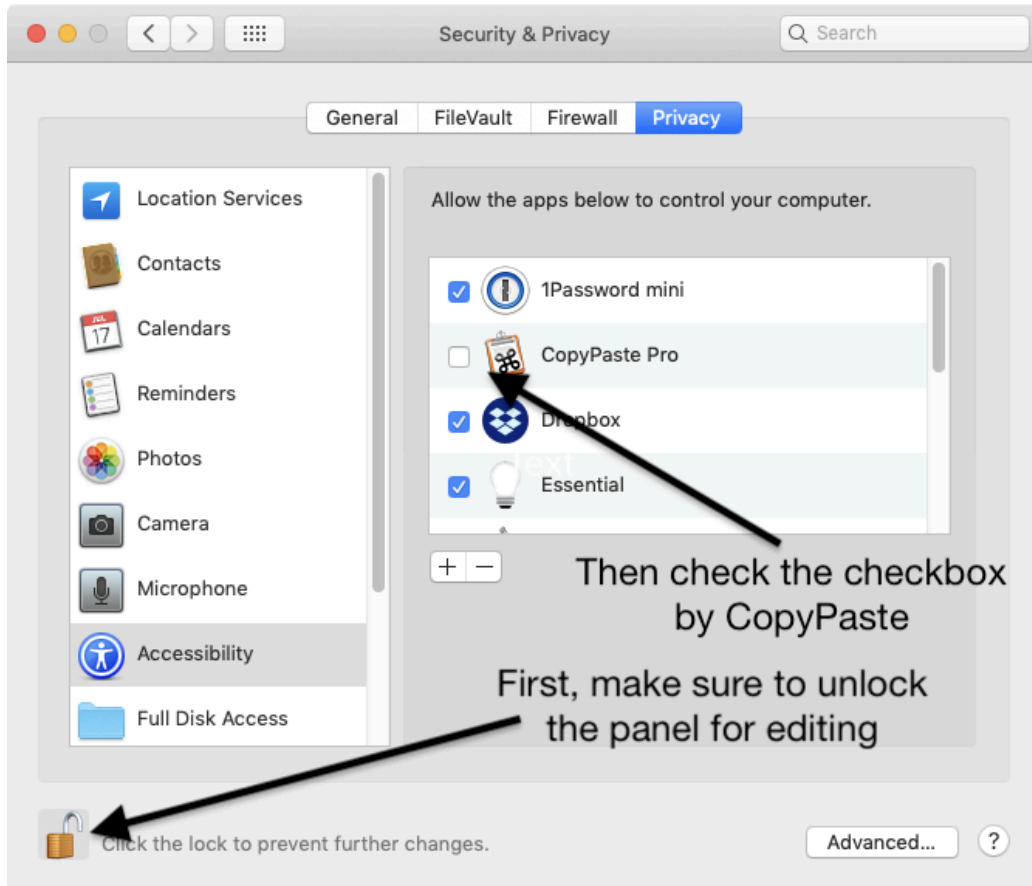


Select Privacy & Security (above) on the left and Accessibility on the right side.

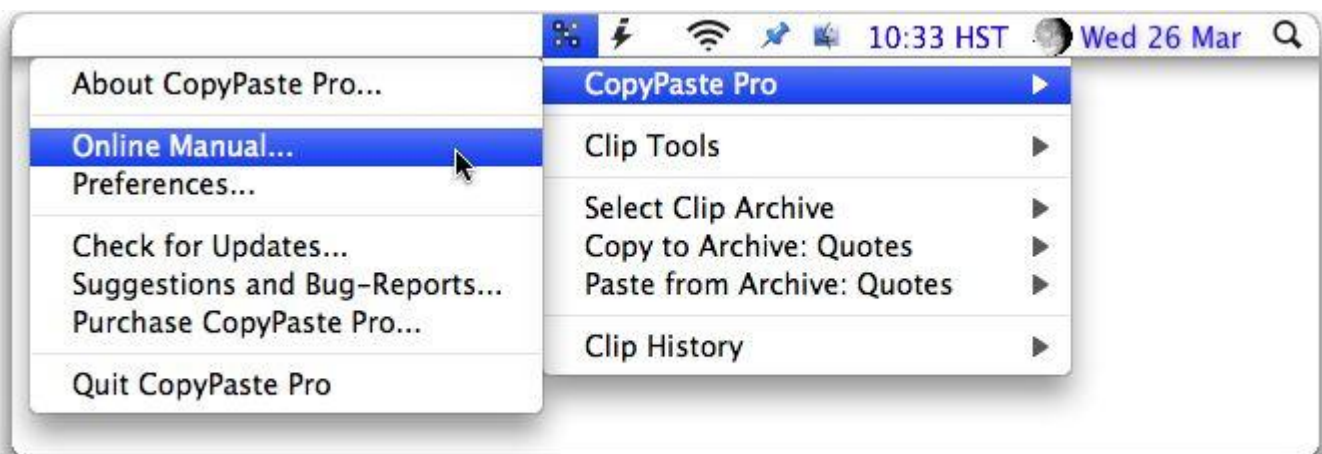


On the right, for 'CopyPaste Pro' make the switch above blue like above.

On older Mac OS 12 and below it looks like this.



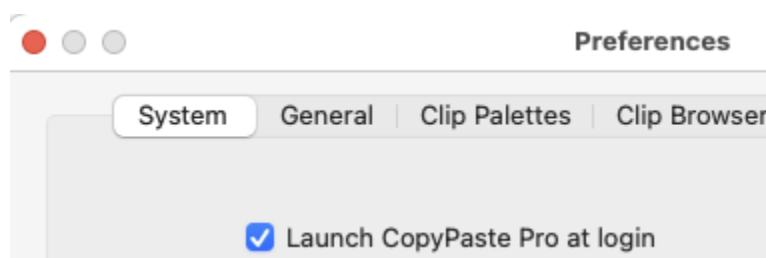
2. The CopyPaste Pro clover-shaped icon will then appear in the Finder menubar (see picture below). This is the CopyPaste Menu. Click on the icon to access the CopyPaste Pro Manual, Preferences, Clip History, Clip Archive, Clip Tools and more.



3. The other visible items (also an option in the Preferences) are two new icons seen at the top right of your window. H opens the History Palette and A opens the Archive Palette. Scroll over one of the letters to pop up its associated palette. The icons can be dragged around quite easily with a click and drag. Their look and visibility can be adjusted in the CopyPaste Preferences. More details on these can be found [here](#).

Login at Startup

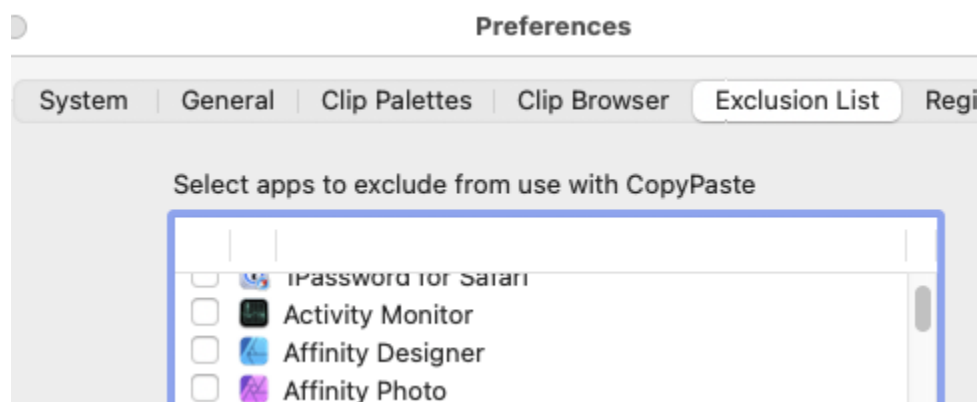
We recommend setting CopyPaste Pro to launch when you startup the computer. Open the CopyPaster Pro preferences and checkmark the, 'Launch CopyPaste Pro at login' (like below) then when you start you computer CopyPaste is ready to go.



This is also where you can remove that checkmark so the app doesn't automatically start at login.

UNINSTALL

If you want to uninstall because of a conflict with another app, try this. In the preferences of CopyPaste use the 'Exclusion List' to exclude that app from working with CopyPaste then they both can coexist.



If you want to uninstall because of a problem contact us. We've experienced everything you can imagine and more. We can help. [Tap here to contact us.](#)

Uninstall is super easy just drag CopyPaste to the trash. If you want to remove all files, you can find the location of CopyPaste pref files below. [Or you can use this free uninstaller app, just tap here.](#)

Location of Files

The location of all CopyPaste files is documented in the Q&A area at this link.

[Location of Preferences](#)

Moving to a New Computer

To move to a new computer with CopyPaste is easy. If you have nothing in the app you need to save then on the new computer just download it again from our site and use the same license that in the email you were sent when you purchased.

If you have items in the archives and/or clips you want to save then you need to move all the preference files. The last item above gives you the '[Location of Files](#)'.

Once you know each file and it's location you need to copy those folder and files and move them to the exact same place on your new computer. Then you can download CopyPaste Pro from our site, launch it and you should have all your files and archives. You will need to register the app by using the same info you received from us when you bought it.

Doing A Fresh Install

Sometimes after many years there could be some corruption of preferences. 'Doing a fresh install' means removing all parts of an app, reinstalling the app and starting from scratch which means losing anything that was saved in the app. A fresh install of CopyPaste Pro means:

- deleting the app from the Application Folder and any copies of the app you have.
- Deleting the files in the System Library, like the CopyPaste Pro files in the preferences folder and in the Application Support folder. These files are found here: [Location of Preferences](#)

USAGE

Select a snippet of text, picture, sound, data, etc., and click Copy or Cut in the Edit menu, or use the hot-keys Command-C or Command-X to create a clip in the system Clipboard. With CopyPaste Pro installed, you can even use Drag and Drop to create and store a clip.

Just copy, cut and paste as usual. CopyPaste Pro now automatically remembers all copies/cuts and adds them to the Clip History.

There are four ways to view and access clips in the Clip History and Clip Archive:

1. CopyPaste Menu
2. Clip Palette
3. Clip Browser
4. Contextual Menu (no longer available as of Mac OS 10.6)

There are two ways to act on clip data:

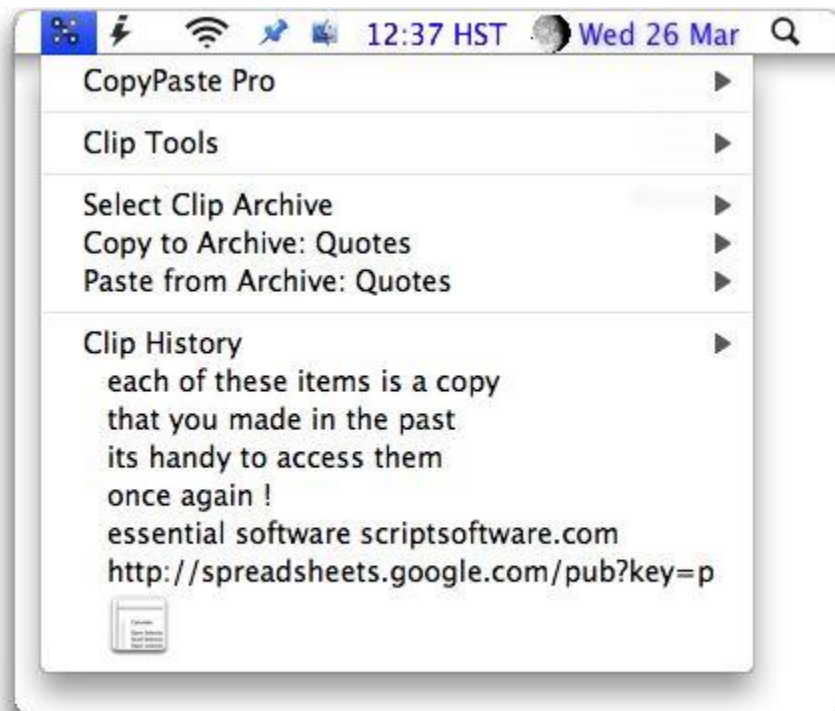
1. Clip Editor (TextEdit)
2. CopyPaste Tools

Try them all to see what works best for you. Please remember there are also [key commands \(hot-keys\)](#) to access clips, different views and tools. Great care was taken to allow access to most functions either by keyboard commands or via mouse. The Preferences window also allows the user to change many [key commands \(hot-keys\)](#).

Feel free to contact us if you have a suggestion for a missing function, or if something feels awkward to you as a user. Being useful and elegant is our ultimate goal.

1. CopyPaste Menu

After you launch CopyPaste Pro for the first time, a new menu ☞ will appear in the menubar (usually to the left of the other menu extras). It is accessed via a click of the mouse to view all clips, the manual, and the Preferences. It looks like this:



If an application has many menus (which may occur if you have a small screen), then it may not be possible to see this menu at all times. In this case, you might choose to open the CopyPaste Pro Preferences and activate the Dock icon to access the menus from the Dock. Learn more about [Clip History](#) and [Clip Archives](#), which are where the clips are kept.

[Hot keys for working with the CopyPaste Menu.](#)



2. Clip Palettes

The Default option for opening the Clip Palettes is via the H (History) or A (Archive) clipboard icons (see images). The palettes open by simply pointing the cursor toward the respective floating icon.

