

Minutes of A Regular Monthly Meeting
Board of Directors of the Knoxville Community School District
[December 11, 2023](#)

AGENDA:

I. Call to Order

The meeting was called to order by President Smith at 5:30 p.m.

II. Roll Call & Determination of Quorum

Present: Swartzendruber, Scott (Arrived at 5:35 p.m.), Slykhuis, Sullivan, Smith

Absent: None

III. Approval of Agenda / Conflict of Interest

Sullivan made a motion to approve the agenda as presented, seconded by Swartzendruber. Motion passed unanimously. No conflict of interest items were noted.

IV. Consider Consent Agenda

A. Meeting Minutes

1. Minutes of November 27, 2023 Regular Meeting

B. Financial Statements/Student Activity Fund - November 2023

C. Bills for Approval since November 13, 2023, presented December 11, 2023

D. Personnel Recommendations

1. Resignation

- a) Accept the resignation of Jalen Nelson, middle school softball coach, effective immediately

E. Agreements/Contracts

- 1. Approve the special education contract with College Community School District as presented
- 2. Approve the special education contracts with Pella Community School District as presented
- 3. Approve the special education contract with Chariton Community School District as presented

Sullivan made a motion to approve the consent agenda items as presented, seconded by Swartzendruber. Motion passed unanimously.

V. Communications

A. Publications

1. None

B. Public Comments

- 1. Tony Rider addressed the school board concerning school budget issues, Pennie Sommar addressed the board concerning the old middle school demolition project, Cindy Fenoglio addressed the board concerning the school board meeting agendas and minutes.

VI. Reports

- A. The board received the monthly report from the Superintendent.

VII. Old Business

A. Consider Purchase Agreement

Scott made a motion to approve the purchase agreement as presented, seconded by Sullivan. Motion carried unanimously.

VIII. New Business

- A. Consider KMS Demolition Bid Recommendation
Scott made a motion to accept the bid submitted by Midwest Demolition Contractors in the amount of \$329,000 for the old middle school demolition project, seconded by Sullivan. Motion carried unanimously.
- B. Legislative Advocacy Update with Margaret Buckton
The board received a virtual legislative advocacy update from Margaret Buckton from ISFIS.
- C. Consider Personnel Committee Recommendations
Slykhuis made a motion to approve the early retirement recommendation from the personnel committee with the limit of three total applications, seconded by Swartzendruber. AYES - Slykhuis, Swartzendruber, Smith. NAYS - Scott, Sullivan. Motion carried.
- D. Consider Personnel Committee Recommendations for Handbook Amendment
Swartzendruber made a motion to approve the personnel committee recommendations for employee handbook amendments as presented, seconded by Slykhuis. Motion carried unanimously.
- E. Consider Resolution to Continue Participation in the Instructional Support Program
Sullivan made a motion to adopt the resolution to continue participation in the instructional support program for the Knoxville Community School District, seconded by Swartzendruber. Motion carried unanimously.
- F. Consider Spring/Summer Contracts
Sullivan made a motion to approve the spring/summer coach/sponsor contracts as presented, seconded by Scott. Motion carried unanimously.
- G. Consider Copier/Printer Replacement Proposal
Sullivan made a motion to approve the copier/printer replacement proposal submitted by Access Systems as presented, seconded by Slykhuis. Motion carried unanimously.
- H. Consider Calendar Modification for Midterm Dates
Slykhuis made a motion to approve the calendar modification for midterm dates for the high school, seconded by Swartzendruber. Motion carried unanimously.
- I. Consider Early Graduation Requests
Sullivan made a motion to approve the early graduation requests as presented, seconded by Scott. Motion carried unanimously.
- J. Closed Session to Review Emergency Operations Plan: To review or discuss records which are required or authorized by state or federal law to be kept confidential. Iowa Code 21.5(1)(a).
Sullivan made a motion to enter closed session to review or discuss records which are required or authorized by state or federal law to be kept confidential. Iowa Code 21.5(1)(a), seconded by Scott. Motion carried unanimously and the time was 7:37 p.m.

Scott made a motion to return to open session, seconded by Swartzendruber. Motion carried unanimously and the time was 8:09 p.m.

IX. Announcements

- A. Dates to Remember:
 - 1. December 21-31 No School / Christmas Break
 - 2. January 2-3 No School / Christmas Break

3. January 4 School Resumes

B. Items to be placed on the agenda of the January 8, 2024 Meeting:

1. Worksession with Kristy Latta: Board Roles & Responsibilities
2. Set Public Hearing: 2023-2024 KCSD Calendar
3. Consider At-Risk/Dropout Prevention Application
4. Discuss 2023 Board Calendar
5. Jan. 22: Worksession with Larry Sigel: Balancing the Budget

X. Adjournment

The meeting adjourned at 8:11 p.m.

Board President

Board Secretary