

HURLEY R-1 SCHOOLS



Hurley Mission statement: Working to inspire and motivate all students to succeed.

2024-2025 HURLEY HIGH SCHOOL STUDENT HANDBOOK

Dear Students and Parents:

Welcome to the 2024-2025 school year. The purpose of education encompasses an array of goals. Not only does education instill basic foundations of learning, but also it is our ultimate desire that we send productive young adults into society as lifelong learners. This handbook serves as an informative guide to assist the student and parent in the rules, regulations, and schedules of Hurley School. Please take time to review these policies adopted by our Board of Education to avoid any misunderstandings.

Policy Statement on Compliance with State and Federal Laws Prohibiting Discrimination

Hurley R-1 does not discriminate on the basis of sex, race, color, national origin, handicap, or age in admission or access to, or treatment of employment in its programs or activities. Any questions regarding the Board's compliance with Title VI, Title IX, or Section 504 including information about the existence and location of services, activities, and facilities that are accessible to and usable by disabled persons may be directed to the Title IX Coordinator who can be reached at (573) 347-2351, The Hurley R-1 District Office, P. O. Box 248, Hurley, MO 65675, or the Assistant Secretary for Civil Rights, U.S. Department of Education.

Important Information

Contact Information:

Hurley R-I School District
86 Holt Spring Road
Hurley, MO 65675
(417)369-3271
www.hurleytigers.org

School Hours: 7:45-3:45

Administration:

Dr. Matt Summers, Superintendent
Joey Little, 7th-12th Dean of Students and Athletic Director
Kylah Burke, Pre K-6th Principal

Faculty and Staff:

Keith Slater, Counselor
Jake Redus, Special Education
Jim Wells, Special Education
Laura Wertz, Art/FACS
Matthew Cullum, Band
Allie Lumpkin, 7-8 Reading
Paula Moeller, 9-12 Math
Anthony Hampton, 9-12 Science
Kaitlyn Conlee, 7-8 Math, Intervention
Joey Little, 9-11 Social Studies
Jared Ives, Health, Physical Education
Nurse

Brent Moody, SRO
Madison Knight, 7-12 ELA
Josie Ray, Finance Secretary
Charlotte Donnell, JH SS/SpEd
Kenny Robertson, Custodian/Maintenance
Jamie Robertson, Custodian
Bryston McHolland, Bus Driver
Keith Henson, Bus Driver
Cody Wright, Bus Driver
Emily Hance, Ag Education
Michaela Wilson, Assistant Principal

HURLEY R-I SCHOOL CALENDAR 2024-2025

NEW TEACHER WORK DAY	AUGUST 7-8
TEACHER WORK DAYS.....	AUGUST 13-15
FIRST DAY OF CLASSES.....	AUGUST 20
TEACHER INSERVICE DAY	SEPTEMBER 30
PARENT TEACHER CONFERENCES.....	OCTOBER 21
TEACHER INSERVICE DAY.....	NOVEMBER 11
SCHOOL IN SESSION.....	NOVEMBER 25
THANKSGIVING VACATION.....	NOVEMBER 27-29
TEACHER INSERVICE DAY.....	DECEMBER 9
SCHOOL IN SESSION.....	DECEMBER 16
CHRISTMAS VACATION.....	DECEMBER 21 - JANUARY 3
CLASSES RESUME.....	JANUARY 7
TEACHER INSERVICE DAY	JANUARY 20
PARENT TEACHER CONFERENCES.....	FEBRUARY 17
TEACHER INSERVICE DAY.....	MARCH 10
SPRING BREAK.....	MARCH 18-21
SCHOOL IN SESSION.....	MARCH 31
SCHOOL IN SESSION.....	APRIL 14
SCHOOL NOT IN SESSION.....	APRIL 18
TEACHER INSERVICE DAY.....	APRIL 28
SCHOOL IN SESSION.....	MAY 12
GRADUATION.....	MAY 14
LAST DAY OF SCHOOL	MAY 16
TEACHER INSERVICE DAY.....	MAY 19

Semester Dates:
1st Semester ends Dec. 20, 2024
2nd Semester ends May 16, 2025

School Hours:

1st bell rings at 7:40
School Hours are 7:45 – 3:45 Tuesday-Friday

Enrollment and Registration:

Junior high and Senior high students are pre-registered for classes in the spring of each school year. New students or those that missed spring registration may register the week before classes begin at the Counselor's office.

Immunization Records: (Board Policy 2850)

1. Missouri law requires that all students be immunized for DTaP/DTP/DT, Tdap, MCV(Meningococcal), IPV (Polio), MMR, Hepatitis B, and Varicella6. By state law, the school cannot accept students without current immunizations or parent signed release form.

Birth Certificate:

No child may be officially enrolled in school without first presenting his/her birth certificate for examination. A photocopy of the birth certificate or birth certificate number will be kept in the student's permanent file. If you do not have a birth certificate and your child was born in Missouri, you may secure one by writing to the Stone County Health Department of Galena, Missouri, or online at health.mo.gov.

Change of Address:

Parents or students need to inform the principal's office of **any change in address or telephone number**.

Transferring or Leaving the School District:

A student who plans to transfer or drop out of school must notify the principal's office. All charges the student may have incurred must be paid. All books and materials checked out to the student must be returned before leaving the school district.

Visitors:

All visitors must report to the receptionist's desk upon their arrival at school to receive a visitor pass. Visitors are not allowed to attend classes unless the principal has given permission. If you wish to have a conference with a teacher, please make an appointment during the teacher's conference period, before, or after school. This will eliminate disruption of the instructional process.

Closed Campus:

We operate a closed campus policy--students must stay on the school grounds from the time they arrive, until dismissal, or until they are picked up by their parents or go home on the bus. No student will be allowed to enter the school until 7:20 a.m. and must make arrangements to leave by 4:00 p.m. Students participating in after school activities (clubs, practices, sports events) are not allowed to remain in the building without adult supervision. **Note:** Students are not permitted to leave school during the lunch period, nor will they be allowed to leave school grounds with another student except by written permission (approved by the principal) only.

Breakfast and Lunch Programs:

Breakfast and Lunch are served each school day. Breakfast is served from 7:30 until 7:50 to those students that wish to participate. The cost of breakfast for K-6 is \$1.85 and lunch is \$2.35. The cost of breakfast for 7-12 is \$1.85 and lunch is \$2.85. Extra milk is \$.45 . Juice is \$.35. Students will not be allowed to charge more than **\$20.00** in lunches and breakfasts.

Signing in and Out:

Elementary and high school students may not leave school without signing out at the front desk. Students must have written permission from their parents or guardian before they can leave the school campus.

If the student leaves without permission or without signing out, this will be considered TRUANCY. You will receive disciplinary action. A written permission slip must be signed by the parent and dated. ***All notes to leave school shall be presented to the principal's secretary prior to 1st period.*** In an emergency situation, a phone call from the parent or guardian, to the principal or the principal's secretary may suffice for a note--if the principal or above-named person knows the parent and can ascertain the identity of the person calling. The final decision to release a student during the school day rests with the principal.