In the Preferences image below, several options are shown to adjust the settings for opening and closing the Clip Palettes:

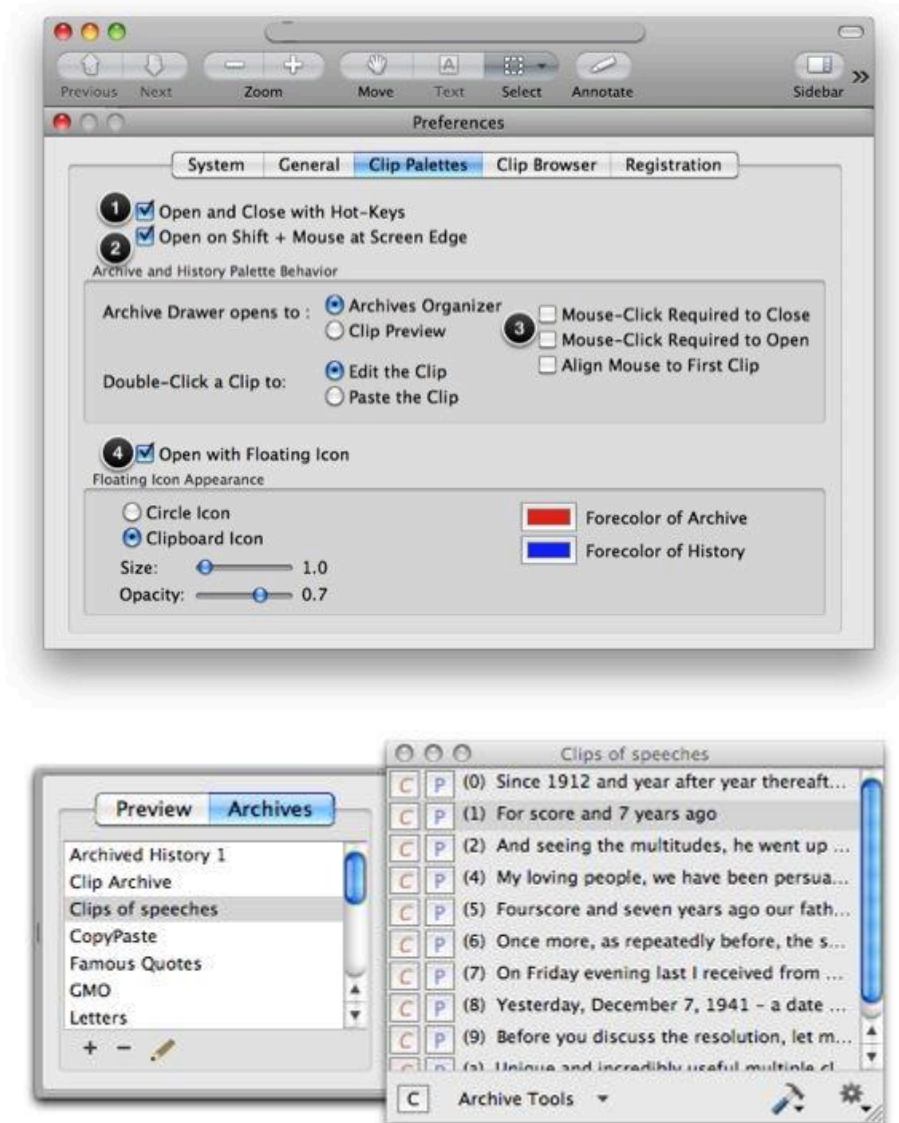
1. Open and Close with Hot-Keys;

Control Option Command + c - opens the Clip Archive.

Control Option Command + v - opens the History Archive.

2. Open on Shift + Mouse (cursor) at Screen Edge. (Note: Shift + Mouse at left screen-edge opens the Archive Palette, while Shift + Mouse on right side of the screen opens the History Palette);

3. Mouse-Click Required to Close and Open. Though this is a slower option than just pointing at or scrolling over the desired icon, it prevents the unwanted opening of the Clip Palettes; and
4. Open with the Floating Icon (most popular).



Once a Clip Palette is opened, a click on the "P" button pastes the text using the same style as the original text. If you hold down the Option key and then click on the "P" button, the selection will be pasted as plain text, without styles.

A click on the descriptive text line opens a preview for the clip. A double-click opens the Clip Editor with this clip.

See the picture of the Archives Palettes to the left. A fast double clicking in the Archive Organizer on the left selects the archive "Clips of speeches" and shows all its clips to the right. A single click selects the archive name, and a click on the pencil button allows you to rename it.

Drag and Drop

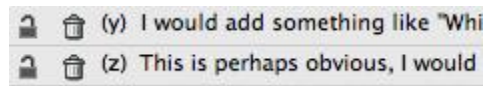
- Use Drag and Drop to change the order of the clips in the Archive or History. For an Archive Clip, the assigned hot-key will change as well, according to its position.
- Use Drag and Drop to copy clips between the Clip Archive or the Clip History. You effectively

get a copy of the clip.

- Use Drag and Drop to copy from your current document or to paste into your document. This is sometimes the only way to get something from or to a document in certain programs that do not support the standard clipboard copy and paste.
- If you drag anything to the Clip History, the dragged clip is added on top of the stack.
- If you drag anything into the Clip Archive, the dragged clip is inserted at the first free position and assigned the next available hot-key. If the Clip Archive is full and no hot-keys are available, the clip will be added to the Clip History.

Delete a Clip



To delete a Clip, you can use the trashcan icon on the preview drawer, or while the Clip Palette is open and the mouse is inside, you can hold the Control key to show a trashcan beside each clip, which allows you to delete a single clip.



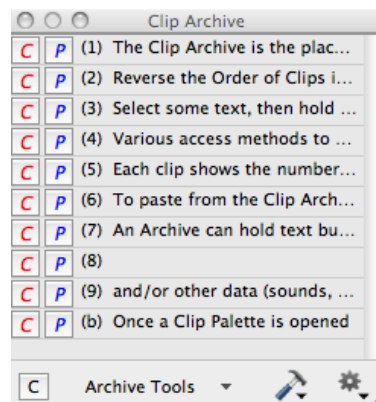
To delete all Clips in the History or Archive, you can use the command "Delete all Clips" from the Archive Tools or History Tools right at the bottom of the Clip Palette.



Lock and Unlock a Clip

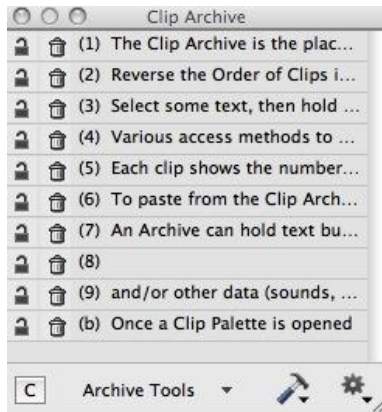
To protect a clip from being deleted or replaced with a newer copy (or to unlock a clip that has been protected and "locked"), there are two options:

- 1) click the little "lock" icon  on the preview drawer; or
- 2) when the Control key is pressed, click on the "lock" icon  beside each clip.


Here is an image of the Archive Palette without the Control key being pressed:



Next is an image of the same Archive Palette while the Control key is being pressed. Notice how the  buttons and  buttons have been replaced with lock icons and trashcans:




Copy Button

At the bottom of both palettes is a  button. On the History Palette, this button performs a normal copy, as if you hit Command-c. On the Archive Palette, however, this button performs a copy that puts the resulting clip into the first free slot of the current archive. This is the same as if you hit Command-c-c (double c).

Tools for Both Clip Palettes

At the bottom of the palettes are various tools.

The  menu provides all the tools that work on a selection in the front document. These tools are provided in the CopyPaste Menu. Detailed descriptions of these tools are in the chapter ["CopyPaste Tools"](#) later in this manual.

The  menu provides commands related to CopyPaste Pro, like Preferences and access to this manual.

Tools on the Archive Palette

The "Archive Tools" menu provides the following functions:

Paste all Clips in Archive

This function concatenates all text clips into the system clipboard separated by the current date.

Paste all Clips in Reverse Order

This function pastes all text clips into the system clipboard in reverse order. The entries are separated by the current date.

Lock all Clips in Clip Archive

A locked Clip is protected from deletion or from being accidentally overwritten in CopyPaste. It is not write-protected on disk. If you have an entire Archive full of important boilerplates, it might be a good idea to protect it.

Unlock all Clips in Clip Archive

If you want to make changes to several slots of a protected Archive, you can unlock all clips. A single clip can be unlocked by holding the Control key and hitting the C button, which, in fact, turns into a lock icon.

Delete all Clips in Archive

This empties the Clip Archive.

Reload Clip Archive from Disk

In effect, this is the "Undo" function for deleting clips in the Archive. If you replace a clip in the Archive, this new clip is saved to disk immediately (if saving Clips is set in the Preferences). This command only works for deleted Archive Clips. For History Clips, this is different because the History is not saved before you quit CopyPaste.

Tools on the History Palette

The "History Tools" menu provides the following functions:

Paste all Clips in History

This function concatenates all text clips into the system clipboard separated by the current date and a space.

Paste all Clips in Reverse Order

This function pastes all text clips into the system clipboard in reverse order. The entries are separated by the current date and a space.

Reload Clip History from Disk

The History clips are saved to disk when you quit CopyPaste. With this command you can restore all clips to their last saved state.

Archive all Clips in History

If you have collected a number of clips just by Command-c and you want to preserve them for later use, then this command is for you. It creates an Archive and assigns the hot-keys automatically to each clip. The new Archive is named "Archived History 1" where the number is counted up with each new Archived History.

Delete all Clips in History


Not needed for your daily work. The stack of clips in the History grows automatically toward the set limit. Older clips are deleted automatically if the number of clips exceeds this limit.


Reverse the Order of Clips in History

Particularly useful if you want to paste all clip in the reverse order


Tools on the Preview Drawer

The tools here are almost identical for History and Archive.

The  menu provides the same functions as the similar menu on the Clip Palettes. The only difference is the functions work on a local scope (i.e. only the selected Clip is affected).

The  menu provides the functions to assign a hot-key to a clip. If you assign a hot-key to a History Clip, this clip gets copied to the Archive and any clip there, which was associated with the hot-key before, is lost. If you simply want to add a clip to the Archive, you better use the "Assign first free hot-key" function, which protects the other clips from being overwritten. Additionally, the Archive Preview Drawer allows one to copy any clip back into the History.

The  button deletes the selected clip.

The  button locks or unlocks Archive clips.

3. Clip Browser

Everyone is familiar with the Mac's Application Switcher, which is accessed via the Command (Apple ⌘ symbol) + Tab keys, and looks like this:



The Clip Browser is similar and is accessed in two ways:

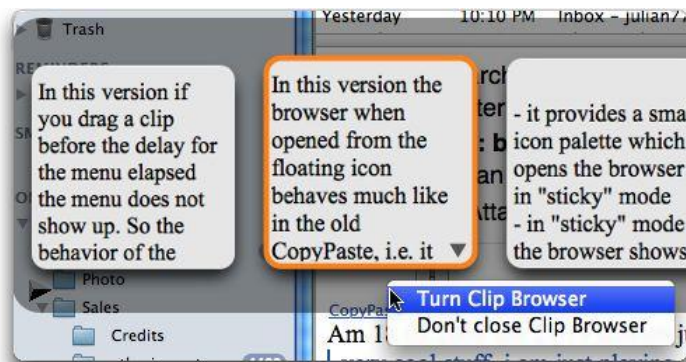
1. By holding the Command key and moving the cursor all the way to the right or left edge of the screen ([see Preferences for this](#)). The right side of the screen shows you the Clip Archive, while the left side shows the Clip History. This requires both the keyboard and mouse, but it might be the fastest method.
2. Keyboard-only access: use Command-V and continue to hold down the Command key (set the delay in the Preferences). Repeat the "v" key to select the next clip or use the "c" key to turn the Clip Browser to show the Clip Archive.

With any one of these methods, you get this horizontal browser; it is similar to Apple's application browser, except it is just for clips:



Draggable Clips

In the Clip Browser, click and drag to rearrange any clips. You can also drag a clip to your document if that works better than pasting.



Delete Clips

Though you can use the contextual menu to delete a clip, it is much faster to select the clip and hit Command-Delete. (Either step through the clips with the arrow or "v" key, or point to a clip with the mouse). The CopyPaste Pro menu provides a menu command to delete all of the history at once. An entire Clip Archive can be deleted from the "Select Clip Archive" menu.

Contextual Menu for clips in the Clip Browser (no longer available as of Mac OS 10.6)

In the Clip Browser, either right-clicking (or Ctrl-Click) on a clip OR clicking and holding a selected clip for half a second opens the contextual menu where you will see these functions:

1. "Edit this Clip" opens the clip in the Editor. Closing the Editor window updates the clip.
2. "Paste Plain Text" forces a text clip to get pasted without style attributes. There is a preference option that turns this mode on all the time. If it is checked, this command is reverted to "Paste Text with Styles".
3. "Delete Clip".
4. This next item is slightly different in Archive and in History view of the Browser.
On a History clip you get "Archive this Clip". This puts the clip into the Clip Archive and assigns a free hot-key to it (e.g., Command-v-f).

