

FALL 2024 EXEMPTION APPEAL FORM

(PRINT THIS OUT) **no electronic copies or emailed forms will be accepted*

Complete this form if you believe an error has been made regarding your attendance, or you have extenuating circumstances you would like to be considered for your appeal. Consideration will only be given for EA, EW, ORC, EY, EZ coded absences (unexcused absences WILL NOT be considered for appeal). All appeals must have supporting documents attached and must be received by Ms. Muckelroy in the Assistant Principals' Office before **December 6th 4:30 PM.** All appeal forms will be signed upon receipt.

Decisions will be made by the Appeals Committee and students will be notified via email to their school email address.

No late applications and/or documents will be considered.

Student Name _____ ID# _____

What is the basis of your appeal? (Describe why you feel the absence(s) should be granted an appeal)

What are the dates in question?

****PLEASE ATTACH ALL DOCUMENTATION FOR THE DATE(S) LISTED ABOVE****

By signing below, I acknowledge:

-The decision of the committee is final and cannot be appealed.

-Applications submitted late/incomplete will not be considered.

-If approved, waiver will be for specific dates. All other exemption criteria must be met (see HHS website for criteria list)

Student Signature

Date

Parent Signature

Date