Note to Parents/Guardians: If you need to take your child out of school during the school day you must report to the principal's office first. The office will assist you in getting the child released from their class. (This is for the safety and protection of children in school.) **Note:** A list of adults authorized to pick up student(s) will be kept in the office so parents and guardians that wish for other adults to pick up their children may be assured their children will not be released to anyone without their approval.

Lockers:

THE SCHOOL MAY AT ANY TIME SEARCH A LOCKER OF A STUDENT IF THERE IS REASONABLE CAUSE THAT A RULE OR POLICY OF THE SCHOOL IS BEING VIOLATED.

A copy of all locker combinations and keys must be kept in the office.

Care of School Property:

School property is public property and is owned by everyone. Each student is responsible for all books and equipment issued to her/him. If a book or equipment issued to the student is misplaced or damaged, the student will be required to pay for the item on a prorated basis, based on the age of the book or piece of equipment. Each student has a responsibility to help keep the school clean and neat. Destruction of or defacing school property is a violation and the student will be subject to the consequences as outlined in the discipline code.

Use of Telephone:

Only in cases of an emergency will students be called to the telephone during class. The school telephone is for school business: therefore, requests for its use should be made only when absolutely necessary. The school telephone is not for personal calls except in the case of an emergency. Students should not be allowed to make calls from the individual classrooms; this is to be done in the principal's office only. Students need to coordinate rides ahead of time, and not make a habit of calling every day to get a ride home.

Student Dress Code:

Students' dress should reflect maturity in taste on the part of the student. Clothing which distracts from the educational process will not be tolerated.

To promote a professional atmosphere, students will adhere to the following guidelines:

- A. No bare midriff shirts, mesh shirts, sleeveless undershirts, spaghetti strap or tank tops.
No low-cut shirts, no stomach showing and no bra straps showing.
- B. Shorts and skirts are to be at least arms length.
- C. No imprinted clothing with profanity or obscene illustrations or shirts that advertise tobacco and/or alcoholic beverages.

- D. Head coverings like hats, sunglasses, and bandanas cannot be worn in the building except on special occasions.
 - E. School officials retain the right to take whatever action is necessary when a child is dressed in a manner that is deemed disruptive to the educational process.
 - F. No holes above the fingertips shall be permitted in any pants.
- G. Administration has final discretion on all dress code guidelines.**

Parent Conferences:

Parent conferences may be scheduled for various reasons. Parents that want a conference with a teacher or administrator need to call the school and set up a conference time that is convenient for both the parents and the school personnel. There are two scheduled parent/teacher conferences on the school calendar at the end of the first and third quarters.

Weighted Classes:

Weighted classes have been set up for the computation of honor roll and class rank. Weighted classes will count one additional point higher on the grade scale with no grade below a C- being weighted. Example: "B": 3.0 would equate to an "A": 4.0, "B-": 2.66 would equate to "A-": 3.66, etc. The following classes have been approved: Chemistry, Pre-Calculus, College Algebra

Dual Credit:

Beginning junior year, students may take up to two online dual credit college courses per semester. Tuition and books for those courses will be paid in full by the district as long as the student achieves a passing grade of "C" or better. We will be offering Dual Credit Courses through Ozark Technical College. Students will receive both college and high school credit with completion of the course.

Missouri Course Access and Virtual School Program (MOCAP)

Because virtual instruction can be an effective education option for some students, the district will offer virtual courses to students through district staff or by contracting for those services as part of the district-sponsored curriculum. In addition, eligible students may enroll in virtual courses offered through the Missouri Course Access Program (MOCAP/LAUNCH). The district will accept all grades and credits earned through district-sponsored virtual instruction (LAUNCH).

Online course registration follows the same timelines and procedures used in each district school to place students in regular classes. HHS open enrollment in virtual courses occurs between August 1 and the end of the first week of school. Open enrollment for virtual courses also occurs during the first week of second semester. The district's school board policy regarding online courses may be found in PRF6190. If you would like additional information about online courses please contact the high school counselor or principal.

The district will pay the costs of virtual courses only if the district has first approved by application the student's enrollment in the course as described in the policy below. Even if a student or his or her parents/guardians pay the costs for a virtual course, the student or parents/guardians should meet with the principal or designee prior to enrollment to ensure that the course is consistent with the student's academic and personal goals. The district is not required to provide students access to or pay for courses beyond the equivalent of full-time enrollment. Students taking courses virtually are subject to district policies, procedures, and rules applicable to students enrolled in traditional courses including, but not limited to, the district's discipline code and prohibitions on academic dishonesty, discrimination, harassment, bullying, and cyberbullying.

When determining if enrollment in a virtual course is the best educational decision for a student, the student and parent might consider the following information-

Preferred Student Skills for Success in Virtual Courses:

- Student have demonstrated time-management skills that indicate the student is capable of submitting assignments and completing course requirements without reminders.
- Student have demonstrated persistence in overcoming obstacles and willingness to seek assistance when needed.
- Student have demonstrated verbal or written communication skills that would allow the student to succeed in an environment where the instructor may not provide nonverbal cues to support the student's understanding.
- Student have the necessary computer or technical skills to succeed in a virtual course.
- Student have access to technology resources to participate in a virtual course.
- Student previously had been successful with virtual coursework.

DESE- <https://mocap.mo.gov/>

Board Policy- PRF6190 Virtual Instruction

Midterms and Finals:

Students in grades 7-12 will take semester exams in December and May respectively.

Nuisance Items:

Nuisance items are things which are unnecessary and/or distracting to the educational process, and/or those items which may prove to be unsafe if used improperly. Examples of nuisance items are provided: Cell phones, smart watches, tablets, headphones, iPods, iPads, cameras (digital or otherwise) handheld games, laser pens, etc. Some items not listed may still be considered inappropriate by the principal during the instructional day. These are only examples of nuisance items; others not listed may be considered as such by the principal.

Nuisance items may be confiscated from the student and kept in the office. Parents/legal guardians will be contacted concerning the situation. Any item deemed unsafe will need to be picked up by the parent/guardian within a reasonable amount of time. The principal will not store these indefinitely.

Student Cell Phone/Electronic Device Usage:

Students in grades 7th and 8th **will not be permitted to use or display any electronic devices (cell phones, smart watches, etc.) during the school day.** This includes when the student walks into school until 3:45 on Tuesday - Fridays. This includes anytime during the day. Violation of this policy will result in the cell phone being confiscated, taken to the front office. If a 7th - 8th grade student needs to make a call while at school, they must use the office phone. Parents can leave messages for students with the secretary during the school day. The secretary will notify the parents of the phone being in the office.