On an Archive clip you get "Change Hot Key", which allows you to change the assigned hot-key for the clip in the Archive.

5. "Mail this Clip" puts the clip conveniently into a new mail document.
6. "Save Clip as File" smartly detects the file type to save.

Contextual Menu for the Clip Browser (picture up and to the right) (no longer available as of Mac OS 10.6)

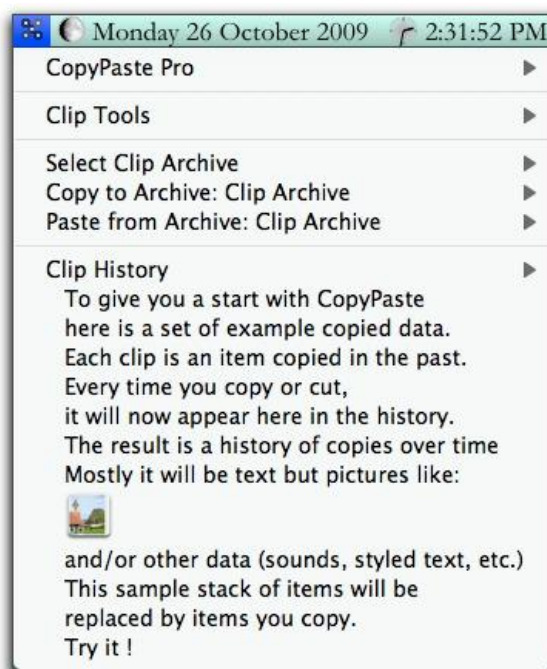
Control clicking outside a clip gives you a set of menus which allows you to turn the browser to show the Clip Archive.

Clip Sets

A Clip Set is a container for clips. There are two main types of Clip Sets in CopyPaste Pro: the Clip History (which keeps a history of each copy/cut in a stack) and the Clip Archive (which keeps a named archive of clips on a permanent basis).

Clip History

In the image below, you can see an example of a Clip History that can easily be accessed via the menubar (as was done in the below-example) or via the History Palette. The entry just below the word "Clip History" is the most recent clip added. From here you can select any clip to paste. Choose an item in the menu to paste it into the foremost window/document/field. Twelve items are in the Clip History image below, including one photo. Twenty items is the default setting in the Preferences for the Clip History. This means that the History will display the 20 most recent clips. This number can be easily changed to a larger number (e.g. 50, 100, etc.), which may better satisfy your needs. This change would be made in the Preferences.



Using the Clip History - The Clip History is created automatically. You do not need to do anything special to create this history. Just copy and paste as usual. If you do not want a clip kept in the History, you can easily delete it by going to the History Palette, highlighting the clip, and using the trashcan icon to delete it.

Clip Archive - A Clip Archive is a more permanent and static set of clips than the Clip History. You can create as many Archives as you like, but there is only one selected Archive active at any given time. The clips will appear in the Clip Archive menu. Below is a picture of the Archive. It is currently storing quotes by Abraham Lincoln.

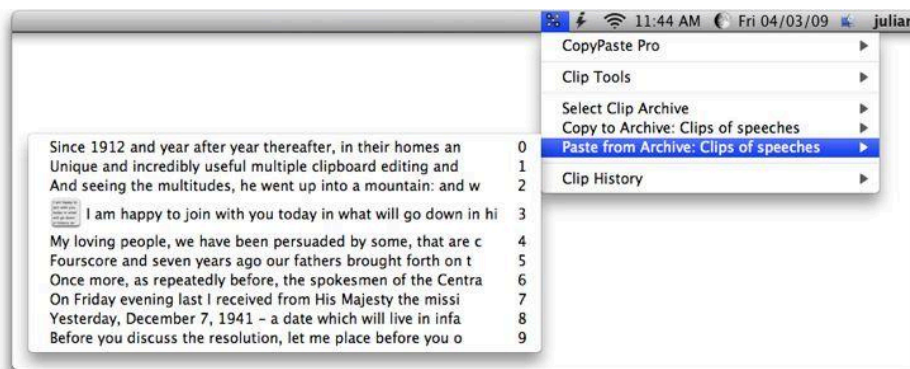
Using the Clip Archive:

To copy into the selected Clip Archive, select some text or a picture and hold down the Command key, then hit the "c" key followed by some number, letter or punctuation character. If you press the "c" key again (Command-c-c), the first free slot in the Clip Archive is used for the new clip and the hot-key is assigned automatically. There are 43 slots like this that are available to use as hot keys. One slot for each letter on your keyboard.

To paste an Archive item by keyboard, hold down the Command key, hit the "v" key and then the same number, letter or punctuation that you have used to copy that item. Archived items show a letter or number or punctuation as a way to remember the hot-key by which you can paste them.

In the CopyPaste menu, you can select any Clip from the "Copy to Archive" menu to replace it with the newer selection. If you let the mouse go on the main item "Copy to Archive", the new clip gets the first free slot in the Archive and the hot-key is assigned automatically.

The current Clip Archive is also available in the browser. While the Clip Browser is visible, press the "c" key to change the view and see the clips in the Clip Archive. Click on them to paste them like any other clip. If the spacebar is not occupied by the system to show Spotlight (Note: it is by default), you can use it instead of the "c" key to toggle the Browser between Clip History and Clip Archive view. The little triangular icon on the Browser serves to toggle between Clip History and Clip Archive as well.



The view above is the clip menu and the view below is the clip browser.



Notice that the orange letter or number is the one that was used to copy or cut that archive (Command-c any letter, number or punctuation mark), and that is the same method to paste direct from there (Command-v and the same letter, number or punctuation mark). You can also click on a clip to paste it. The view below contains the same info as the above two views but as seen from the Archive Palette.



IMPORTANT: *When you are going to copy to the Archive by typing Command-c, you have to release the c before you choose the slot to hold the clip. So Command + c (down) + c (up) + # (any key) is the exact process. Do not keep the c key pressed all the time. The same is crucial if you want to paste from the Archive by typing Command-v. You have to release the v before you choose the slot which holds the clip. So Command + v (down) + v (up) + # (any key) is the exact process. Do not keep the v key pressed all the time.*

4. CopyPaste Tools (Manipulate data in a clip)

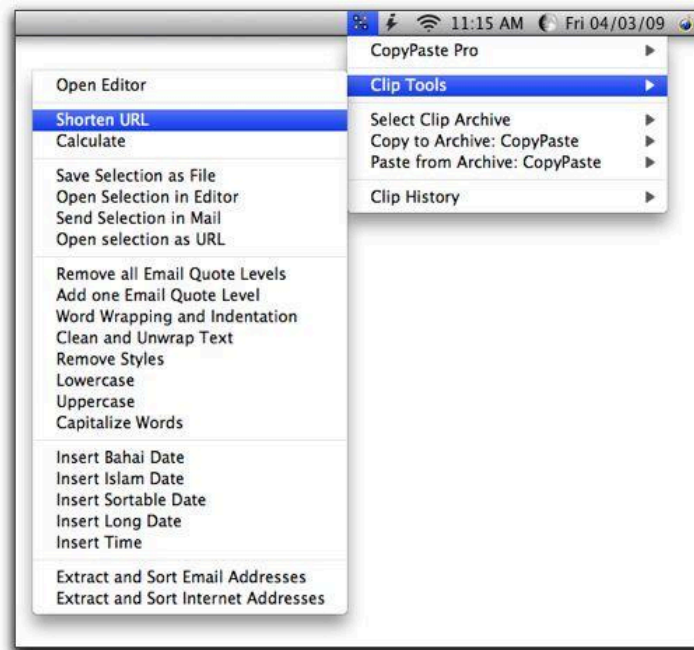
The CopyPaste Tools perform actions on data in a clipboard. They can be used in two ways: as Global Tools or as Local Tools.

To use the Global Tools, select some data in your document and invoke any of the tools from the menu or the Clip Palettes. The tool works on this data or inserts data (like the date functions). The tools use the clipboard to copy the selected data on which they work.

To use the Local Tools, click any of the clips in a Clip Palette; this opens the Preview drawer. Invoke any of the tools from the Preview menu and the selected tool works just on this particular clip. It will not copy or paste any results. It simply changes the selected clip.

There are stand-alone programs on the market which only perform single functions, like cleaning up text or extracting URLs. Instead of a being a one-trick-pony, CopyPaste Pro provides several useful tools available immediately with no searching.

If you have a special function in mind, which is also useful to others, do not hesitate to suggest it. You might find it in a coming update.



Miscellaneous Tools

Shorten URL - An Internet connection is required for this tool. There are services that shorten URLs. The shortener CopyPaste Pro uses is <http://is.gd>. (Note: We can use others if there is expressed interest.)

To use: 1) select the whole link you wish to shorten, from a browser or anywhere; 2) click the 'Shorten URL' menu item; and 3) then copy and paste the new, shortened URL to wherever you want it.

For example, the address " <http://www.scriptsoftware.com/copypaste>" is shortened to " <http://is.gd/qspE>". This is particularly useful on YouTube where links are often three lines long. This tool produces incredibly short URLs and is handy for Twittering.

Other uses for the 'Shorten URL' feature include:

- Shorten web addresses for emails, forum posts, blogs, etc., which cannot handle long URLs and might wrap them, making them unclickable.
- Lower the character count when texting web addresses to a mobile phone.
- Hide the real URLs of affiliate links from visitors to your site.
- Obscure your real email address from bots, which harvest them to spam (enter an address like <mailto:myaddress@myisp.com>). (Please note that this feature does appear to be browser dependent, so such links may not work in every browser.)
- Circumvent protections on sites which do not allow direct links to a competitor's site (if you are violating a site's terms, you do so at your own risk).
- Clean up bookmarks for social bookmarking sites or sites with low character limits like Twitter.

Calculate - In any document (like a Word file), you can type " $2*2$ ". Select $2*2$, choose the calculate tool, and it will paste " $2*2=4$ " over your selection. Select 3^3 and get " $3^3 = 27$ ". This inline calculator provides most of the common mathematical functions you might find on a regular calculator (e.g., +, -, *, /, %, ^, sin, cos, tan, asin, acos, atan, atan2, sinh, cosh, tanh, asinh, acosh, atanh, exp, log, log10, sqrt, floor, ceil, abs, round, trunc, rint, near, dtor and rtod). Additionally, some constant values are

provided (i.e., pi, e, c, amu, ProtonMass, ElectronMass, PlankConst, AvogadroNumber, ElectronCharge and BoltzmannConst).

Text Tools

Remove all email Quotes - removes all levels of the quoting that are found in some email messages.

Add One email Quote Level - wraps not quoted lines to no more than 60 characters, and precedes them with the ">" quote, or adds another level of quote to a message.

Word Wrapping and Indentation - wraps lines to no more than 60 characters and precedes them with five spaces.

Clean and Unwrap Text - removes all HTML tags, interprets HTML special characters, removes double spaces, unwraps lines except for lists, and interprets indentation and blank lines as new paragraphs.

Remove Styles - removes the style information, like bold, italic, as well as other character formatting from text.

Lowercase - will lower case all the selected text.

Uppercase - will UPPER CASE ALL THE SELECTED TEXT.

Capitalize Words - will "Capitalize All Words In A Selected Sentence."

Date Tools

Insert Bahai Date - Example: 11. Kalimat - Words 164.

Insert Sortable Date - Example: 20070723 - This is a date that you can sort on.

Insert Long Date - Example: Monday, July 23, 2007.

Insert Time - Example: 21:26:38.

Net Tools

Extract and Sort Email Addresses - Picking out and copying all email addresses contained in a web page or document just got a whole lot easier with email extractor. Instead of copying and pasting each one individually, just select the whole page of text, then click on this tool and you will have an ordered list of just the email addresses on the clipboard, ready to paste. A real time saver.

Extract and Sort Internet Addresses (URLs) - It is like the email address tool above, but instead of email addresses, it picks out URLs (i.e., <http://www.cnn.com>). URL extractor is very handy. Select your pages of text that contain URLs, then hit this tool and the clipboard will now contain an ordered list of only URLs ready to paste.

5. ClickClip - copy and paste with one hand

If checked in the Preferences (see picture on left) you can copy by selecting and holding down the mouse for the period of time set. You can then paste the same way by moving the cursor to a new spot and holding the mouse down.

It feels like a natural mechanism to sop up text or a picture and then squeeze the copied item elsewhere. A sound (tink) is made when it copies and sound (tunk) when it pastes. Copy or paste happen not before you release the mouse button. Any moving of the mouse cancels the scheduled

action.

To copy a selection, you can either click and select and then hold the button, or you can do an incomplete double-click and hold on the second click until you hear the tink sound.

If you want to replace a selection by pasting, you have to first select the data (click and move, or double click) and delete it. Next, click and hold to paste.

CopyPaste makes every effort to detect the location of your mouse to know whether copy or paste is what you really have in mind, but sometimes it fails to recognize what the intended action could be, and you could happen to hear the tink sound erroneously. However, if you move the mouse slightly, any action is aborted and nothing happens when the button is released. We will continue to work on this function to make it behave better in all situations. ClickClip shows its usefulness when only one hand can be used. It is also much faster than using the edit menu.

