

# Roadmap Meeting

**[Team Name] - Meeting Title**

**January 1, 2024**

**10:00am – 11:00am**

**Meeting Purpose:**

Discuss and agree on an overarching path forward for the next few months or quarters. Create some KPIs to ensure we are going in the right direction.

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<b>10:00 – 10:15</b>	<b>Long Term Goals + the Big Idea</b>	Team Lead
	<ul style="list-style-type: none"><li>- Where is this product going next quarter? 4 quarters out?</li><li>- How do we know this is the right direction?</li></ul>	
<b>10:15– 10:45</b>	<b>Choosing a path forward</b>	All Members
	<ul style="list-style-type: none"><li>- What are the main pillars of the project that will advance the product to its goal state?</li><li>- Assign priority to each pillar</li><li>- Break down larger epics into smaller tasks</li></ul>	
<b>10:45 – 11:00</b>	<b>Decide on KPIs to track towards the Longer Term Goal before the next meeting.</b>	All Members

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