Students in grades 9th -12th **will not** be permitted to use or display any electronic devices (cell phones, smart watches, etc.) **during the school day**. Cell phones may be used during lunch in the cafeteria only. If a student has their electronic device out any other time it will be confiscated. No electronic devices will be allowed in restrooms or locker rooms. Violation of this policy will result in the cell phone being confiscated, taken to the front office.

Sexual Harassment: (Board Policy 1301)

Sexual harassment of students of either sex by employees or other students is strictly prohibited in the Hurley R-I School District. Sexual harassment is defined as sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature made by a member of the school staff to a student or when made by any student to another student.

Bullying: (Board Policy 2655)

The District is committed to a safe and civil educational environment for all students, employees, volunteers, and patrons free from harassment, intimidation or bullying. “Harassment, intimidation or bullying” means any intentional written, verbal, or physical act, including but not limited to one shown to be motivated by any characteristic in RCW 9A.36.080(3), (race, color, religion, ancestry, national origin, gender, sexual orientation or mental or physical disability), or other distinguishing characteristics, when the intentional written, verbal, or physical act:

- Physically harming a student or damaging the student’s property; or
- Has the effect of substantially interfering with a student’s education; or
- Is so severe, persistent, or pervasive that it creates an intimidating or threatening educational environment; or
- Has the effect of substantially disrupting the orderly operation of the school.

Nothing in this section requires the affected student to actually possess a characteristic that is a basis for the harassment, intimidation, or bullying. “Other distinguishing characteristics” can include but are not limited to: physical appearance, clothing or other apparel, socioeconomic status, gender identity, and marital status. Harassment, intimidation, or bullying can take many forms including: slurs, rumors, jokes, innuendos, demeaning comments, drawings, cartoons, pranks, gestures, physical attacks, threats, or other written, oral, or physical actions. “Intentional acts” refers to the individual’s choice to engage in the act rather than the ultimate impact of the action(s).

This policy also prohibits cyber bullying, which is bullying through communication technologies-email, cell phones, pagers, text messages, instant messaging, defamatory personal websites, personal polling sites, or a combination of these-to support deliberate, repeated, and hostile behavior by an individual or group with the intention of physically or psychologically intimidating others.

Academic Studies/ Progress/ Procedures

Classification of Students:

- 7th Grade: Must have completed and successfully passed at least three of the following sixth grade subjects:
- A. English
 - B. Social Studies
 - C. Science
 - D. Math
- 8th Grade: Must have completed and successfully passed at least three of the following seventh grade subjects:
- A. English
 - B. Social Studies
 - C. Science
 - D. Math
- 9th Grade: Must have completed and successfully passed at least three of the following eighth grade subjects:
- E. English
 - F. Social Studies
 - G. Science
 - H. Math
- 10th Grade: Must have completed at least 6.5 units of ninth grade work.
- 11th Grade: Must have completed at least 13 units of ninth and tenth grade work.
- 12th Grade: Must have completed at least 19 units of credit.

Graduation Requirements:

The minimum graduation requirements are as follows:

Communication Arts	4 units
Social Studies	3 units
Mathematics	3 units
Science	3 units
Fine Arts	1 unit
Practical Arts	1 unit
Physical Education	2 units
Health	½ unit
Electives	8 units
Personal Finance	½ unit
Total	26 Units

Social Studies must include American History and Government.

English must include English I, English II, English III, and another English class

Math must include Algebra I.

Science must include Physical Science and Biology. For the third science elective, students may opt to complete 3 Agriculture Science classes for 1 science credit.

PE must complete 2 credits of PE.

Health must complete ½ credit of Health.
Fine Arts must complete 1 credit of Fine Arts.
Personal Finance must complete ½ credit of personal finance.
Practical Arts must complete 1 credit.

The District will accept courses offered through Missouri's Course Access and Virtual School Program (MOCAP) as units of credit meeting state and local graduation requirements provided that the quantity and quality of completed student work meets standards applicable to the District's traditional program.

EOC Delay Policy/Failing at Semester:

Students who fail 1st semester or 3rd quarter, the school can delay students from taking the subject EOC during 4th quarter. The student would retake the course and take the EOC at the end of 1st semester or the end of 2nd semester. Certain classes require passing 1st semester in order to take 2nd semester because they are EOC tested classes. These classes include: Algebra I, Government, English II and Biology 1.

Home School Policy

Students entering Hurley R-I School who have previous credits from an acceptable home school program will be allowed to receive a maximum of 2 credits towards their Hurley R-I School requirements, if they meet the standards listed below.

Credits will be awarded a grade of pass or fail. Only one level of each subject will be permitted. Parents must provide full documentation of their home school curriculum along with documentation according to Section 167.031 of the Revised Statutes of Missouri.

Home school credits may be in any area; however, if credit is awarded in the core areas of Math, Science, Social Studies, or English, students must take a proficiency test which will be given by the corresponding department. To receive credit, they must score a minimum of 70% on the test.

The administration will make any final decisions and parents will be notified. This information will be placed in the student's permanent record.

MHSAA rules will apply to any new student.

Schedule Changes:

A student needing to change his/her schedule must do so during the first **three** days of each semester. Before making a schedule change the student is to check with the guidance counselor to see if the schedule change will affect their credits for graduation requirements and/or their status for participation in school activities.

Grading Scale:

A = 100%-93%	B+ = 87%-89%	C+ = 79%-77%	D+ = 69%-67%
A- = 92%-90%	B = 86%-83%	C = 76%-73%	D = 66%-63%
	B- = 82%-80%	C- = 72%-70%	D- = 62%-60%
			F = 59% and lower

Homework Policy: Students have equal exchange of days missed to makeup work.

If a student is absent from class for any reason, it is his/her responsibility to ask the teacher for any and all missing assignments and make them up within the appropriate time frame.

Progress Reports:

Student progress reports will be sent home with students every three weeks. A teacher may send a deficiency report home any time a student is performing unsatisfactorily. Three-week grade checks will be sent home on the following dates: Sept. 6, Sept 27, Oct. 18, Nov. 8, Dec. 6, Jan 24, Feb. 14, March 7, April 4 and April 25.

Teacher Ease Portal Update: <https://www.teacherease.com/common/login.aspx> You can access the Parent Portal with a username and password. To get this information contact the Front Office at 417-369-3271.

Grade Cards:

Grades are reported on a semester basis. Grade cards go out at the end of each semester, (approximately one week after the close of each semester), for students in grades 7-12.

Permanent Records:

Permanent records of each student shall be maintained by the counselor's office. The permanent records shall be available only to authorized personnel. (Parents and students over 18 years of age are among those that have access to the records according to Missouri State Law.)

Student Attendance Policy: (Board Policy 2310)

Students who are successful at school are those who attend school regularly. We realize some absences cannot be avoided; however frequent or prolonged absence from school is a serious concern. **There are no excused or unexcused absences.** A note from a parent or guardian **does not excuse** a student from school. Failure to ensure your child's regular attendance constitutes educational neglect, and must be reported to the Juvenile Office, Children's Division and/or County Prosecutor.