6. TextEditor

Using the TextEditor in CopyPaste Pro

To edit a clip in TextEditor:

1. In the **menubar** select Clip Tools then the item Open Editor.
2. In the **browser** click on a clip and hold the mouse down, a drop down menu appears. Click 'Edit clip'.
3. In the **Clip Palettes** select Clip Tools then the item Open Editor.

In the past it was possible to save an edited clip back to CopyPaste but this is no longer possible.

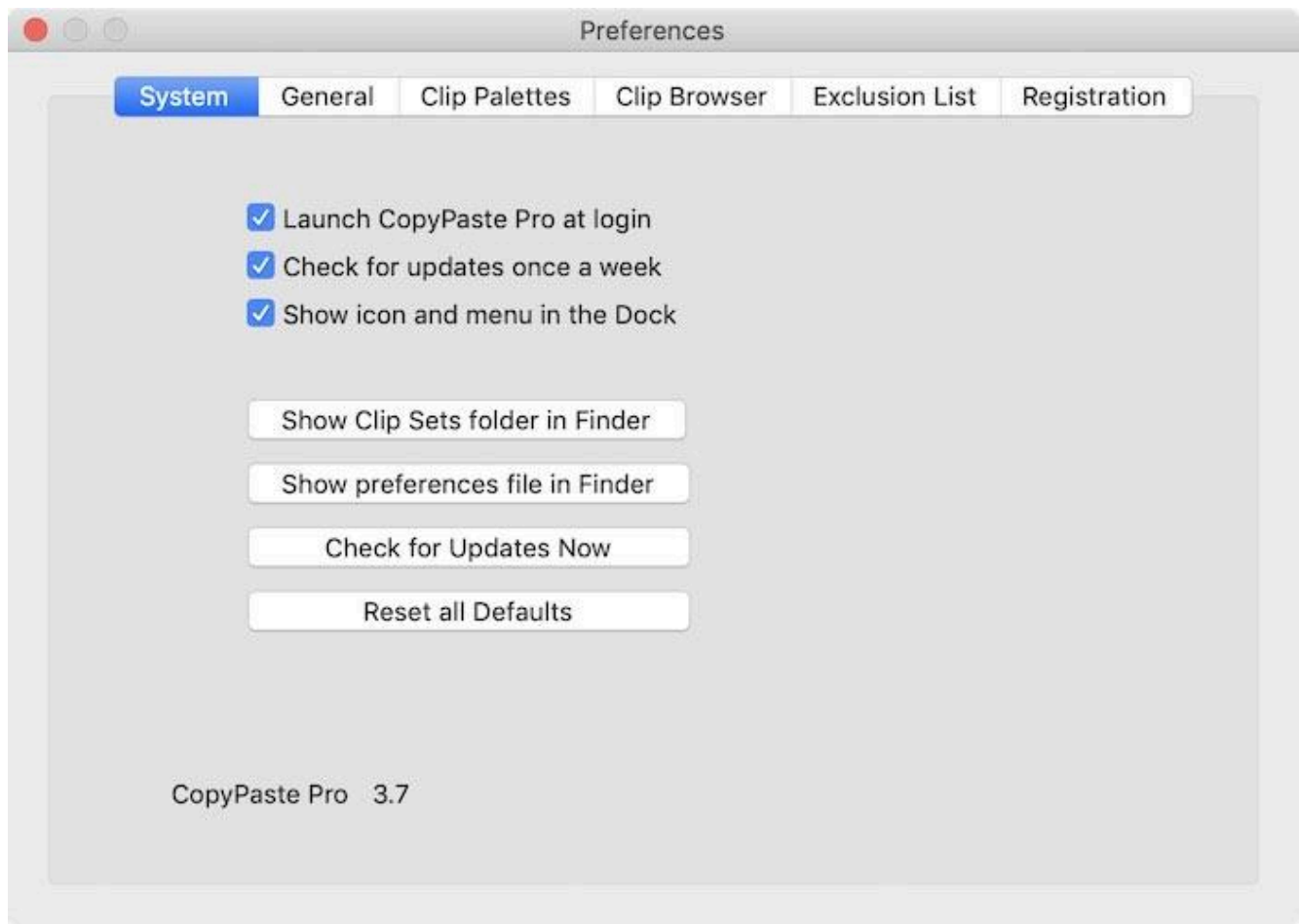
Saving a clip to disk is easy with TextEditor.

IMPORTANT: In previous versions of CopyPaste we were able to use a word processor called Bean. This was discontinued when the developer stopped developing it.

PREFERENCES

IMPORTANT: In the Preferences holding the mouse over any item will reveal an info tool-tip.

System Tab



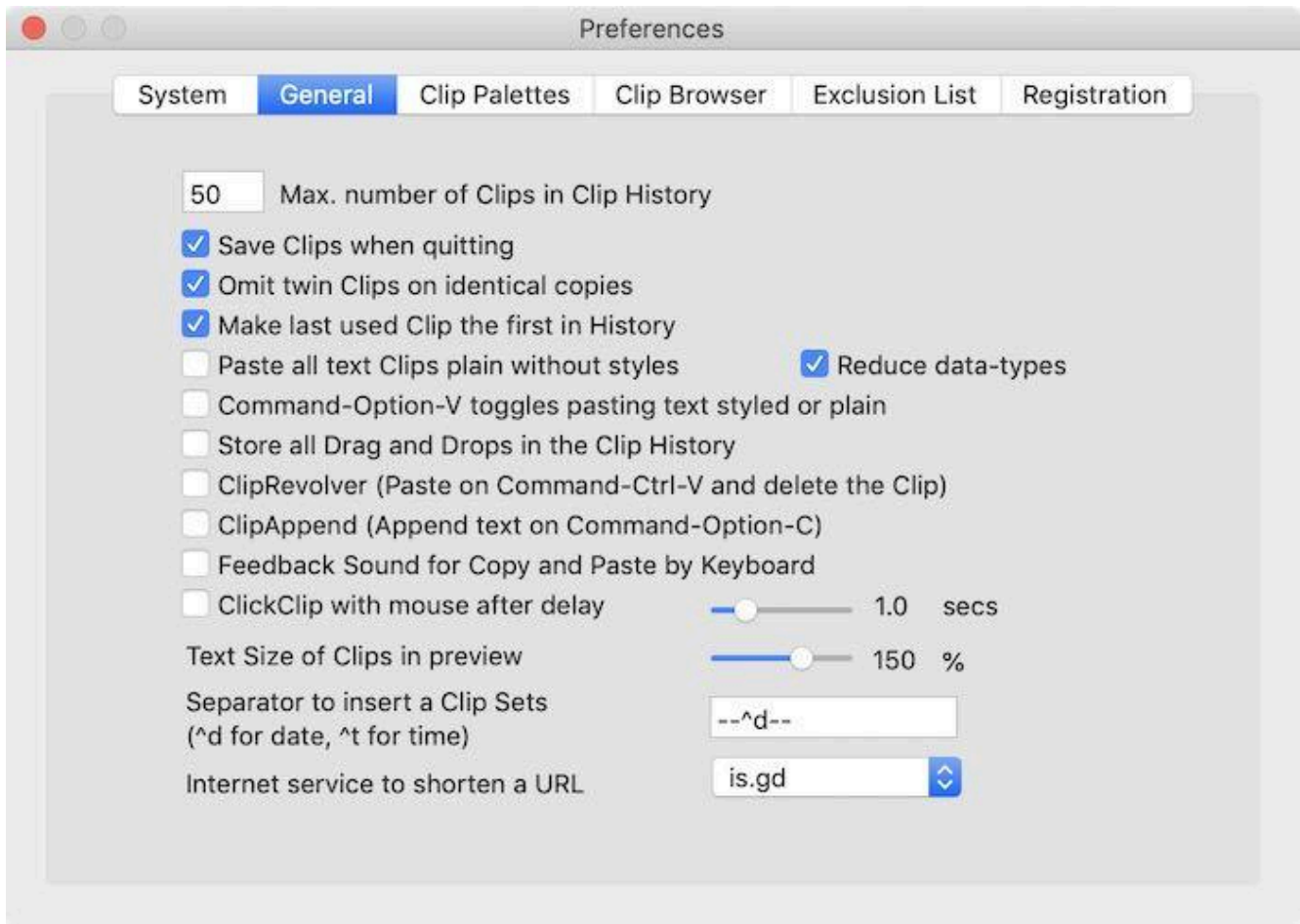
"*Launch CopyPaste Pro at Login*" (default is on) check this to launch CopyPaste Pro automatically at login.

"*Install Contextual Menu*" ** being removed because of changes in 10.6 ** if checked installs the [CopyPaste Pro contextual menu](#). To remove this manually look in Library:Contextual Menu Items folder. We will soon make this preference install and remove the contextual menu.

"*Check for Updates*" will check to see if there is a newer version of CopyPaste Pro online to download. A good one to have checked. Newer means improved.

"*Show Icon and Menu in the Dock*" will show the CopyPaste icon in the dock. It will show after restarting your computer or restarting CopyPaste Pro. Control click on the icon to get all the menus.

General Tab



"*Max number of Clips in Clip History*" the default is 50 but a larger number like 100 is fine too. The caveat here is that if you commonly work in applications like Photoshop with large images, video or sound (e.g., 100 MB each or so). In such a case, each image will take up a lot of computer memory (RAM). Also, browsing such an amount of clips stops being fun. But if you are like most people, then text with a few pictures doesn't use up much memory. The active Clip Archive is also held in RAM and can hold up to 43 clips (limited only by the number of available keys).

Check to "*Save Clips when Quitting*" to retain them through restarts. This is very handy, having all the clips remembered from one day to the next.

"*Omit twin clips on identical copies*" when checked means that if you copy the same data twice, only the last copy will be left in the clip history. Only entirely identical data is affected.

"*Make last used Clip the first in History*" this means that whatever clip you act on last will be pushed to the top clip 0.

"*Paste all text Clips plain without styles*" checking this means that every paste will contain only text and no formatting (e.g., like *italic*, **bold**, color, etc.) that might have been copied to the clipboard. Don't check this if want to see the Font and style (e.g., Bold or Color). The clips are copied with styles, so this setting only applies to what is pasted. You can temporarily reverse this setting if you paste with option key down from menu or Browser.

"*Reduce data-types*" the option to reduce the data set in the clipboard means that some private types of

data and commonly unknown types are removed. Several programs put their own data types into the clipboard which are only valid as long as the document is open and the program is the front program. CopyPaste would store all data types and restores them when you paste. These restored private data types are invalid and cause problems in the program which first put these data types into the clipboard. So this option to cut off these data types can help in those cases.

"*Store all Drag and Drop in the Clip History*" when checked will place anything you drag and drop into the Clip History. For example if you drag an image out of Safari to your desktop the image will also automatically be in your Clip History.

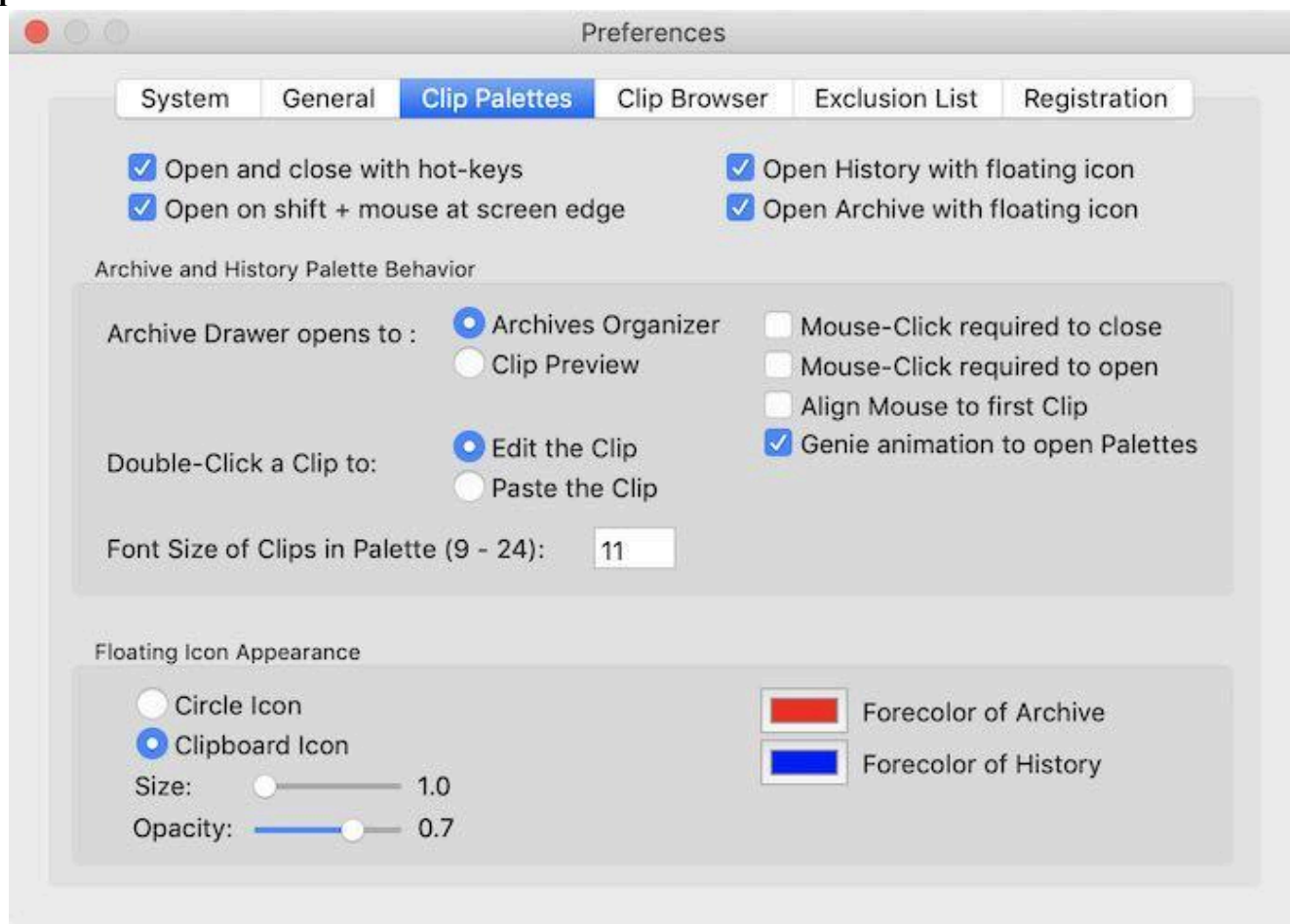
"*ClipAppend*" allows using Command-Option-c to append text to the main clipboard.

