



## MINUTES OF DISTRICT 70

### EXECUTIVE COMMITTEE MEETING (DEC) #04

Held on Sunday, 5th February 2022, from 13.00 pm to 16.00 pm  
at Bankstown Sports Club

#### MEETING OPENED

Daryl Beahan DTM called the first meeting for the 2022-2023 year to order at 13.00 pm.

#### ACKNOWLEDGEMENT OF COUNTRY

Acknowledgement of Country was conducted by.

Mo Youssef handed control of the meeting back to District Director, Mitsie Kent DTM.

#### WELCOME

District Director, Mitsie Kent DTM, welcomed all District Officers, Staff Officers, and Past District Governors/Directors to the Executive Committee Meeting (DEC) #04 for 2022-2023.

#### QUORUM/APOLOGIES

##### Quorum:

- 42 District Officers (less 8 Area Director Roles NOT Filled).
- **22 District Officers in attendance – Quorum established.**
- **4 Staff Officers in attendance.**

##### Apologies:

- As per Apologies spreadsheet.

## MOMENT OF SILENCE

Moment of silence was given to members and family of members who passed away.

## THOUGHT OF THE DAY

A message from John Jennings - Phillip Division Director to .

## CONTEST ORGANISATION TRAINING

Program Quality Director, Michael Fenton summarised guidelines for this year's contests based on the new 2022-2023 Contest Rulebook.

PQD Michael Fenton reminded that the contest budget is ideally net zeroed.

## CLUB OFFICER TRAINING

Program Quality Director, Michael Fenton mentioned Club Officer Training Details would be online soon.

## AREA DIRECTOR VISITS

Club Growth Director, Mike Kano-McCallum DTM asked each table to share praises and improvements from Area Director Reports.

CGD shared tips to allow clubs 48 hours to respond to the draft Area Director Visit Report before the report is submitted. CGD reminded Area Directors to submit reports in advance to avoid last minute technical failure.

## CLUB RENEWALS

CGD shared trends of membership and club renewals in District 70 in the past five years.

CGD called for a moment of silence for the club that have closed this FY to date.

- Bradfield - Perpetual - A15
- Central - Sydney Advanced Speakers - A12
- Central - MYOB - Area13
- Lachlan - The Exodus Foundation Toastmasters Club - Area32
- Monaro - Training in Focus Toastmasters Club - A17
- Monaro - Brindabella Club - A26
- Monaro - Toastmasters on Allara - A27
- Monaro - CPA ACT Toastmasters - A41
- Monaro - EY Canberra - A41
- Waratah - Taxation Toastmasters Club - A10

CGD congratulated clubs with high renewals in each division.

## THOUGHT OF THE DAY

Phillip Division Director John Jennings encourage participants to “just say yes”, especially when it comes to joining District

## SENIOR MANAGER REPORTS

### MINUTES OF THE PREVIOUS MEETING

**MOTION:** Administration Manager, Perry Nguyen moved that the Minutes of the previous meeting be adopted.

**SECONDED BY:** Mike Kano-McCallum  
**BUSINESS ARISING:** Nil.

**CARRIED:** Motion was carried by a vote on the voices.

### CORRESPONDENCE RECEIVED

**MOTION:** Administration Manager, Perry Nguyen moved that the Correspondence Received as printed on Page 5 in the DEC Reports Book #04 be received.

**SECONDED BY:** John Jennings  
**BUSINESS ARISING:** Nil.

**CARRIED:** Motion was carried by a vote on the voices.

### CORRESPONDENCE SENT

**MOTION:** Administration Manager, Perry Nguyen moved that the Correspondence Sent as printed on Pages 5 & 6 in the DEC Reports Book #04 be received.

**SECONDED BY:** Graham Warbrick  
**BUSINESS ARISING:** Nil.

**CARRIED:** Motion was carried by a vote on the voices.

## SENIOR MANAGER AND DIVISION DIRECTOR REPORTS

### DISTRICT DIRECTOR REPORT

District Director Mitsie Kent DTM tabled the report as read.

**MOTION:** DD Mitsie Kent DTM moved that the District Director Report as printed on Pages 7 & 8 in the DEC Reports Book #04 be adopted

**SECONDED BY:** xxxxx  
**BUSINESS ARISING:** Nil.

**CARRIED:** Motion was carried by a vote on the voices.

## **PROGRAM QUALITY DIRECTOR REPORT**

Program Quality Director Michael Fenton reminded attendants of Club Officer Training Round Two and PQR encouraged members to reflect on their Toastmaster goals and how to achieve them this year.

**MOTION:** PQR Michael Fenton moved that the District Director Report as printed on Pages 9 in the DEC Reports Book #04 be adopted

**SECONDED BY:** Andrew Main  
**BUSINESS ARISING:** Nil.

**CARRIED:** Motion was carried by a vote on the voices.

## **CLUB GROWTH DIRECTOR REPORT**

Club Growth Director Mike Kano-McCallum DTM table the report as read.

## **FINANCE MANAGER REPORT**

Finance Manager Stella Lu tabled the report as read.

## **PUBLIC RELATIONS MANAGER REPORT**

Public Relations Manager John Hughson DTM noted the 2022-2023 Diary were distributed and Postcards are available for Division Directors and Area Directors.

Public Relations Manager John Hughson DTM noted the re-running of the Shopping Centre campaign and thought process behind choosing the shopping centres. It depended on availability, pricing and our target reach. John had encouraged Area Directors and Clubs to visit the shopping centres and take a photo to help promote the campaign on their personal social media pages.

John also discussed formalisation of the District 70 Public Relations Award.

**MOTION:** Public Relations Manager John Hughson DTM moved that new protocol for the D70 Public Relations Award be included in the D70 Procedures and Operation Manual.

**SECONDED BY:** Michael Fenton

**BUSINESS ARISING:** Nil.

**CARRIED:** Motion was carried by a vote on the voices.

## IMMEDIATE PAST DISTRICT DIRECTOR

Immediate Past District Director Kay Wood DTM noted that trophies from last year's contests were being re-done. Kay also reminded all that the Annual Awards Function is took place on 11 September at Mittagong RSL; and was an event worth attending.

## SENIOR MANAGEMENT REPORTS

**MOTION:** Mo Youssef moved that all Senior Management printed on page 7 to 26 be adopted.

**SECONDED BY:** Rachel Segal

**CARRIED:** Motion was carried by a vote on the voices.

## DIVISION DIRECTOR REPORTS

David Singer noted Ocean Division received contribution from Belle Property (Bondi Junction) who has sponsored the trophy.

**MOTION:** Graham Warbrick moved that all Division Director Reports printed on page 18 of DEC Reports 3 be adopted.

**SECONDED BY:** Saranya (Sarah) Sethuram

**CARRIED:** Motion was carried by a vote on the voices.

## GENERAL BUSINESS

Deb Murphy reminded DEC members that a 13-year-old member from Gavel Club is competing in International World Championships in Dubai on the 8th of January.

Lana Shaba is bringing Burwood Club online and Susan Newton is bringing Campbelltown Club online.

Upcoming DEC #4 meeting is marked as Face to Face.

## MEETING ENDED

Meeting officially closed at 4:00pm.

_____	_____	<b>Title</b>
<b>Name</b>		
_____	_____	<b>Date</b>
<b>Signature</b>		