The state of Missouri requires that a student be in school a minimum of 90% of the time. Any student falling below 90% attendance will not be allowed to participate in field trips or other class trips during the day.

When a student drops below the 90% attendance the parent/guardian will receive a phone call and letter letting them know their child is below 90%. A student may be required to attend a Monday school to make up for missed days. Students will be notified when their attendance is approaching 90%. Accountability for attendance will start after the first 3 week grade check.

Student Tardy Policy:

A person is tardy if he or she is not in the room when the tardy bell rings - unless permission to be late has been granted by an administrator, teacher, or nurse. The following procedure will be in effect:
When a student is tardy three times he/she must attend ASD on that day. This will continue throughout the year. If a student fails to do their ASD on the same day they will not be eligible for any extra-curricular activities (including practice) until they have attended the ASD.

Extracurricular Activity Policy/Attendance:

Eligibility will be based on 3-week grade checks as well as end of semester grade cards. If a student has an "F" or less than a 2.0 avg. on a grade check or end of quarter grade card, he or she may not participate in any extracurricular activities for 3 weeks. The student will be able to participate in practices.

At the end of the 3-week period, if the student has met all grade requirements and no longer has an “F,” he or she may resume extracurricular activities.

If a student is absent from school, the student may not practice or participate in extracurricular activities that day unless approved by the Principal.

Hurley High School is a member of the Missouri State High School Activities Associations (MSHSAA) and all students must meet the guidelines established by this organization as well as Hurley School guidelines.

Students must be in attendance a minimum of four hours to participate in any activity (practice or game) scheduled for that day. Students must be in attendance a minimum of four hours on Friday (or the last scheduled day of school) before they may practice or participate in a game/practice scheduled for Saturday, Sunday, or the following Monday. Students who are absent from school may not practice after school for any athletic event unless they have been granted approval from the Administrator.

A student who wishes to practice or participate in extra-curricular activities must be in attendance for four class periods the day of the activity unless excused by the school in advance. To get an absence excused in advance, the student's parents should contact the office by phone or in person prior to the absence. Students absent from school because of illness or injury are not eligible to participate in after school or nighttime activities. Students assigned ISS or OSS are not eligible to attend after school activities until the suspension has been served.

Assemblies and Athletic Events:

The school provides assemblies and athletic events during the school year in order to involve the community and provide student enrichment. Good conduct by the student body is very important at these assemblies and events. Visitors and participants in the programs will judge our school and community by the type of behavior exhibited during the program.

School Counselor

System Support: The counselor works with area counselors as well as district employees to ensure the best environment for students.

Individual Planning: The guidance counselor will work with students individually to assist students with educational and occupational planning, decision-making, and goal setting.

Responsive Services: The guidance counselor will work with students individually to help address the immediate concerns of students. Topics addressed may include academic concerns, school-related concerns, tardiness, absence, misbehavior, school avoidance, dropout prevention, relationship concerns, and personal concerns. Ongoing difficulties that cannot be resolved may be referred to other resources.

Consultation: The guidance counselor will provide consultation for parents concerning their children's academic, occupational, and social development. Parents wishing to discuss these matters should make an appointment.

Confidentiality: Matters that parents or students discuss with the guidance counselor will be held in the strictest confidence with the following exceptions:

- ☐ If the guidance counselor learns that a student is considering suicide, running away from home, considering the possibility of causing harm to self or others, or any other serious or dangerous action, the guidance counselor will notify the parents/legal guardians of the student.

- ☐ Evidence of child abuse/neglect must be reported to the proper authorities.

Trauma-Informed School Initiative: <http://www.netsn.org/>

Emergencies/Illness/Accidents/Evacuation/Contagious Parasites

School Cancellations:

In case of inclement weather or other emergency situations, announcements of school closings will be made through texts, phone calls, and the Hurley School App. Information will also be supplied to local television stations, radio stations, and other news outlets. Designated snow routes may be followed when school is in session depending on road conditions. It is the parent's responsibility to see that students meet the buses at the proper locations and times. Failure to do so will result in students being counted absent from school.

Evacuation:

Pre-Kindergarten – 12th grade will be bused to the Church of God in the event an evacuation needs to take place. Parents will be notified, and each child will be released to their legal guardian and signed out.

Fire Alert: (Board Policy 5240)

The fire alarm signal is a continuous ring of the bell or horn. Students should be familiar with the fire drill instruction for each class. One drill will be performed each semester.

Tornado Alert: (Board Policy 5240)

The tornado alarm signal is a series of short rings of the bell. Students should be familiar with the tornado drill instruction for each class. One drill will be performed each semester.

Accidents: (Board Policy 5230)

Accidents, which result in injuries, are to be reported to the nurse immediately. Students who have minor scrapes or cuts shall report to the nurse's office for first aid treatment. In all accidents of any severity, the parent will be notified. The nurse will keep a report on all accidents.

Illness:

If a student is ill, they may go to the nurse's office, and it shall be determined if the parents need to be notified so the student can go home. It will be the nurse's discretion whether parents are contacted. Students should not call or text parents to come and get them. Students need to receive permission or a pass from their teacher before going to the office, or the teacher needs to be notified by the nurse if students are spending more than one class period in the office.

Head Checks for Contagious Parasites:

In the event that an infestation of head lice/nits is found, the student will be sent home from school. The parents/guardians are responsible for getting the infestation corrected before the child returns to school. Upon return to school, school authorities will check the child before the child may return to class.

Medication:

Medication should be given at home, if possible. The parent or guardian must provide the medication in the original prescription bottle plainly marked with:

- Student's Name
- Physician's Name
- Name of Medication
- Dosage

Time of Administration

Parents should also supply a note from a physician allowing the nurse to dispense medication. Medication will be stored in a safe, locked storage to prevent misuse or accidental ingestion.

Medication will be administered by the school nurse or other designated persons.

Students are not to carry any medication(s) prescription and/or over the counter drugs on their person with the exception being prescribed inhalers for asthma. Students need to provide information on the inhalers to the nurse.

Student Activities

MSHSAA Participation Requirements:

All athletes must have completed the MSHSAA participation requirements that include a physical examination by a physician, student information, parent's permission to participate, and student covered insurance verification. This form shall be completed, including proper signature, and turned into the coach or sponsor before the student is permitted to practice or play.

Activity Transportation:

When transportation is provided for students to attend extra-curricular activities and/or school activities that are held at another school or place, the following regulations apply:

- A. All school rules, regulations, and penalties that apply during the regular school day apply to students on trips to extracurricular events.
- B. All students will ride the school provided transportation (bus) to a school event and shall ride the school bus back to school after the event is finished. Students may be released to their parents if parents sign the release form at the site.
- C. Students must have written permission from the parent/guardian in order to ride the school bus on a field trip or activity unless it is a regularly scheduled game. (The permission is already granted on the permission form.)