"*Text Size of Clips in Preview*" The Clip Browser and the Clip Palettes provide a preview of text and pictures in the clipboard. The text retains its style and size, but you can have the preview show it larger if this is more convenient.

"*Click Clip*" if checked you can copy by selecting and holding down the mouse for the period of time set. You can then paste the same way by moving the cursor to a new spot and holding the mouse down. This is not for everyone so its off by default.

"*Reset all Defaults*" on the first tab of the Preferences window also resets the settings in the other tabs to factory (we are checking on which factory that refers to) settings.

Clip Palettes Tab



"Open on Shift + Mouse at Screen Edge" when checked brings up the Archive Palette by holding down the shift key and putting the mouse on the right edge of the screen and if the mouse is put on the left edge of screen the History Archive is opened. When this is on you can turn off the floating icon.

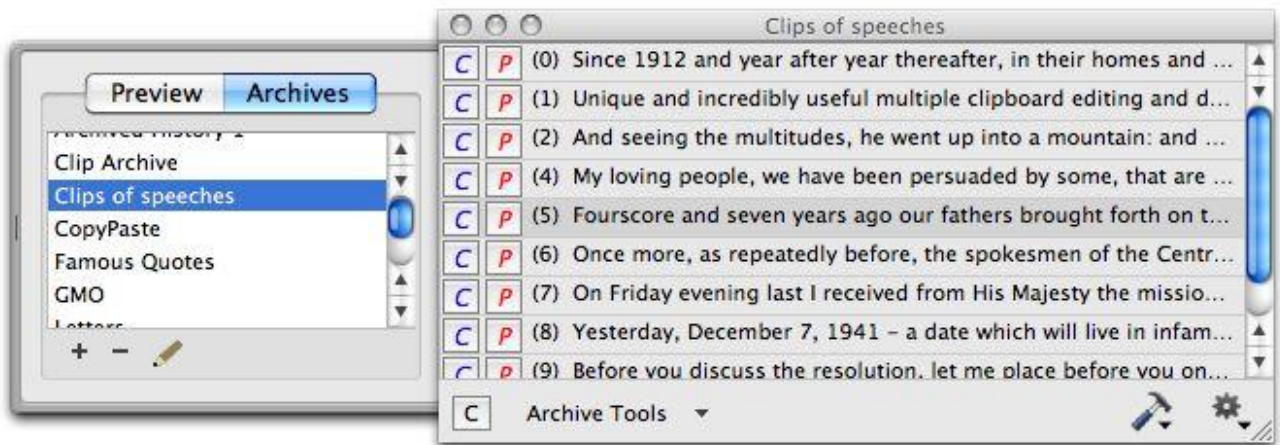
"Open with Floating Icon" displays the two small (clipboard or circle) icons and allows you to choose to open the History (H) or Archive (A) Palettes.

Archive and History Palette behavior

IMPORTANT: See HotKeys Section for commands actions related to the Archives.

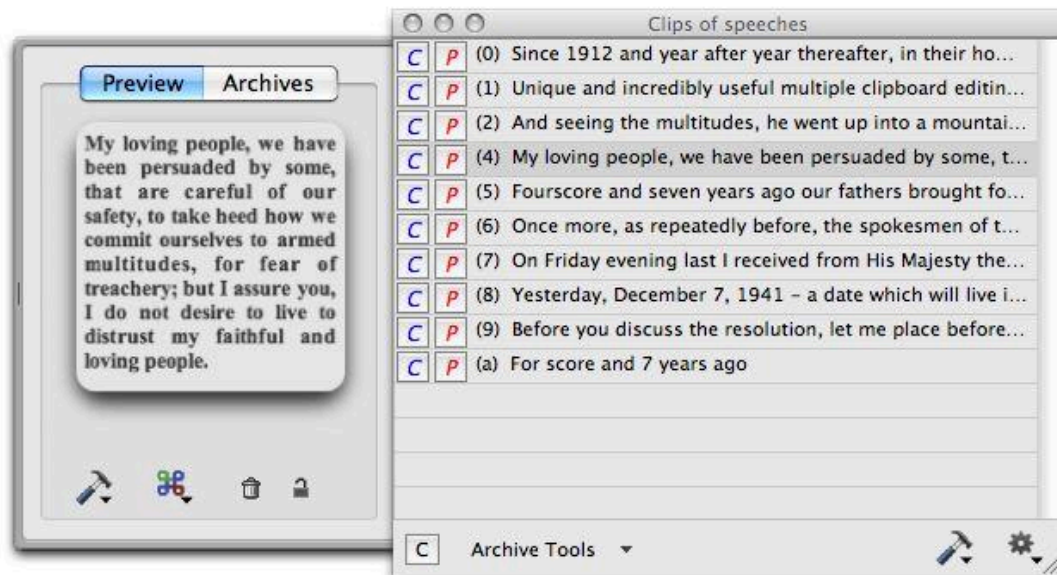
If "*Archive Drawer opens to Archives Organizer*" is chosen, a click on a clip opens the drawer to a list of all Archives. Here you can add a new Archive, remove an Archive or edit the name of a selected Archive. A double click on the Archive makes it active and loads the Archive Palette with the new clips.

Option-click on a clip in the Palette will reverse this setting temporarily and the drawer opens in preview mode.



If "*Archive Drawer opens to Clip Preview*" is chosen, a click on a clip opens the drawer to a preview of the clip. The buttons and menus below the preview offer functions for this selected clip.

Option-click on a clip in the Palette will reverse this setting temporarily and the drawer opens in Organizer mode



"*Mouse Click Required to open*" means you need to click the floating icon to open the palettes. If a Clip Palette is open, a second click on the icon, will close it. Very handy if you are not using the "Align Mouse to first Clip" and you simply want to have a fast overview of the clips.

"*Mouse Click Required to close*" means the palettes won't just evaporate when the mouse is moved away, a mouse click on the red close ball is needed. The default is to have the Clip Palettes close automatically when you move the mouse out of the window. You could click the little green button in the title bar of the Clip Palette and it will *temporarily stay open*. Another click on the green button or on the red button resets this temporarily setting.

"*Align Mouse to First Clip*" when checked will move the mouse to be on the first clip. Very handy when you are not using the icons but the edges to open the palettes or if the Clip Palettes are not near the Floating Icons.

IMPORTANT: if you open the Clip Palette by just pointing, the mouse moves to the first clip and you might find it impossible to move the floating icons to a different place, because each time you try, the Palette closes and opens again moving the mouse away. You could click the little green button in the title bar of the Clip Palette so that it temporarily stays open. Then you can move the floating icon.

Floating Icon Appearance

"*Open with Floating Icon*" on/off for floating icons for history and archive.

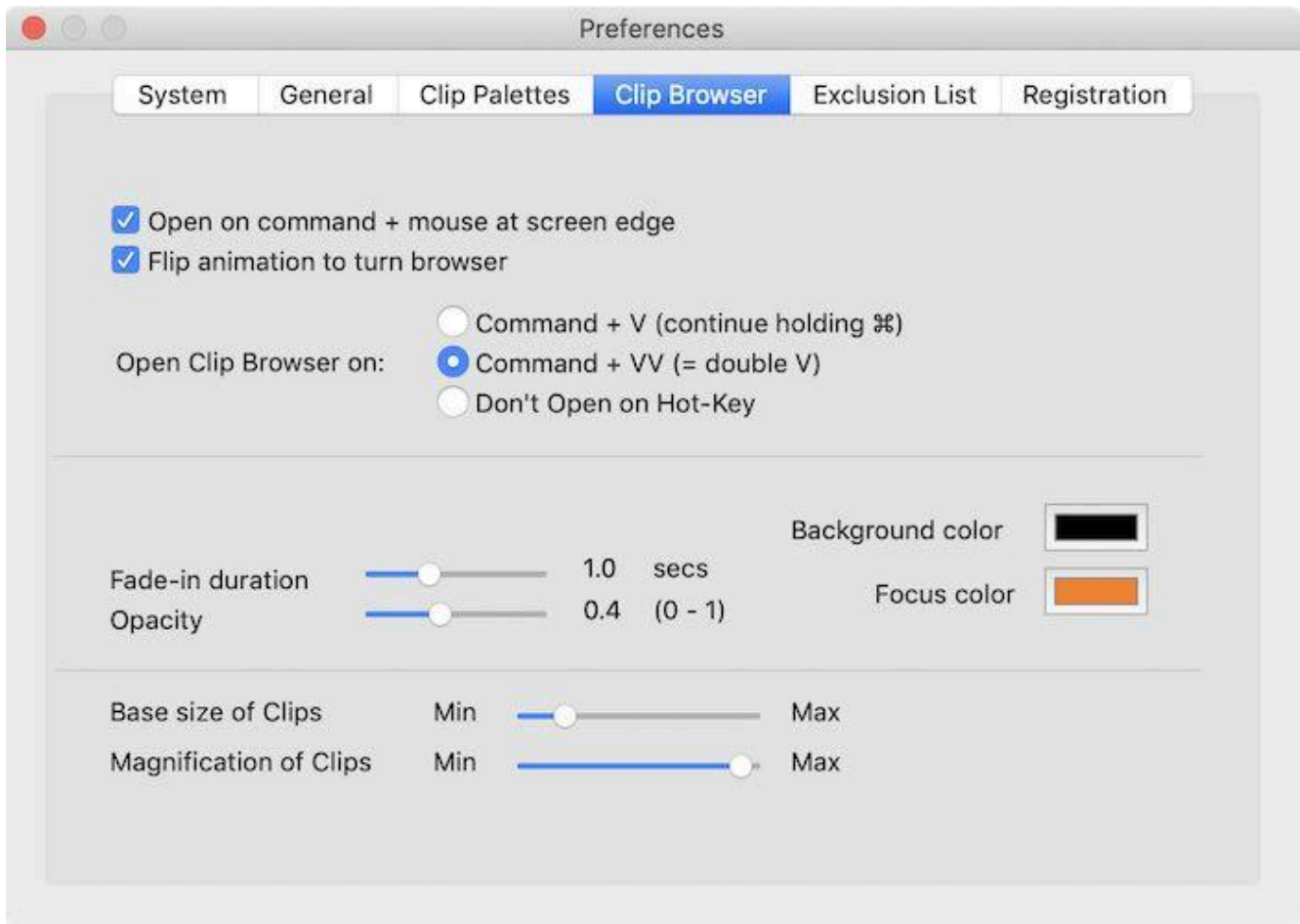
"*Clipboard or Circle Icon*" allows you to choose the icon you like.

"*Size and Opacity*" allows choosing the size and transparency of the icons.

"*Forecolor of History and Archive*" allows choosing the color of the letter. In addition this changes the color of the letters C and P in the palettes.

"*Background color*" applies only to the circular icon and is hidden if the clipboard icon is chosen.

Browser Tab



"*Open on Command + Mouse at Screen Edge*" opens the History Browser if holding the Command key down and going to the left edge and the Archive Browser if you go to the right edge. If the browser is already open moving the mouse to the other edge will flip the browser.

"*Flip Animation to Turn Browser*" show a nice flipping animation as if you slowly turn a bar through the third dimensions. Better to have a fast computer for this animation.

"*Open Clip Browser on Command v*" If you do a keyboard paste and keep the Command key pressed, the Clip Browser appears after a short delay. A normal fast Command-v will not show the Clip Browser.

"*Open Clip Browser on Command vv (= double v)*" Shows the Clip Browser on double v but without delay.

IMPORTANT: Remember that you continue to hold down the Command key to see the Browser. (set the delay in the Animation Tab).

Graphics and timings adjustments to the clip browser.

"*Fade-in Delay*" The most important option here the default is half a second, which should be enough to simply paste by Command v without always showing the Clip Browser. This ensures that the normal use of the clipboard is not affected by CopyPaste Pro. If you wish to paste another clip, simply keep the Command key pressed for this delay time to see the browser fade in.

"*Fade-in Duration*" the time it takes the browser to appear. This is just a nice animation.

"*Opacity*" makes the browsers background more or less transparent.

"*Background Color*" sets the background color of the browser.

