

**PTO Full Exec Meeting
January 20, 2026**

1. Approve Minutes from December Meeting
2. Principal's Update
3. President's Update
 - a. President's Council Recap
 - b. West Side Classic Ideas
 - c. Valentine's Day Party Philanthropy
 - d. Exec Board 26-27 Positions
 - e. Full Exec Meeting: @ 9:30 on Zoom
4. VP Finance
 - a. Treasurer's Report
5. VP Community
 - a. Mom's Night Out: February 5
 - i. Freestyle Ceramics HP from 7-9
 - ii. \$10 sign up studio fee
 - iii. PTO will provide snacks
 - b. McDonald's McTeacher Night: Thursday, April 30
6. VP School Connections
 - a. Yearbook Updates
7. VP Events
 - a. Skate Night: Sunday, March 8
 - i. First Committee Meeting: 1/15 on Zoom
 - b. Glow Party: Friday, April 24
 - i. Contract signed with Bizar Entertainment
8. VP Education
 - a. School Supply Teacher Lists
9. VP Fundraising
 - a. Dominos Fundraiser
 - b. Bingo Night
 - i. Night of Volunteers
 - c. Nickel City

PTO Exec Agenda

December 10, 2025

Meeting called to order at 9:34am

1. Approve Minutes from November Meeting
2. President's Update
 - a. Holiday Gift Update
 - i. Give 6 special teachers each \$200 gift card, give Jenny and Sally each a \$50 gift card, Dr. Faust and Mrs. Monaco each a \$15 gift card
 - b. Next Exec Meeting: 1/14 9:30am
3. VP Finance
 - a. Treasurer's Report
 - i. \$82,000 cash on hand
4. VP Communication
5. VP Fundraising
 - a. Bingo night- January 30, 5-7pm
 - i. committee meeting last night, working on revamping Bingo Night with a musical bingo format, \$5 per person to enter, can also pre-order dinner and snack options, looking for volunteers for night of event, looking into selling swag and concessions
 - b. Dominos fundraiser- starting in January, more info to come
 - c. Sky Zone/Nickel City
 - i. looking into dates for Nickel City in February or after
 - ii. Sky Zone fundraiser done at other schools
6. VP Education
 - a. School Supplies
 - i. Committee will reach out to teachers mid-January for requests
7. VP Community
 - a. Portillo's Dine and Donate Update
 - i. \$1000 in sales, made \$218
 - b. Teacher Holiday Lunch- catered by Dear Franks, next Wednesday
 - c. DNO & MNO
 - i. will follow up for a date to schedule for DNO
 - ii. MNO Feb 4 or 5, Freestyle Ceramics painting in Highland Park
 1. \$500 budget to help cover studio fee, appetizers, soft drinks
 2. Option for Moms to pay for their piece to paint- range \$20-30 each piece
 3. Option for a set price and choosing items in that price range
 - d. McDonald's
 - i. Looking into spring dates
8. VP Events
 - a. Glow Party Update- April 24

- i. 5:30-6:00 low sensory, 6:00-7:30 Glow - Bizar Entertainment
- ii. Waiting on contract from Bizar
- iii. Looking into catering options from Josh's
- iv. Committee meeting in January after receiving contract

9. VP School Connections

- a. Yearbook Update
 - i. Kids voting on yearbook cover
 - ii. Still need photographers for winter party
- b. Staff Appreciation Week Update
 - i. 75- \$10 Target gift cards purchased for raffle
 - ii. Week of May 4-8

Meeting adjourned at 10:28am

**PTO Exec Agenda
November 18, 2025**

Meeting called to order at 9:39am

- 1. Approve Minutes from October Meeting
- 2. President's Update
 - a. President's Council
 - i. Extension for referendum, Dec 10 task force meeting, Dec 18 decision
 - ii. Caruso and Shepard holiday gift collection
 - iii. Book fairs, bingo night, etc going on at the other elementary schools
 - b. West Side Classic
 - i. Ms. Laughlin requested meeting for how PTO can be involved
 - c. Holiday Exec Meeting: 12/10 breakfast party
- 3. VP Finance
 - a. Treasurer's Report

- i. \$81,328.26 cash on hand
- ii. Voted for line item on budget for retirement gift for retiring teachers

4. VP Communication

5. VP Fundraising

- a. Elsie Mae Pie Sales- 61 pies sold
- b. Chicago Wolves Game Sales- 32 tickets sold
- c. Bingo night- initial planning meeting coming up
- d. Dominos fundraiser in the works- January sale
- e. Spirit Wear- holiday sale through November 30

6. VP Education

- a. School Supplies: send to teachers in January, finalize in February, sales will start around spring break time

7. VP Community

- a. Portillo's Dine and Donate: 12/4
- b. McDonald's Teacher Night- sometime in spring
- c. Holiday Lunch- 12/17, 2 volunteers signed up to plan lunch
- d. Dad's Night Revisit- \$500 budget
- e. Mom's Night- around Feb 3-5 week, possibly Galentine's type event, \$500 budget

8. VP Events

- a. Foam Party Update? Will find out if we can do next year/will likely think of new idea for September in its place
- b. New Event for Spring?
 - i. Glow Party with DJ in the gym- possibly sometime in April
 - ii. Bowling Night
 - iii. 5k run/walk
 - iv. School talent show
 - v. Movie night at a theater

9. VP School Connections

- a. Pumpkin fundraiser recap- $\frac{1}{3}$ of the money came from the "67" pumpkin
- b. Yearbook photo contest

Meeting adjourned