Transportation

In order for students to be transported safely, discipline rules must be established and adhered to by everyone. Driving a school bus that is much larger than an automobile and transporting not just one, but a large number of students, requires a certain amount of skills and great responsibility. With the cooperative effort of the parents, students, and bus driver we have a safe and efficient transportation system.

Safety is our primary concern. Students shall be expected to follow all bus rules. Please review the transportation guidelines in this handbook so you will be aware of the rules and so that a safe ride can be assured for everyone.

School Bus Rules:

- 1. To ensure safety, the driver must be in charge at all times. Students must respond promptly to instructions given.
- 2. The use of tobacco, food, or drink on the bus is prohibited. Glass items, oversized objects, skateboards, or balloons (of any kind) are not permitted.
- 3. Passengers must observe classroom conduct. Ordinary conversation is permitted, horseplay, unruly behavior, abusive and obscene language or gestures are unacceptable.

4. Keep aisles and stairwell clear at all times.
5. Never extend any portion of your body out windows. Never throw objects out of the bus window or inside the bus.
6. Do not attempt to get off or move about while the bus is in motion. Always remain seated until the bus stops.
7. If you cause damage to the bus, you or your parents must pay for the damage.
8. Regular schedules must be observed. The bus cannot wait for tardy passengers. Students should be at the bus stop 5 minutes prior to scheduled pick-up time.
9. Wait at the proper stop and never stand in the roadway. If you cross the street or road to board, check for traffic. Cross at least 10 feet in front of the bus, never walk behind the bus.
10. Spraying of any kind (pump or aerosol) is not permitted on the bus.
11. Students will not be allowed to unload at places other than their designated stop without proper written authorization from the parent and school officials.
12. Drivers have the authority to assign seats.
13. Students are not allowed to bring animals or insects of any kind on the bus.
14. Students are not allowed to go to the mailbox until the bus has pulled away from the bus stop.
15. Failure to follow these rules may result in loss of transportation.

Student Responsibility on the bus:

1. Students shall be on time at scheduled bus stops and wait for the bus in a safe manner.
2. Students shall wait until the bus comes to a complete stop before attempting to get on or off the bus.
3. Students shall go directly to his/her seat, sit down and stay there until the bus comes to a complete stop at the assigned bus stop or school.
4. Carry-on items (backpacks, instruments, etc.) must be placed on students' lap. Glass items, skateboards, and balloons are not permitted on the bus.
5. Students shall obey the rules that have been established for the bus riders.

Parents Responsibility for bus riders:

1. Parents shall make sure that their child/children are on time at the bus stop.
2. Parents shall accompany students grades K-3 to the bus in the morning and meet them in the afternoon, if possible.
3. Parents shall instill in their own children, habits of punctuality and correct behavior.
4. Parents shall understand the importance of school bus safety and review bus rules with each child.

Transportation Discipline Policy

Junior High and High School Student Misconduct Description

Excessive noise
Excessive tardiness at bus stop
Destruction of bus property
Use of profane language/gestures
Head/arms out of the bus window
Improper boarding/improper departing
Refusing to obey driver's instructions
Scuffling/pushing/tripping/hitting
Spitting/littering /spraying (aerosol/pump)
Throwing objects out bus window/throwing objects inside bus
Rude/discourteous and annoying conduct
Not staying seated/not seated properly
Stealing
Eating/drinking (non-alcoholic beverages) on bus

Riding another bus unauthorized
Bringing nuisance items
Carrying any item that has sharp or exposed edges

Referrals

1st = 1 DAY OFF
2nd = 3 DAYS OFF
3rd = 5 DAYS OFF
4th = 10 DAYS OFF

Severe Student Misconduct

Bus riding privileges may be immediately and permanently suspended.

*Possibility of law enforcement being notified:

Physical assault/fighting
Possession of drug/alcohol/tobacco
Gang conduct or activity
Sexual misconduct/sexual harassment
Weapons/knives/guns/any object used to commit unsafe act

Severe Misconduct Referrals

1st = Five-day suspension/parent conference
2nd = Ten-day suspension/parent conference
3rd = Removal from bus permanently

Bus Passes:

Students shall be expected to ride to and from school on the same bus on a regular basis. Exceptions will require a note from parents. The note should contain the following information.

Student's name
Regular bus number that student rides
Destination and bus number wishing to ride
Phone number to contact person if needed
Parent signature and date

Students must have a note signed by the principal, secretary or teacher to change bus routes. The student must present this note to the bus driver when boarding the bus.

If a student needs to get off the regular bus some place along the route other than home, the student must have a bus pass (note). The above procedure must be followed.

The district cannot accommodate large groups of students going to parties, etc. on a bus different from the one that brought them to school. In those instances, parents will have to make their own transportation arrangements.

Additional riders may cause a strain on the maximum capacity load count. If the maximum capacity exceeds the limit, students will not be able to ride, and the student will have to ride their assigned bus route or make other arrangements.

A student without a bus pass (note) will not be allowed to ride a bus other than the one they are assigned to ride.

Field Trips:

Students shall be expected to conduct themselves in an orderly fashion and to follow the school bus rules as they do on a daily schedule route. Students who fail to follow the safety rules will receive a misconduct notice.

The state of Missouri requires that a student be in school a minimum of 90% of the time. Any student falling below 90% attendance will not be allowed to participate in field trips or other class trips during the day.

Student Vehicle Registration:

Students must register their vehicle ***EACH SCHOOL YEAR*** with the principal's office. Students must provide his/her driver's license and proof of insurance or parking privileges will not be granted.

Student Parking:

Students may park only in the parking areas assigned by the principal. Upon arrival at school, all vehicles must be parked, and all students must leave the vehicles and go to the school building. All student vehicles are subject to be searched at the discretion of the administration. No guns allowed in vehicles.

Improper Driving of an Automobile on Campus:

Speeding, careless driving or improper parking on the school grounds is not permitted. Disobeying any of the student automobile rules may result in loss of driving privileges.

Vo-Tech and GOCAPS:

Students have the opportunity to attend Table Rock Career Center or Monett GOCAPS during their junior and senior years. Students may receive technical training in a field of their choice at Table Rock Career Center.

Automotive Collision Repair
Automotive Technology
Computer Maintenance Technology
Construction
Culinary Arts
Early Childhood Careers
Emergency Medical Technician (EMT)
Health Technology
Marine Technology
Printing/Graphic Arts Technology
Welding Technology

Table Rock Career Center provides instruction in Math and English equaling (1) one high school credit in each subject upon completion of the program. Due to the scheduling compromises of Vo-Tech, students who attend Table Rock Career Center will only be required to complete 24 credit hours to graduate: (1) one less PE credit, (1) one less Math credit and (1) one less English credit.

Students attending Table Rock Career Center must receive a "C" or better for the Hurley School District to pay for their schooling at TRCC. The student must also have a 90% attendance rate for Hurley School District to pay for their schooling at TRCC. Students attending TRCC and do not have a 90% attendance will not be allowed to attend the following semester.