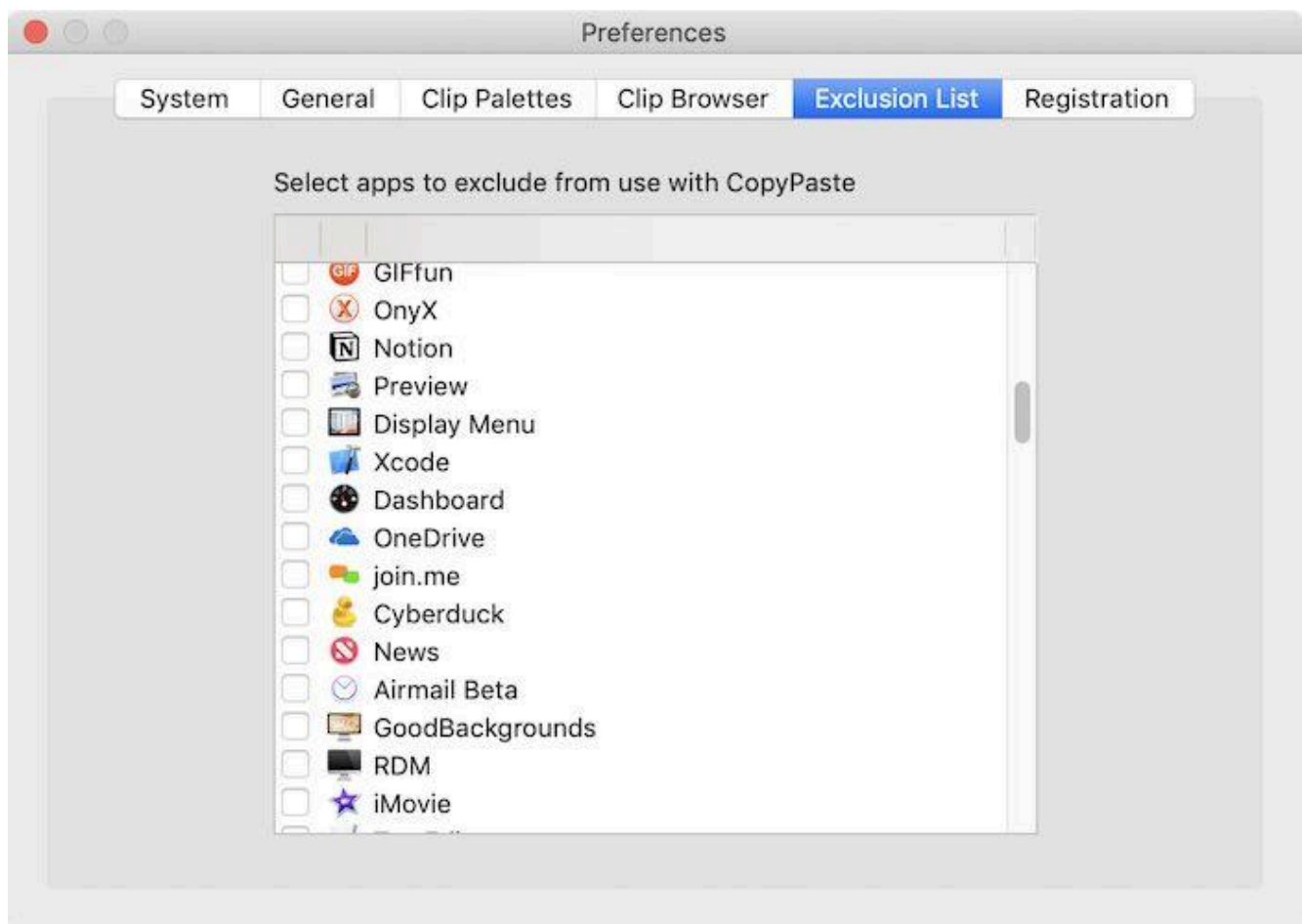
"*Focus Color*" sets the selected item border color and in archive view the badge which indicates the assigned hot-key.

We have found the default settings to be good but you can experiment with all these options to get the effect you want. If after experimenting you just want the defaults back click the first tab of the Preferences window and hit the "Reset All Defaults".

Exclusion List

Apple has guidelines for using the clipboard. Microsoft is notorious for doing it their way. Not every app uses the clipboard the same way. Sometimes if you have a consistent issue with another app and CopyPaste you can go here and checkmark that app. Now CopyPaste is turned off in that app. Only the regular clipboard will work in that app.

This can also be used for password managers if you don't want the password remembered in the Clip History. Some password apps like 1Password have a feature to 'Clear the password after x seconds' so unless you copy again in that time the clipboard will disappear and not be saved in CopyPaste.



Registration Tab



The Registration tab is the place to enter your registration number received from us, to unlock all features in CopyPaste Pro and to get rid of the nice splash-screen reminder. Here you can find a button to purchase and register CopyPaste Pro or to ask for your lost password.

With best wishes and perfect health to Steve Jobs and all of Apple for all wondrous and entertaining hardware and software they have created over the past 25 years.

HOT KEYS

The Command key ⌘ is a modifier key present on Apple keyboards. An "extended" Macintosh keyboard—the most common type—has two Command keys (one on each side of the space bar). Some keyboards have the Command key only on the left. The Command key can also have the Apple logo too. We use the Command key ⌘ symbol within the CopyPaste Pro icon. The reason is that the Command key is used on the Mac OS X to copy, cut and paste, and this might be the first key command that new Mac users will learn and use daily, even if they are mouse (pointing device) fans. **IMPORTANT:** *When you are going to copy to the Archive by typing Command-c-#, you have to **release the c** before you choose the slot to hold the clip. So Command + c (down) + c (up) + # (any key) is the exact process. Do not keep the c key pressed all the time. The same is crucial if you want to paste from the Archive by typing Command-v. You have to **release the v** before you choose the slot which holds the clip. So Command + v (down) + v (up) + # (any key) is the exact process. Do not keep the v key pressed all the time.*

Hot Keys to Use Anywhere

Command c - copies, selected text, to the clipboard. CopyPaste Pro adds the clip to the top of the Clip History.

Command x - cuts selected text, and CopyPaste Pro adds adds the clip to the Clip History.

Command v - paste the last copied data.

Command c # (# = any number, letter or punctuation) - copy selected text to the Clip Archive (e.g., Command-c-y, Command-c-#, Command c 8, etc.). There are 43 possible numbers, letters and punctuation available for use.

Command-c-c - If you press the c key twice (Command-c-c) the first free slot in the Clip Archive is used for the new clip and a hot-key is assigned automatically.

Command-v (# = any number, letter or punctuation) - to paste any Archive.

To explain the last 3 key commands in a little more detail:

There are two options to assign a hotkey to an Archive clip. The first and most natural way is to use "command + c + hotkey". If there is a clip with that hotkey its content will be replaced.

The second option is to type "command + c + c" which will assign the next free hotkey to this clip. This requires looking at the palette or menu afterwards to find out which hotkey was assigned.

In both cases you have to type command + c and then release the c but not the command-key. The next key will be the hotkey.

Pasting is much the same process. If you remember your hotkey, you can type "command + v + hotkey". If you don't remember the hotkey, you can look it up in the menu or find it on the Archive palette. Therefrom you can paste it conveniently by mouse.

Control Option Command + c - opens the Clip Archive.

Control Option Command + v - opens the History Archive.

Hot Keys to Use in the Archive and History Palette

Shift-key and move the mouse to the right screen edge- shows the Archive Palette.

Shift-key and move the mouse to the left screen edge- shows the History Palette.

If any of the two Clip Palettes is already on screen a Shift-key move will show the second palette.

Option-click on a clip in the Archive Palette temporarily reverses the setting to open the Archive drawer in Organizer or Preview mode

Option-click on a paste button temporarily reverses the setting to "Paste Clips without Styles"

Control-click on a paste button deletes the clip

Control-click on a copy button in the Archive Palette, locks the clip.

Hot Keys to Use in the Browser

The commands below work in the Clip Browser, as long as the Command key is continuously pressed.

Command v and let go of the v key - shows the Clip Browser.

Repeat v key in the Clip Browser - moves the focus to the next clip even if the Clip Browser is not visible for the chosen delay.

Press c key in the Clip Browser - flips the window and shows the Clip Archive (Space works as well if it is not already being used in Spotlight).

Arrow right - goes to the next clip to the right in the horizontal Clip Browser.

Arrow left - goes to the next clip to the left in the horizontal Clip Browser.

Backspace - (delete key) deletes a single selected clip in the Clip Browser.

Option key and click a clip - to paste with or without style info. If you normally paste with styles, you will get the clip as plain text when you press the option key while pasting from menu or Browser. If you normally paste without styles (you have this item checked in the Preferences) then you can get the styled clip when you press the option key while pasting from menu or Browser.

Hot Keys for the CopyPaste Menu

Command key and click a clip - to edit the clip in TextEditor the clip editor.

Control key and click a clip - to delete that clip. This works in the History clips and the Paste from Archive clips.

Option key and click a clip - to paste with or without style info. If you normally paste with styles, you will get the clip as plain text when you press the option key while pasting from menu or Browser. If you normally paste without styles (you have this item checked in the Preferences) then you can get the styled clip when you press the option key while pasting from menu or Browser.

Screenshot direct to the Clip History (built into the Mac OS but very handy to use with CopyPaste)

For custom area:

Command Shift 4 - which gives you the cross-hairs. Click and drag this across anything you want to take a picture of but before you let up on the mouse hold down the control key. That puts the image direct into the clip history.

For window:

Command Shift 4 then spacebar - the spacebar changes the cross-hairs to a camera which will highlight any window its held over. Then hold the control key down then click on any window to take a picture which will put it in the clipboard and clip history.

More info about screenshots is [here](#).

HISTORY OF THE CLIPBOARD

Copy and Paste History at Xerox Park

From Wikipedia “Inspired by early line and character editors that broke a move or copy operation into two steps—between which the user could invoke a preparatory action such as navigation—[Lawrence G. "Larry" Tesler](#) proposed the names "cut" and "copy" for the first step and "paste" for the second step. Beginning in 1974, he and colleagues at [Xerox Corporation Palo Alto Research Center \(PARC\)](#) implemented several text editors that used cut/copy-and-paste commands to move/copy text.^[4]”

Apple Clipboard History

On 24th January 1984, Apple introduced the Mac. One of the Mac's unique abilities was the clipboard, which allowed you to copy info from one application and then paste that info into another application. Prior to the Mac and Lisa (another Apple computer model), operating systems had no inter-application communication. The clipboard was revolutionary in 1984. This was the first popularization of copy, cut & paste and the use of a clipboard with not just text but many

media types.

We asked Bruce Horn (creator of the Mac Finder; see below) for some points about the history of the clipboard in computer science.

"The idea of cut/paste existed in Smalltalk (as did all of the modeless editing concepts), but the visible clipboard was created by Apple. I don't exactly know who thought of showing the contents of the last thing cut; that came out of the Lisa group, so maybe Larry Tesler would know. Tesler was also the originator of modeless text editing at PARC with his Gypsy editor, which then came to the Smalltalk system. The idea of multiple different but simultaneous types on the clipboard was my idea (e.g., text + pict, for example) and used the four-byte resource type, and was first done on the Mac. I think either Andy H. or Steve Capps actually wrote the code for the clipboard (i.e., the scrap manager) on the Mac". ~ *Bruce Horn 2001*.

Bruce Horn is definitely one of the people to ask about the history of the clipboard because he was part of the original team that created the Macintosh. He was responsible for the design and implementation of the Finder, Resource Manager, Dialog Manager, the type/creator mechanism for files and applications, and the multi-type clipboard design, among other architectural innovations built into the Macintosh OS. He worked long hours on computers that had very small amounts of RAM memory to create many of the things that we now all take for granted.

Bruce was recruited at the age of 14 by Ted Kaehler to do some programming experiments in Smalltalk, at Alan Kay's Learning Research Group in the mid-seventies at the Learning Research Group at the Xerox Palo Alto Research Center (PARC). By the time he joined the Mac team in late 1981, he was an expert in object-oriented programming and graphical user interfaces. Bruce went on to work at Eloquent, Inc.; was one of the first employees at Adobe Systems, Inc.; Maya Design Group; and still later the Institute for Industrial Research in Oslo, Norway.

We also asked Steve Capps (another of the original team that created the Mac), and this is what he had to say: "We all three, Bruce, Andy and Steve (Bruce Horn, Andy Hertzfeld and Steve Capps) probably dabbled here and there, but Andy wrote the majority of the code in the initial release (all few hundred bytes of it). He also wrote the scrapbook desk accessory which let you simulate an n-deep clipboard. Bruce should indeed get the credit for the multiple representations of the same data idea -- that wasn't in Lisa as far as I know". ~ *Steve Capps 2006*.

If anyone has any additional points or clarifications about the history of the clipboard, please write and tell us. We are always interested.

CopyPaste App History

CopyPaste, the first multiple clipboard utility, was created by Peter Hoerster in 1993. CopyPaste for Mac 6 was the first version. The reason he embarked on the programming was simply to generate the current Bahá'í date on his computer (Peter is a Bahá'í). Having enjoyed learning to do this, he continued programming, and the result was the incredibly popular CopyPaste for Mac 7, 8, 9 and years later CopyPaste X (for Mac OS X). Still later, this became CopyPaste+yType. The latest version, a Universal binary for PowerPC and Intel Macs under Mac OS 10.4 (aka, Tiger) and Mac OS X 10.5 (Leopard) is called CopyPaste Pro.

