

ERHS PTSA Board Meeting 9/13/2020

In attendance:

Tyrome Smith
Berdenia Stanley
Lynne Cort
Kurian George
Jamie Casey

Transfer of financial responsibilities

Kurian met with Melanie 9/13. He has received all of the books and has the 2020-21 budget.

Kurian will be added onto the bank account on Saturday, 9/19. Ty, Kurian, and Melanie (?) will meet at the bank. They will need a transition letter, notice of Kurian's election as treasurer, and Kurian's ID.

Kurian plans to create reconciliation from banking information and welcomes feedback on his work. He is more familiar with for-profit bookkeeping.

Member Hub

There are some issues with setting up payment through Member Hub. Kurian attempted to set up a Stripe account, which Member Hub requires, and was denied. The payment process must be set up with Member Hub before we can move forward with using Member Hub to add members or host a spirit wear store. ***Ty will email Matt Harrell from Member Hub to discuss ERHS' set up.***

For now, Berdenia recommends taking memberships the old way because it may be another month before we can be set up with Member Hub. Berdenia says that the members can easily be added to Member Hub after it is set up. ***The board plans to message the 180+ contacts that have registered for the Town Halls explaining how to join PTSA.*** (Wednesday the 16th is the next Town Hall meeting.)

Berdenia and Kurian will work together to keep track of membership payments. Kurian confirmed that he does have access to the PayPal account. Berdenia reminded the group that the PayPal account includes PTSA and Grad Night money.

Lauren Rankel is preparing the SpiritWear site for the Fall sale. Lauren does not recommend using Member Hub to sell Spirit Wear as it would add another layer to the sales; it would become a third party situation. Lauren is now directly connected to the SpiritWear provider. Lauren is working on adding branded masks and sleepwear. ***Ty suggests providing branded masks for the teachers and will discuss this with Lauren.***

Berdenia wants to make sure Lauren is aware that Member Hub is a great organizational tool and would be a good way to communicate with her committee, solicit more volunteers, and use the calendar to organize.

Fundraising and Grants

Mini-grant applications are due October 1.

The Science Olympiad Team has requested \$360. Ty noted that the Grants Committee has dwindled, so the Executive Committee can review this request so that the money can be delivered quickly.

There was discussion of creating one committee to handle both fundraising and grants, but the group feels that this would be too much to put on one person. It may be possible to get a group of people together to handle both. Berdenia can set up the committee(s) on Member Hub.

Lynne mentioned that the City of Greenbelt has hosted grant writing workshops in the past and suggested the PTSA tap into this resource. She noted that it is going to take a lot of creativity to fundraise with Covid. ***Lynne will run the fundraising committee.***

Ty mentioned that the alumni network is untapped and asked ***Jamie to look into some alumni connections*** since she is an alum.

The PTSA would like to put together a list of the school's needs before attempting to fundraise from alumni and others. Berdenia mentioned that her daughter's Grad Night requested \$20.18 donations since they were the class of 2018. Perhaps we could ask for \$20.20 donations this year.

The PTSA will first check with Mr. McNeill and his staff to see if they have already identified teacher needs.

The PTSA may send a form to the teachers asking what they need, Ty suggests putting this form together by 9/21/20 if we go that route. Berdenia has applied for ACE grants and has had teachers tell her that they had not heard about mini grants.

The WiFi at the school is definitely an issue and really limits the teachers now that they are teaching virtually.

The PTSA link on ERHS website could be improved. PTSA will mention the list serves at all of the town hall meetings.

MD/PTA

The MD/PTA is very dysfunctional. \$94,000 disappeared from MD/PTA. They require some of the PTSA documents in hard copy, which is cumbersome. PG County is only MD county without county-level PTA.