Purpose of Discipline Policy

Without self-discipline, the cognitive process of an individual becomes distorted and interrupted. Discipline is also an instructional tool that we use to teach students how to socially interact with peers and adults. The purpose of our policy is to ensure a safe and orderly learning environment for students. The following guidelines are only examples and there is no possible way to cover every infraction that occurs. Therefore, the school district reserves the right to punish behavior that is subversive to order and discipline in the school even though it may not be specified in the handbook.

General Guidelines to Disciplinary Policy

The following measures of discipline will be enforced, and every effort will be made to contact parents. The policies and procedures approved by the Hurley Board of Education will be enforced during the school day and during the hours of extracurricular activities.

ASD (After School Detention)

Students will stay after school for a period of one hour (3:50-4:50).

Alcohol - Possession of or under the influence of alcohol regardless of whether the student is on school premises

First Offense: 1-180 days out-of-school suspension

Subsequent Offenses: 1-180 days out-of-school suspension or expulsion

Arson - Intentionally causing or attempting to cause a fire or explosion

First Offense: 1-180 days out-of-school suspension

Subsequent Offenses: 1-180 days out-of-school suspension or expulsion

Assault - (Refer to Policy and Regulation 2673 - Reporting of Violent Behavior)

Assault of a Student or Staff Member - Use of physical force with the intent to do bodily harm.

First Offense: 1-180 days out-of-school suspension

Subsequent Offenses: 1-180 days out-of-school suspension or expulsion

Bullying – Intentional intimidation or infliction of physical, emotional, or mental harm (see Policy 2655).

First Offense: ASD, 1-10 days in-school-suspension, 1-180 days out-of-school suspension

Subsequent Offenses: 5-10 days in-school-suspension, 1-180 Days of OSS, or expulsion

Fighting - Physically striking another in a mutual contact as differentiated from an assault.

First Offense: ASD, 1-10 days of in-school-suspension, 1-10 days out-of-school suspension

Subsequent Offenses: 1-10 days of ISS, 1-180 days out-of-school suspension

Defiance of Authority - Refusal to obey directions or defiance of staff authority

First Offense: ASD, 1-10 days in-school-suspension, 1-10 days out of school suspension

Subsequent Offenses: 1-10 days in-school-suspension, 1-180 days out of school suspension, or expulsion

Disruptive Behavior - Conduct which has the intentional effect of disturbing education or the safe transportation of a student

First Offense: ASD, 1-10 in-school-suspension, 1-10 days out of school suspension

Subsequent Offenses: 1-10 days in-school-suspension, 1-180 days out of school suspension, or expulsion

Drugs/Controlled Substance

Possession or presence under the influence of a controlled substance or substance represented to be a controlled substance while at school, on the school playground, on the school parking lot, a school bus, or at a school activity whether on or off of school property.

First Offense: 1-180 days out-of-school suspension

Subsequent Offenses: 1-180 days out-of-school suspension or expulsion

Sale of a controlled substance or substance represented to be a controlled substance while at school or at any of the locations described above.

First Offense: 1-180 days out-of-school suspension or expulsion

Subsequent Offenses: 1-180 days out-of-school suspension or expulsion

Prescription Medication

Possession of a prescription medication without a valid prescription for such medication on school premises or on a school bus.

First Offense: 1-10 in-school-suspension or 1-10 days out of school suspension

Subsequent Offenses: 1-180 days out of school suspension or expulsion

Distribution of prescription medication to any individual who does not have a valid prescription for such medication on school premises or on a school bus.

First Offense: 1-10 in-school-suspension or 1-10 days out of school suspension

Subsequent Offenses: 1-180 days out of school suspension or expulsion

Extortion - Verbal threats or physical conduct designed to obtain money or other valuables

First Offense: Restitution and Detention, 1-10 in-school-suspension, 1-10 out-of-school-suspension

Subsequent Offenses: 1-10 in-school-suspension, 1-180 out-of-school-suspension, or expulsion

Firearms and Weapons (Refer to Policy and Regulation 2620 - Firearms and Weapons in School)

Possession of a firearm or weapon

First Offense: (Minimum of one-year suspension)

Subsequent Offenses: Expulsion

Harassment

First Offense: detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion

Subsequent Offenses: In-school suspension, 1-180 days out-of-school suspension, or expulsion.

Improper Display of Affection - Consensual kissing, fondling, or embracing

First Offense: Detention, 1-10 days in-school-suspension

Subsequent Offenses: In-school suspension, 1-180 days out-of-school suspension, or expulsion.

Improper Language

Threatening Language-Use of verbal, physical or written threats to do bodily harm to person or personal property.

First Offense: Detention, 1-10 days in-school suspension, 1-180 days out-of-school suspension, or expulsion

Subsequent Offenses: 1-180 days out-of-school suspension, or expulsion

Use of Obscene or Vulgar Language- Language which depicts sexual acts, human waste, and blasphemous language

First Offense: Detention, in-school suspension, 1-180 days out-of-school suspension

Subsequent Offenses: Detention, in-school suspension, 1-180 days out-of-school suspension

Disruptive or Demeaning Language or Conduct - Use of hate language to demean other persons due to the race, gender, disability, natural origin, or religious beliefs. This provision also includes conduct, verbal, written, or symbolic speech which materially and substantially disrupts class, school activities, transportation, or school functions.

First Offense: Detention, in-school suspension, 1-180 days out-of-school suspension

Subsequent Offenses: Detention, in-school suspension, 1-180 days out-of-school suspension

Inappropriate Sexual Conduct

Physical touching of another student in the area of the breasts, buttocks, or genitals

First Offense: Detention, 1-10 days in-school suspension, 1-180 days out-of-school suspension

Subsequent Offenses: 1-10 days in-school suspension, 1-180 days out-of-school suspension

Use of sexually intimidating language, objects, or pictures.

First Offense: 1-10 days in-school suspension, 1-180 days out-of-school suspension

Subsequent Offenses: 1-10 days in-school suspension, 1-180 days out-of-school suspension

Indecent Exposure - Includes display of breasts, buttocks and genitals in a public location

First Offense: 1-10 days in-school suspension, 1-180 days out-of-school suspension

Subsequent Offenses: 1-10 days in-school suspension, 1-180 days out-of-school suspension

Theft - Nonconsensual taking or attempt to take the property of another

First Offense: Restitution and Detention, 1-10 days in-school suspension, 1-180 days out-of-school suspension

Subsequent Offenses: 1-10 days in-school suspension, 1-180 days out-of-school suspension

Tobacco - Possession or use of tobacco or tobacco products

First Offense: 1-10 days in-school suspension, 1-180 days out-of-school suspension

Subsequent Offenses: 1-10 days in-school suspension, 1-180 days out-of-school suspension

Truancy - Absent or tardy from class or classes without authorization (See also Policy and Regulation 2340 - Truancy and Educational Neglect.)