Peter passes on this message: "I am an engineer/programmer but have found over time that not all

answers to life's problems can be found in science and technology. Modern life is fast paced and complicated. I have found it critical to know the answers that the world's ancient religions provide to problems that have beset mankind."

In the Tablets of Bahá'u'lláh it is written:

The Great Being saith:
Regard man as a mine
rich in gems of inestimable value.
Education can, alone,
cause it to reveal its treasures,
and enable mankind to
benefit therefrom.

Please feel free to contact [Peter Hoerster](#) if you would like to find out more. It is an area he is always happy to talk about. If you have access to the internet, please visit the [Bahai home page](#).

Throughout the history of the Faith, the Bahá'ís of Iran have been persecuted. In the mid-1800s, some 20,000 followers were killed by the authorities or by mobs, who viewed the infant movement as heretical to Islam.

While we release this version of CopyPaste Pro 2.0, there are more than 30 Baha'i friends in Iran arrested because of their religious belief. I dedicate my efforts to these long-suffering people who are in danger to be killed as well. The past proved that the world-wide awareness of all these cases of injustice is one of the most powerful means to keep the Iranian authorities from just killing the unwanted Baha'is. Please search the Internet and find your way to spread the knowledge of this injustice. [new reports](#)

Q&A

Q: I have a problem starting to use CopyPaste.

A: Make sure to follow the installation instructions in the beginning of the manual.

Q: I'm having a problem with copying

A: If you have any command key that conflicts with command c

Q: Is it possible to hide the app?

A: The CopyPaste Pro app always appears in:

- the menubar

If the preference, 'Show icon and menu in the Dock', is checked on then:

- it shows in the app switcher (command tab)

- it shows in the dock (bottom nav bar).

It is an app but if you select it in the app picker it does not show the app.

Q: In Microsoft Excel or Word CopyPaste doesn't paste and misbehaves.

A: Try this first. Control click on a cell to copy. Control click another cell to 'Paste Special' and choose if you want to paste the value, number, formula or formatting, etc.

Excel also has a variety of preferences that influence the clipboard. Please check those out.

In CopyPaste you can also make sure CopyPaste doesn't work in that app by selecting that app in the Exclude tab of the CopyPaste preferences.

Try turning off the pref 'Paste all text clips plain without setting styles'. Another setting that can be adjusted and may have an influence is the command v v that can be used to display the clip browser. Change to 'None' or 'command v' with long hold of command k.

Also just for the record MS has a whole different approach to the clipboard. They do it more their way then the way Apple suggests from what we can see. If you work at Microsoft and see this and want to talk then we would be happy to talk to understand and work with you to make CopyPaste work perfectly with Excel.

Q: Material keeps getting added to my main clipboard with every copy.

A: This is caused by a beta of LaunchBar, a product from another developer. We notified them of this on 3/11/09 and let them know how to solve it. We recommend you remove it for now.

Q: 'Show icon and menu in dock' works in OS X 10.5 (Leopard) and 10.6 (Snow Leopard), but not in 10.4 (Tiger). Can I make it work in 10.4?

A: The problem that you cannot make CopyPastePro appear in the Dock exists only in Tiger. In Leopard (10.5) it works. You can work around the problem manually by opening the application bundle and looking for the info.plist file. This file contains a key-word "LSUIElement" and you must set the value to "false". The next time you launch CopyPastePro, it will appear in the Dock.

Q: My clips are not being saved on quitting?

A: Once you purchase and register the app, then that feature is activated. If you own CopyPaste Pro and you just upgraded, make sure you are registered in the Registration dialog of the CopyPaste Pro Preferences.

Q: I am an old CopyPaste user and just installed CopyPaste Pro. When I double click the application icon it opens, but I don't see the CopyPaste icon in the menubar?

A: You have an old or corrupt version of the CopyPaste preference file or the contextual menu which is interfering. See the message below describing the locations of these three items and delete them. You can also use the Activity Monitor if this happens to quit CopyPaste Pro then delete the 1 pref, 1 ClipFolder and 1 Contextual Menu.

Q: There is a Preferences setting to paste either with or without style. Sometimes I need to do both within a document (for example, copying material from another source that gets pasted without style, and also from within the document where style should be preserved). A way to override for one paste or toggle the preference for this would be very helpful.

A: Option and click on a clip to paste without style.

Q: Why do some numbers never work correctly to access a clip in the Archive?

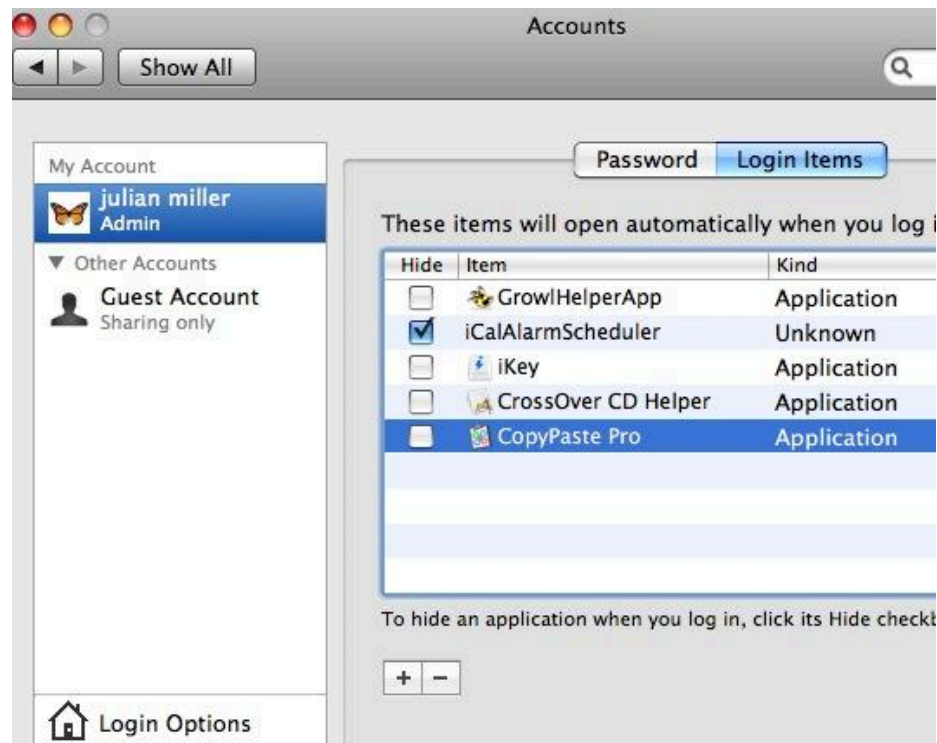
A: We recently found out that some people make the following mistake with the shortcuts: they type Command-c and do not release the c key entirely before they type a number. This often leads to problems. The correct way is to type Command-c then release c then type a number. If the c and number both are down (like Command-c-3), the shortcut cannot work as intended. The same of course applies to Command-v.

Q: Why won't CopyPaste launch at login? That item is set in the Preferences.

A: Check the following: go to the System Preferences -> Accounts panel. If there is a Login item for an old version of CopyPaste, delete it. Usually the "Launch CopyPaste Pro at Login" takes care of this for you when you check it. Next, you can manually create CopyPaste Pro as a startup item. This is done using the + and - buttons you see in the graphic below.

Q: Why doesn't CopyPaste palettes appear when I'm in a particular app?

A: That can happen if you are in 'Full Screen Mode' for that app. By definition no other app will show when you have safari, mail or any app in 'Full Screen Mode'. CopyPaste palettes won't show in an app that is in 'Full Screen Mode'.



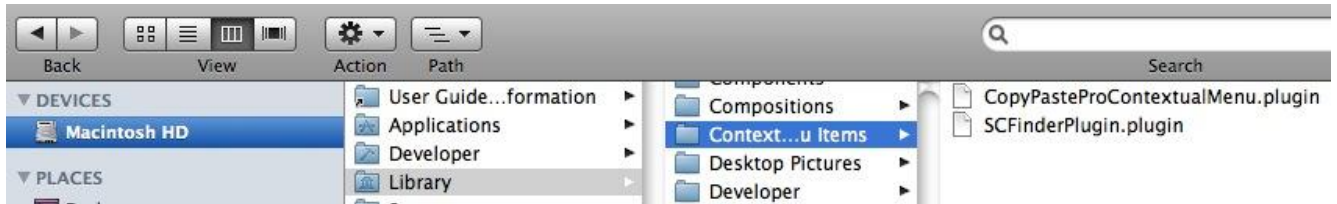
Q: Where are the files kept that CopyPaste Pro uses?

A: All the files below are used directly by CopyPaste Pro. It is best to use the tools in CopyPaste Pro to access these. Sometimes, if you have a problem, moving these files to the desktop can help you diagnose where the problem lies. Make sure you've backed up any info in CopyPaste before proceeding.

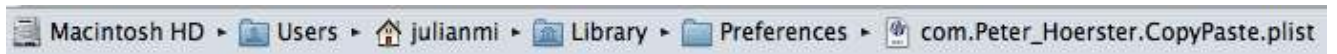
If you are a longtime CopyPaste user from 7 to 20 years ago you may find some older files in Library:Preferences. Also perhaps in the ContextualMenu folder. The Contextual Menu is no longer in CopyPaste for any version due to changes in Mac OS 10.6.

[Tap here to learn get to the 'Library' folder on the Mac which is hidden by default.](#)

Below is a picture of where the contextual menu was kept. If you find it you can delete it. The Contextual Menu item is located here:



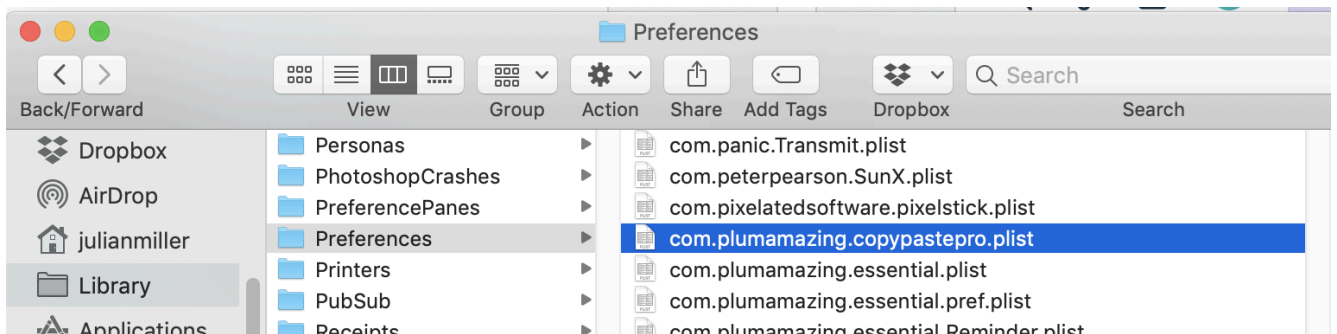
The regular Preferences file for older (over a decade ago) CopyPaste was here. You can delete it:



In the newer CopyPaste Pro the preference file is kept here. In the finder, in the Go menu, select the 'Go to folder' menu item and paste this in

~/Library:Preferences:com.plumamazing.copypastepro.plist

Tap go and it should take you right to this file



The Clip Archives and Clip History (yes, still called ClipRecorder) is here. Copy this next line:

~/Library/Preferences/CopyPasteClips

Then in the finder, in the Go menu, select the 'Go to folder' menu item and paste that line in and hit enter or return key. It will take you to this folder (below).



Q: I am having problems importing Archives from the clip sets in an old version of CopyPaste?

A: The new one is so different that there is no perfect import. It depends on a number of factors.

1. Not every clip can be converted.
2. Not all data in every clip can be converted.
3. Old clips had no hot-key stored within the data, so CopyPaste Pro loads them as they come from disk, which can cause clips to get different hot-keys assigned.
4. CopyPaste-X features, like renamed clips, are ignored. Edited clips might lose their style, and encrypted clips are not loaded at all.
5. There might be confusion between an exported Clip Set which, basically, is a single file stored somewhere and the automatically stored Clip Sets which are folders containing single files for each clip and which can only be loaded in a bunch. If you never moved the old CopyPaste-X clip files, everything should import when you click the button "Import all regular CopyPaste-X Clip

Sets."

6. Most confusing might be the case where you made a backup of all your old CopyPaste-X clip files from the Preferences folder to an external storage device. In this case, you first have to restore the original path to the clips before you can import them all. That means you must create the following path: [User] / Library / Preferences / CopyPasteFolder/. You then can move all backed up Clip Set folders into the CopyPasteFolder. This is the place where CopyPaste Pro will look for them.

If you cannot solve your problem, you could try to launch CopyPaste-X and open a new document in the Clip Editor. Here you can paste all your missing clips and then save the document in RTFD format to disk. This saved document filled with your clips can be opened in TextEdit. With CopyPaste Pro, you can copy the items thereof.

Q: The icon doesn't show in the dock, although the option is checked in the Preferences.

