CATOOSA COUNTY COLLEGE AND CAREER ACADEMY

190 Catoosa Circle Ringgold, GA 30736 706-937-2220

INSTRUCTOR:
Mr. Head
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COURSE SYLLABUS

COURSE TITLE: Public Safety Communications

COURSE NUMBER: 43.46200

COURSE DESCRIPTION: This course is based on the Georgia Public Safety Training Center Basic Communications Officer Training program. Extensive training on communication skills, legal and ethical responsibilities, stress management, laws and regulations, and successful inter-agency interaction and support are the standards laying the groundwork for this course. In a fast-paced environment, students learn to handle law enforcement, as well as fire and emergency calls and medical calls. Students will complete CPR, AED, and First Aid training. A minimum of 8 hours of simulated training is required for the course. This course may be taken as the third course in the Public Safety Communications pathway in the Health Science cluster or the Law, Public Safety, Corrections and Security Cluster. Students may become eligible for certification through GA POST.
PREREQUISITES: This course is offered to current high school seniors. No prerequisites are mandated, but GA. POST requirements are mandatory.

ACADEMIC KNOWLEDGE AND SKILLS:

1) Roles of the Communications Officer
2) Communications Liability
3) Telephone Techniques
4) Stress Management
5) Handling TTY Calls
6) Crisis Intervention
7) Emergency Management
8) Radio Broadcast Techniques
9) Law Enforcement Dispatch
10) Terrorism
11) Medical Dispatch
12) Fire Dispatch

VISITING PUBLIC SAFETY PROFESSIONALS:
All students enrolled in Criminal Justice classes at CCA will be exposed to various public safety (Fire, Law Enforcement, Attorneys, Judges, E.M.S.) professionals. The purpose is to prepare students for employment by providing them with opportunities to meet/talk with current public safety professionals.

MATERIALS/REFERENCES:
Basic Communications Officer Training Reference Text 2022: GPSTC, 2022
A PDF copy of text is available on google classroom in the class resources.

ATTENDANCE/MAKE-UP WORK: Attendance is mandatory Students are expected to be in class each day. Students need to be in the classroom and ready to work before the tardy bell. Students are discouraged from being outside the classroom during instruction. POST requires attendance of 80 hours for this course of study. All assignments are due the day they are assigned unless otherwise noted. Students will have one day from the date of returning to school from an excused absence to arrange for for makeup time. Time is limited for this course and a student can be dismissed from the course if time becomes an issue. Late assignments that are not the result of an absence will be penalized by 10 points.

GRADING POLICY/EVALUATION: For Catoosa County BOE grade

I.	**Tests/Quizzes** Written and Practical Assessments	**25%**
II.	**Skills** Physical and Practical Exercises,	**25%**
III.	**Work Ethic/Daily Assignments** Student Initiative and Participation	**50%**

GRADING LEGEND:	A	90 – 100
	B	80 - 89
	C	74 - 79
	D	70 - 73
	F	0 - 69

The final certification will depend 100% on GA. POST examination.

GENERAL CLASS RULES/EXPECTATIONS:

1. **Classroom disruptions of any type or form will NOT be tolerated.**
2. **All assignments will be posted inside google classroom.**
3. **All work assigned will be completed as the result of individual effort unless otherwise instructed.**
4. **All class assignments are due at the end of the class period and late work will be penalized.**
5. **All tests including hands on skills are retestable one time following remediation.**
6. **Students will sit in their assigned seats and remain awake and alert at all times.**
7. **Questions and participation are encouraged. However, unaccountable talking is distracting to the learning environment. If you have a question or comment, raise your hand and you will be acknowledged.**
8. **Cellphones will be place in the area specified by instructor and will not be out during class.**