First Offense: Detention, 1-10 days in-school suspension

Subsequent Offenses: Detention, 1-10 days in-school suspension, 1-180 days out-of-school suspension

Vandalism - Intentional damage or attempt to damage property belonging to the staff, students, or the District

First Offense: Restitution and Detention, 1-10 days in-school suspension, 1-180 days out-of-school suspension

Subsequent Offenses: 1-10 days in-school suspension, 1-180 days out-of-school suspension

ISS = In School Suspension

The student will be at school but separated from his/her peers. The student will not eat at their regular lunch time with their peers. The student will work on assigned classroom activities. No computer use is allowed. Failure to follow ISS rules will result in OSS.

OSS = Out of School Suspension

During out of school suspension, students may not take part in school functions and are not allowed on school property, nor will the student be able to make up missed assignments.

Student Due Process Rights

All students will be afforded due process as guaranteed by constitutional provisions. The process will be in accordance with state law and with the provisions that are outlined in the Board Policies covering complaints and grievances.

Suspension

Suspension is the administrative prerogative to remove a student from the school setting because of willful violation of school rules and regulations. The student and/or parent/guardians may appeal the Principal's decision to suspend the student to the Superintendent.

Expulsion

Permanent removal of a student who consistently refuses to conform to school policies, rules and/or regulations.

Detention

Detention is a disciplinary strategy that requires the student to spend extra time before or after school for policy/rules violations. The purpose of detention is to reinforce the importance of following the policies and displaying the appropriate behavior as a deterrent to ISS and OSS.

Important

Punishment for each offense mentioned may vary according to the severity of the offense. For example, third and fourth offense punishment may be applied if the misbehavior is extreme even on the first offense.

By Missouri Law, a building Principal may suspend a student from school for a period not to exceed 10 days. The Superintendent may suspend from school for a period not to exceed 90 days. The Board of Education, by Missouri law, may suspend up to 180 days or permanently expel a student.

In cases involving students who are deemed as habitual offenders, the student and parents will be asked to appear before the Board of Education.

Behavior Not Covered

The school district reserves the right to punish behavior that is subversive to good order and discipline in the school even though such behavior may not be specified in the Student Handbook.

The policies and procedures approved by the Hurley Board of Education will be enforced during the school day and during the hours of extra-curricular activities. This handbook was approved by the Hurley R-1 School Board, August 16, 2024.

HURLEY R-I SCHOOL
STUDENT DRIVING PERMIT FOR MOTORIZED VEHICLES

Students are permitted to drive cars to school according to the student handbook. The following conditions shall be met for all student drivers of motorized vehicles:

1. Students must comply with all Missouri State Regulations.
2. Students are to park in the designated parking areas.
3. Vehicles are to be parked when the student arrives at school. Lock the car if possible. ***DO NOT OCCUPY OR USE THE CAR UNTIL AFTER SCHOOL UNLESS PERMISSION IS GRANTED BY SCHOOL AUTHORITIES.***
4. Written permission to drive must be secured from parent or guardian to include automobile license number, driver's license number, and insurance policy number.
5. If a student drives in a manner which is determined to endanger the safety for others, the student driver will be denied the privilege to drive to school for the remainder of the year. Students that are uncooperative in parking procedures shall be denied the privilege to drive to school for two months.

ALL RECKLESS DRIVERS SHALL BE REPORTED TO THE PROPER AUTHORITIES AND WILL BE DEALT WITH ACCORDINGLY.

Student Name: _____

Vehicle License Number: _____

Driver's License Number: _____

Insurance Company Name: _____

Policy Number: _____

I hereby grant my child permission to drive:

Parent/Guardian Signature Date

I agree to follow the school rules regarding the use of my motor vehicle while on school premises.

Student Signature Date

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Hurley R-1 School District

Ipad/Chromebook Insurance Protection Enrollment Form

Student Name: _____ Grade: _____

School Year: _____ Amt. paid/Date: _____

Ipad / Chromebook insurance protection against breakage, damage, loss and theft is available and highly recommended, but not mandatory. A police report must be filed and presented for coverage to apply to instances of theft. If you choose NOT to purchase insurance and the computer is damaged, lost or stolen, you are responsible for ALL repairs AND/OR replacement.

Insurance protection cost per device is \$20.00 annually and covers one claim in full for accidental damage or breakage of any Ipad / Chromebook parts. Second claim within a year will require a \$30.00 deductible. Third claim within a year will require a \$40.00 deductible. Payment of the deductible is required before the unit will be repaired. Subsequent claims beyond the third claim within a year will be at a total cost of the repair to the student. Family coverage is being offered at \$20 for the first student, \$35 for two, \$45 for three, and four or more children is \$50. Payment plans may be arranged by contacting our Care to Learn Coordinator, Keith Slater at kslater@hurleytigers.org.

Insurance protection must be paid in full before the first claim can be processed. Insurance will not be offered after breakage or damages have occurred.

Please circle one: Option #1 - Enroll
 Option #2 - Not Enroll

I acknowledge that I have read, understood and agreed to all the terms outlined on this form.

Parent or Guardian Printed Name: _____

Parent or Guardian Signature: _____

Date: _____

Current Replacement Costs:

Chromebook:	\$400-\$450
Charger/Power Adapter:	\$35
Screen:	\$65 (non touch screen), \$110 (touch screen)
Keyboard/Touchpad	\$60
Main System Board	\$125
Ipad:	\$450-\$500
Ipad Case:	\$65
Ipad Charger:	\$45

Please call the office if you are paying with a credit card. 417-369-3271

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Hurley R-I Public Schools Computer Usage Policy

All users of computing resources are expected to act in a spirit of mutual respect and cooperation, while adhering to the regulations for their use as set forth in this document. Any violation may result in loss of computer access, as well as other disciplinary or legal action. Users are considered subject to all local, state and federal laws. School computer systems are provided to all students, faculty and staff to conduct research, learn various methods of producing information and communicate with others. Access to computer services is given to those who agree to act in a considerate and responsible manner. Access is a privilege, not a right. That access entails responsibility. The system administrators will deem what is inappropriate use, and their decision is final. Inappropriate use may result in a suspension or cancellation of computing privileges, as well as other disciplinary or legal action. Users are considered subject to all local, state and federal laws.

The Hurley R-I Public School System reserves the right to monitor, under appropriate conditions, all data contained in the system to protect the integrity of the system and to insure compliance with the policies, rules and regulations governing the use of its computer systems.

