

October 12, 2023 CHES PTA Meeting Minutes

Date: Thursday, October 12th

Time: 5:45-6:45 pm

Location: LACS Library on West Hill, 111 Chestnut St (use the main entrance)

Attendance: Kim Anderson, Christina Konstantinidou, Mary Ann Huntley, Aileen Grainger, Ryan Kehoe, Jamie Jett, JoAnn Encarnacion, Ian Kysel, Amara Gerarden, Sarah Wolfolds, Lizzie Juaniza-Saso

I. Welcome and Community Connection (10 min)

- Welcome & Energizer activity – Soundball activity

II. Program Discussion (30 min)

- Upcoming programs
- Current needs
 - Need someone to take over the yearbook
 - Need input for ideas of other enrichment classes
- Program Coordinator updates

III. PTA Board Updates (15 min)

A. Principal's Report (Aileen Grainger)

- All school celebration is a time for school to come together and build community in an informal way. Have been able to meet with the equity team, next meeting is Oct 27th. Field trips are starting at this time of the year, grants have been approved! Grants help pay for field trips, Amelia Airhart, Braiding Sweetgrass books, and more. Routines are settling in and off to a good start!

B. Secretary's Report (Lizzie Juaniza-Saso)

1. Approval of [Sept 14, 2023 Meeting Minutes](#)
 - Motion to approve, unanimous approval

C. [Treasurer's Report](#) (Ryan Kehoe)

- Surplus, left over funds in the categories of the mum's sale and curriculum night
- Beautification projects: a) garden project – anticipation of other items needed for the garden, b) stage project – back wall could use some painting, c) library – artwork or tactile addition to shelving. Approximately \$1000 to cover, could pull from the surplus categories and

add a line for special projects or beautification projects. Can add a budget line for library. Aim is to reduce the amount of staff and teachers paying out of pocket. There is money available to avoid this. Determine what the school can pay for and what can be covered under the PTA. Work orders and submission through school can be timely, for example submitting a funding request may not go through until the following school year.

- Idea - Book sale/book fest working in partnership with Buffalo books and school librarian.
- Add funding lines for the main office, librarian, and nurses office. Will be using money from surplus categories.

D. President's Report (Kim Anderson)

Volunteer leads: Drew will step up to be the basketball lead, Rebecca Salk will be the lead for ski club – more information to come, Jamie has ideas around fundraising for school pride swag items – spirit wear, open to ideas, ie., Cayuga Heights shirt with graduation year on the back, winter hats, be mindful of how to keep track of these, send Jamie any design ideas, Jaime – fundraiser ideas-, bake sales, avoid fundraisers around certain holidays to avoid bias around highlighting certain holidays over others – potentially focus on seasons if doing food related fundraising items.

E. Vice President's Report (Maureen Carroll)

IV. Questions & Announcements (5 min)

General comments discussion:

There is no current union representative, Principal Grainger is open to meeting at any time with union reps. District conference day is approaching, teachers can choose which professional development session they would like to attend, includes new workshops, such as, the Science of Reading, Culturally and Linguistic responsive workshops, Eureka math, and more.

Noted, since highlighting the need for parking lot safety during drop off in the morning, there has been an improvement.

Halloween trick or treat event at Eco house- sent out in previous PTA emails

For the future provide clarification of who is sending the survey, is it the school or the PTA?

Survey was sent out, share the results of the survey, can we send the survey out again

Disc golf announcement- Sarah will send out to the listserv