A: There is a bug in Tiger (not Leopard), which prevents switching from having an Icon in the Dock or not. You can however hack CopyPaste to show the icon permanently.

You have to open the Application Bundle (in the Finder Contextual Menu -> Show Package Content). Next, open the "Contents" folder inside and locate the "info.plist file". Open this file and find the key LSUIElement. Set the value for this key to "false".

Next time you launch CopyPaste, you will see the Icon in the Dock.

LSUIElement indicates to the system whether CopyPaste is a normal application or a background application. This hack works for every application, but you can seriously damage the program if you make a mistake. Be warned!

Q: Why can't I have unlimited Archives and History clips?

A: To answer the question of why the clip archive is not unlimited. Well, it is unlimited. You can have as many archives as you want, but each of those archives has 43 slots. The reason for that limitation is this is how many usable keys there are on a keyboard that can be used for hot-keys. Each hot-key is then used to copy and paste from an archive.

The reason the clip history is not unlimited is because memory on the Mac is limited, and there is no suitable interface to access an unlimited number of clips. As you found, you can change the number of clips in the history from the default of 20 up to 200, if you want. People have different amounts of RAM on their Mac, and some people copy just text (which takes up almost no RAM) and others copy 20 megabyte pictures. The person who copies 20 megabyte pictures will want to limit the number of clips remembered depending on their available RAM. People who copy mostly text can go to the CopyPaste Preferences and the number of clips in History much higher.

Q: CopyPaste Pro (and previous) will paste to Apple's calculator widget but will not copy from it. The previous CopyPaste would copy.

A: Actually, on Leopard the calculator widget does not allow to copy at all. Pasting numbers is fine, but there is no copying. In Tiger, it copies fine. So, this is a Leopard bug - not a CopyPaste bug. Application developers are the ones who implement the ability to copy and paste in their apps. Sometimes they don't do it by Apple's guidelines or completely.

Q: The clipboard icon that shows on the desktop disappears in some programs?

A: CopyPaste hides its icons in several video programs like Quicktime Player, VLC, EyeTV, iTunes, and DVD Player, so that it is not seen when watching videos. This is a feature requested by users, not a bug :)

Q: I have a problem with the Command c 3 and Command shift 4.

A: We have found the number 3 and 4 problem comes from keeping the c-key pressed while hitting the 3-key. It should be Command c (then continue to hold the Command key release the c key), then hit 3.

Q: The hot-keys don't work with the Clip Browser open.

A: When the Clip Browser is open, you can use the hot-keys assigned by your application, not by CopyPaste. Unless the mouse is inside the Clip Browser, only then the hot-keys assigned by CopyPaste work. There can always only be one hot-key active. Usually, you do not want your program to stop working with its hot-keys, so CopyPaste Pro releases its shortcuts if the Browser is opened via the floating icon. If you locate the browser via Command-v, then the shortcuts are active all of the time.

PURCHASE/REGISTRATION

CopyPaste Pro can be tried for free for 30 days. After that, please take your time and consider [purchasing the program](#) to get all features, details below. If you like CopyPastePro, then your purchase helps push forward development to make the program even more useful. Purchasing quantities reduces the price in our store automatically.

In addition to CopyPaste Pro's other features, registered users receive four important additions:

- A key to remove the reminder dialog and the startup screen (the big clipboard).
- Save Clipboards through Restarts - available only to registered users after 30 days.
- The knowledge that you are participating in the evolution of CopyPaste Pro.
- Numerous free upgrades throughout the year.
- Email Tech Support (if ever necessary).

After purchasing, you will use your email and a registration key to register. If you use Apple mail, there is a link in the email you are sent that will register you automatically. To register manually, copy and paste the info we send you into the registration dialog (right) that is found in the CopyPaste Pro Preferences.

SUPPORT

Support is not needed, since CopyPaste Pro has no bugs... ;-) Actually, we love to hear from you. Please let us know your suggestions and bugs [here](#). If you have another kind of question not answered in this manual go to the support area on our website.

USER RAVES ([want to rave?](#))

"I use CopyPaste Pro 2.0 (by Peter Hoerster & Julian Miller) all the time! It's the single most-important add-on software on my Mac!

~Alán Apurim

Just a word of gratitude for the latest upgrade to CopyPaste: it's a terrific improvement on the previous incarnation. It really is one of the best pieces of add-on software available. I've been using it for years and would find it difficult to live without it. Now it's even better! Best wishes.

~Tim Clarke

Ain't a Mac without it!
~Michael Jay Warren

Thanks for bringing this new version of CopyPaste to market. I have been using CopyPaste since 2002 (OS9), and still rely on it every day! I have demo'd other clipboard apps, but CopyPaste is THE BEST!
~Dave Wheelock

I can't imagine using a Macintosh without this -- it seems to me to be the fuel injector in a fine engine.
~Leslie Bencoter, Deadwood, Oregon

Absolutely essential. I can't count the number of times a day I use Copypaste. You all do know that Microsoft and probably Apple will now copy and paste this idea into their OS's and not pay you, right? Hasn't this happened to you all a couple times before?
~James Fitz
[The simple answer to that is yes.]

Thanks again for a great and indispensable piece of software! I think it is FANTASTIC!
~Dan Sanfilippo

Can't live without it!!! Great product! It's indispensable and thank you for developing it!
~Roger Euchler

I finally convinced your server to let me pay you. I am grateful. Copypaste had been sorely missed ever since I got an Intel Mac running Leopard. It is indispensable!
~David Rosenblum

You sure know how to show a girl a good time! [we believe she was referring to CopyPaste]
~Betsy Milligan

I loved the old version of CP, but I have to admit, the new version is far better. Never thought I'd say that! Thanks for all your hard work. At first, I was worried about having any changes made to CopyPaste. Now I'm happy with what you've done and I wouldn't want to go back!
~Joe Olivas

CopyPaste Pro: once you try it, you wonder how could you live without it!
~Prof. Dr. Gabriel Dorado, Molecular Biology & Bioinformatics
Project Manager/Computer Systems Manager

Your CopyPaste and TypeIt4Me are the two most used applications on my computer and have worked together happily for years. Please make this happen again, soon. If you do, I will name my next child after you. Of course it may take a while, since I'm going to be seventy on my upcoming birthday in October. :^D
~Gene Leff

Note from Julian and Peter: Now that we accomplished this, we expect to hear of a child named CopyPaste soon. Maybe twins?



I am certainly willing to pay for any upgrade to my favorite application! Thanks.
~Dr. Norman Cohen

CopyPaste Pro is wonderful. Thank you for taking the time to produce such a useful piece of software!
~Bruce R. Glazer

Thanks for bringing CopyPaste back for OS X. I've quickly left (name deleted) and (name deleted) behind, even though, in desperation, I'd purchased them both.
~Sam Asher

I cannot imagine a computer without CopyPaste.
~Sir James Galway, World Renowned Flutist

“Can't Survive Without It. As the Help Desk Director for the National Association of Photoshop Professionals (NAPP), I answer up to 100 e-mail questions each day. As you can imagine, many members of NAPP run into the same problems and questions regularly. CopyPaste saves me thousands of words of typing every day, letting me supply answers with a series of simple keyboard shortcuts. Without CopyPaste, my response time would be slower and there would be a much greater chance of inaccuracies creeping into the responses.”
~Pete Bauer, Director NAPP Help Desk

“Excellent! I've been using CopyPaste since mid 1990's. It is indispensable. Apple should have incorporated CP into the Mac OS. Thank you for making life that little bit easier.”
~Dean Perkins

“excellent! the memory footprint is now small and constant. i find that this application does its basic job of copying and pasting more efficiently (short simple keystrokes) than other competing application. highly recommended.

~fxt (on versiontracker.com)

“I always pay the fee on starting a new Mac because I love this product so much. It is the biggest time-saver imaginable when you need to use standard answers on any e-mailing. Best of all it's as easy as counting.”

Montmartre

“CopyPaste just as its predecessor for MacOS is a masterpiece. You won't be able to imagine how you did without it.

~Emanuel (on versiontracker.com)

“Still the best. Its used at least 20 times a day. Had the old one on Mac 9.2, this new one has a lot more features that are very nice for someone who writes or edits a lot. Its a superlative product and a pleasure to have.”

~Ronald Norman

“Superb program. This is the one software I will never be without. I have used it for years and cannot imagine working without it. The few times I had a question Julian was prompt in responding. He doesn't know me, but treated me like family if not better. Thank you for a superb program.”

~slb4010_dotmac on versiontracker.com

To me CopyPaste is the one indispensable program for Macs. It has always been an invaluable program but now is even more so. Again thanks to you both for the greatest Mac app ever.

~Ken Atichison

MEDIA REVIEWS ([want to review?](#))

"I curse Apple for not enabling me to copy more than one item at a time." But praise be to generous programmers. CopyPaste's nifty text-processing tools let you shift case, tab, or insert text files, pictures, and sounds into a clipboard - the floating palette keeps track of what's where. Even neater is the clip archive, which drops copied items into a folder on your desktop - fabulously convenient for online researchers."

~Debbie Elkind, *Wired Magazine*

"You'll find that CopyPaste is wonderfully tiny and, like most of my favorite shareware utilities, it has a shy personality -- you can send it away and it will discreetly return at your beck and call."

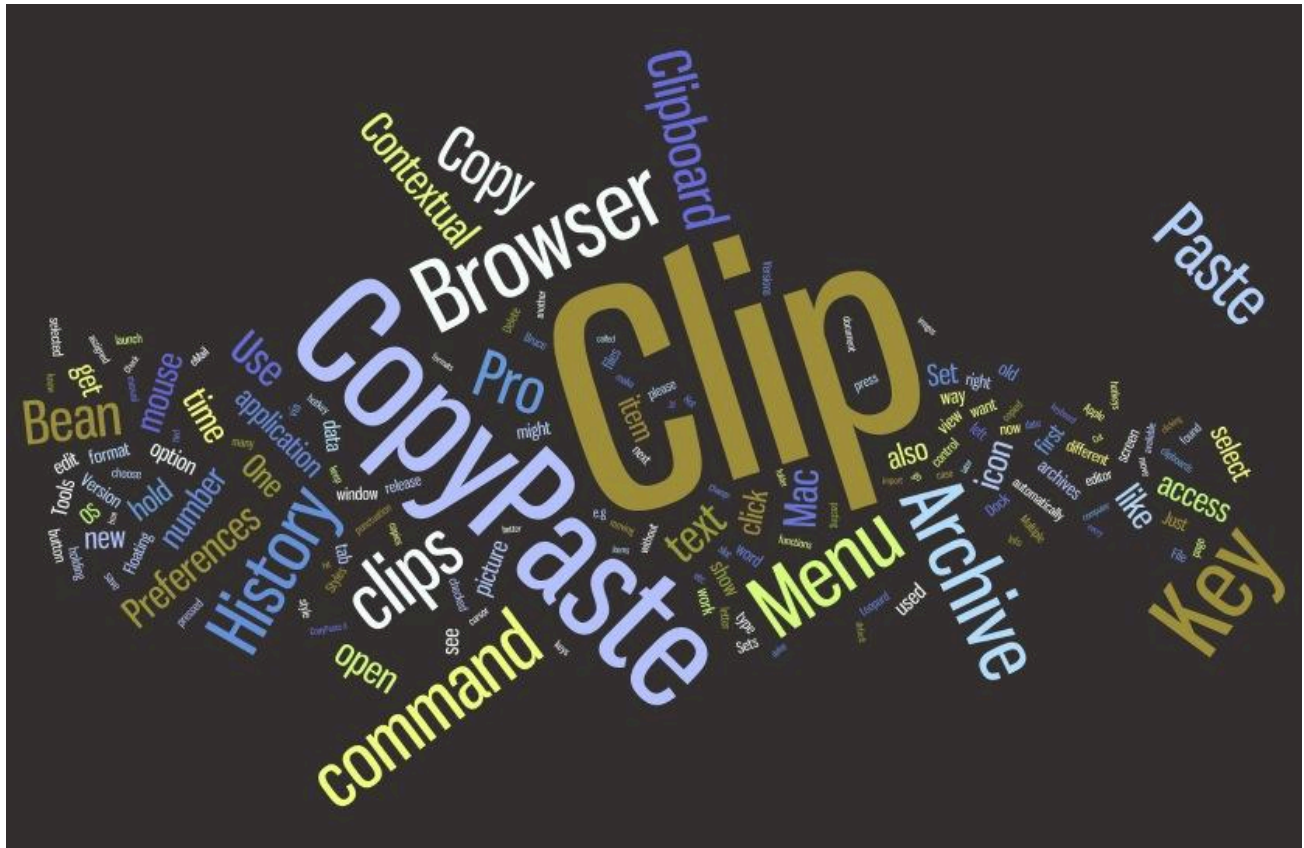
~Cathy Begien, *Macworld Magazine*

"CopyPaste: A Godsend For Power Users & Novices Alike "This is a handy-dandy little program. It offers much for the experienced user, but there are aspects of it that would be very helpful to the novice."

~Nancy Carroll Gravley, *The Mac Observer*

"The only utility to which I've remained true is the ever-lovely * CopyPaste from the wonderful folks at Script Software. * CopyPaste offers you 100 clipboards to which you can paste essential bits and

~Peter Wilson, *Vancouver Sun* Article

~Danny Groveman, *Mac Guild*

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