Your responsibilities as a user of Hurley R-I Public School's computer resources:

Regarding Access

1. You are required to have a teacher, staff, or administrator authorization and a valid assignment to access any central computer systems and/or a valid, authorized account to access any central computer systems remotely. You may use only those computer resources that you are specifically authorized to use. You may use your account only in accordance with its authorized purposes.
2. Computers are accessible to all students, faculty, and staff in the Hurley R-I Schools. All users are expected to have their own account where appropriate. You are responsible for safeguarding your computer account. You **are expected to take all necessary precautions** to protect access to your account by periodically changing your password and by not giving it out.
3. You must adhere to policies regarding the imposition of a time limit on access to all equipment including modems and relinquish access to others with business of a higher priority. Instructional research and computing, including assigned work, research projects and other Hurley R-I Schools course-related activities have priority over other work.

Regarding Computer Resources

4. You may not intentionally circumvent system protection facilities.
5. Electronic tampering with computer resources is not permitted. You may not knowingly use any means to produce system failure, degrade performance, or proliferate computer viruses.
6. You may not engage in unauthorized duplication, installation, alteration or destruction of data, programs or software. You may not transmit or disclose data, programs or software belonging to others. Users must respect all copyright laws that protect software owners, artists and writers. Plagiarism in any form will not be tolerated.
7. You may not engage in abusive or improper use of computer resources, which includes, but is not limited to, misuse of system/operator privileges, tampering with equipment and unauthorized removal of equipment components.

Regarding Information Resources

8. You are expected to abide by the generally accepted rules of network etiquette and conduct yourself in a responsible, ethical and polite manner while on-line. You are not permitted to transmit, receive, submit or publish any defamatory, inaccurate, abusive, obscene, profane, sexual oriented, threatening, offensive or illegal material. Such abuse includes, but is not limited to, sending/receiving offensive messages within the Hurley R-I Schools or beyond via network facilities.

9. You are not permitted to use the computing resources for private and/or commercial purposes that include, but are not limited to, buying and selling merchandise, product advertising, political lobbying, political campaigning, profit-making or illegal purposes. A user may discover controversial information either by accident or design while using the internet. The Hurley R-I Public Schools specifically denies any responsibility for the accuracy or quality of information obtained through its services.

Penalties:

The system administrators will deem what is inappropriate use, and their decision is final.

Inappropriate use may result in a suspension or cancellation of computing privileges, as well as other disciplinary or legal action. Users are considered subject to all local, state and federal laws. Any user who is found to be in violation of these rules may be subject to the following:

1. Referral to civil law enforcement authorities for criminal prosecution.
2. Other legal action, including action to recover civil damages and property.

Parent Verification of Student Handbook Receipt
PLEASE SIGN AND RETURN TO THE PRINCIPAL

I, _____, the parent/guardian of _____,

have read and discussed the Student Handbook with my son/daughter. I verify that I understand and accept policies, rules, and regulations set forth by the School Board.

Parent/Guardian Signature

Date

Please return to the Principal's Office.

• Incomplete forms will not be processed!

In signing, I agree to adhere to and abide by the computer usage policy of the Hurley R-I Public Schools and realize the penalties that have been set forth in this policy.

Student Signature: _____ Date: _____

Phone: _____

THE INFORMATION BELOW - MUST BE FILLED IN:

User name: _____

Password: _____

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August 20, 2024
Dear Parents:

The school district does not provide any type of health or accident insurance for injuries incurred by your child at school.

As a service to students and their families, our school is making available a student accident insurance plan for your child at a very nominal cost. The district offers this program because of trends in rising family health and dental insurance costs, increased deductibles, co-payment, or lack of health or dental insurance coverage.

REASONS TO PURCHASE THIS COVERAGE

- 1. Deductible and copays in your health plan. Many health plans have increased the amount of out-of-pocket expenses.
- 2. No insurance.

This plan will provide benefits for medical expenses incurred because of an accident. If you have other insurance, benefits can be applied to your deductible or co-pays.

If you have no other insurance, this will become your primary accident plan.

PURCHASE COVERAGE ON-LINE (with Visa or MasterCard) at www.1stAgency.com and then follow the directions at **“Find Your School.”**

OR

PRINT PROCEDURE PDF FROM SCHOOL DISTRICT PAGE at www.1stAgency.com and pay with a check or money order.

All questions regarding this coverage should be directed to First Agency, Inc. at (2689) 381-6630, or toll free at (800) 243-6298.

Please sign and return the information below if you already have adequate insurance.

Thank you,

Hurley R-1 School Superintendent

✂ ✂ ✂ ✂ ✂ ✂ ✂ ✂ ✂ ✂ ✂ ✂ ✂

PARENTAL INSURANCE WAIVER

Student’s Name _____

We have adequate insurance to protect our son/daughter in case of an accident.

Parent’s Signature _____ Date _____

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Emergency Medical Form

Student Name _____

Medicaid/Insurance Company: _____

Physician _____ Phone: _____

Dentist _____ Phone: _____

Hospital preferred: _____

Does your child have any medical conditions or take medication? Please be specific.

Allergies to Food _____ Reaction _____

Allergies to Medication _____ Reaction _____

Allergies to Insects _____ Reaction _____

Medication given to counteract allergic reaction _____

Asthma _____ Meds at School _____ Meds at home _____

ADD/ADHD _____ Meds at School _____ Meds at home _____

Diabetes _____ Type 1 _____ Type 2 _____ Medication _____

Seizures/Epilepsy _____ Date of last seizure? _____ Medication _____

Heart Condition _____ Medication _____

Please list any restrictions _____

Orthopedic Problem _____ Surgery _____

Serious Injury/Illness, be specific _____

Any other medical conditions _____

Any other surgeries/hospitalizations _____

Other concerns _____

Parent/Guardian Name _____

Parent/Guardian Signature _____ Date _____

Request for Non-Prescription Medication to be Given/Taken at School

My child _____, in _____ grade, has permission to be given over the counter medication(s) (or their generic equivalent) listed below when needed.

I will provide a physician's order if my child needs a medication administered more frequently or needs a dosage which exceeds the manufacturer's recommendation. I understand that the nurse may not always be available to dispense medication to my child, and at times, trained, unlicensed personnel may need to dispense my child's medication. Medication will **NOT** be administered unless this form is signed and returned to the nurse.

I give permission for the nurse to administer: (Circle yes or no to all that apply)

Yes	No	Tylenol (for pain, will not be administered more than twice a week without a Doctors order)
Yes	No	Benadryl (antihistamine)
Yes	No	Ibuprofen (for pain, will not be administered more than twice a week without a Doctors order)
Yes	No	Antibiotic ointment
Yes	No	Anti-itch Ointment
Yes	No	Cough Drops
Yes	No	Tums or Mylicon (indigestion)
Yes	No	Zyrtec(Cetirizine) or Benadryl(Diphenhydramine)

Does your child wear glasses? Yes No

Does your child wear a hearing device? Yes No

Any medication, prescription or OTC drug sent to school must be in the original bottle with correct labeling and given to the school nurse **IMMEDIATELY** upon arrival to the school. No students are allowed to possess **ANY** medication.

Parent/guardian Name(please print): _____

Parent/Guardian Signature: _____ Date: _____

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